

F. No. A-34012/2/2019-Adm.I
Government of India
Archaeological Survey of India

DharoharBhawan
24, TilakMarg, New Delhi- 01
Dated: 30th May, 2023

CIRCULAR

Sub: Limited Departmental Competitive Examination-2023 for promotion of Lower Division Clerk (LDC) to the post of Upper Division Clerk (UDC) and for promotion of MTS to the post of LDC in the Archaeological Survey of India- Reg.

Attention is invited to the above mentioned subject and it is informed that Limited Departmental Competitive Examination (LDCE) 2023 will be held for filling up the following vacancies:-

- (i) Eighteen (18) vacancies {SC – 2, ST – 1, PwBD – 1} of UDC under the 25% Departmental Examination Quota from regular LDC in the Archaeological Survey of India.
- (ii) Forty (40) vacancies {SC – 5, ST – 3, PwBD – 2} of LDC under the 30% Departmental Examination Quota from regular MTS in the Archaeological Survey of India.


* The vacancies are deemed to change subject to the conditions existing at that point of time.

2. Those candidates completing their eligibility criteria as on 1st August, 2023 (5 years for the post of UDC and 3 years for the post of LDC as on 01.08.2023) are eligible to appear in the LDCE, 2023.
3. The LDCE is scheduled to be held on **25th June, 2023** in the **Pt. Deen Dayal Upadhyay Institute of Archaeology, Greater Noida, U.P.**
4. The detailed syllabus is attached in Annexure I (LDCE for the post of UDC) and Annexure II (LDCE for the post of LDC) for the information of the intending and eligible candidates.
5. The last date of the receipt of the applications for LDCE in ASI Hqrs. is **16.06.2023 till 05.00 pm**. The applications must be sent to the email id – **depttexam.asi@gmail.com**. The applications sent to any other email id will be summarily rejected. The application forms for the post of UDC and for the post of LDC are attached in Annexure III and Annexure IV respectively.
6. Hindi version will follow.

Encl: As above

To:

1. All Archaeological Survey of India Offices: - All HODs are requested to mandatorily display this circular in their Notice Boards and also circulate this Circular in their all Sub-Circles/Site offices/Branches/Divisions for intimation of all concerned officials immediately. They may ensure that the APAR of all the candidates are complete for the last 05 years i.e. up to 2022-23 and forwarded to the Directorate, if not already done.
2. Website Section with request to upload this circular on the ASI website.


(M. Jena)
Director (Admn.)

SYLLABUS FOR LDCE FOR THE POST OF UDC

All the questions will be of Objective type.

1. **General Awareness:** - Question will be aimed at testing the candidates General Awareness and its application to society. Questions will also be designed to test knowledge of current events and of such matters of every day observations and experience in their scientific aspect as may be expected of any educated person. The test will include questions relating to India and its neighbouring countries, History, Culture, Geography, Economics, Science, General Politic and Scientific research.
2. **General English:** - Questions will be designed to test the candidates' understanding and knowledge of English language, Vocabulary, Spelling, Grammar, Sentence Structure, Synonyms, Antonyms, Sentence Completion, Phrases and Idiomatic use of words etc. There will be question on comprehension of a passage also.
3. **Computer Awareness:-** Computer Basics, Software, Working with Internet and emails, Basics of Networking
4. **Office and Parliament Procedure:** - It will be designed to test the candidates' knowledge of office procedure in the Secretariat and Attached Offices. Candidates are required to study the Manual of Office Procedure and Reservation Policy for SC/STs in services and orders issued by Government thereon from time to time.

SYLLABUS FOR LDCE FOR THE POST OF LDC

All the questions will be of Objective type.

I. General English

Questions in this component will be designed to test the candidate's understanding and knowledge of English Language and will be based on

- Sentence correction
- Sentence completion
- Fill in the blanks
- Comprehension passage
- Sentence rearrangement
- Detecting Misspelled words

II. General Knowledge

Questions in this component will be aimed at testing the candidates' general awareness and its application to society. Questions will also be designed to test knowledge of current events and of such matters of every day observations and experience in their scientific aspect as may be expected of any educated person. The test will include questions relating to India and its neighbouring countries, History, Culture, Geography, Economics, Science, General Politic and Scientific research.

III. Computer Awareness:- Computer Basics, Software, Working with Internet and emails, Basics of Networking

IV. Typing Test:- Guidelines and Procedure to be notified later.

ARCHAEOLOGICAL SURVEY OF INDIA

**Application form for Limited Departmental Competitive Examination (LDCE), 2023
for the post of UDC**

Name (In BLOCK LETTERS)		Passport Size Photo
Father's Name		
Date of Birth		
Present Post / Designation		
Date of joining in Present Post / Designation		
Experience (in years) in present Post/ Designation as on 01.08.2023		
Present Circle/ Office/ Branch		
Phone / Mobile No.		
Email ID		
Category		
Copy of ID Card attached (Yes / No)		

I hereby declare that the above information furnished in this form is correct and true to the best of my knowledge.

Date:

Place:

(Signature of Applicant)

The above information as submitted by the applicant has been verified and found to be correct.

(Signature of Head of Circle/ Office/ Branch)

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