

Internship Program
Archaeological Survey of India
Ministry of Culture, Government of India

1. Introduction

The internship program at the Archaeological Survey of India (ASI), under the aegis of Ministry of Cultures, Government of India, is designed to provide a unique practical work experience to budding archaeologists, historians and cultural heritage professionals of the country. Apart from familiarizing them with the mandate of the organization and working methods of the Government, the program aims to strengthen their academic knowledge and offer relevant work experience to prepare them for their future careers.

2. Who can apply

Currently Bachelors and Masters level students or recent graduates from the following indicative fields are eligible to apply for the internship:

- Archaeology
- Anthropology
- Architecture
- Art History
- Conservation
- Digitisation [Information & Process]
- Heritage Management
- Disaster Risk Management
- Engineering Structural/Civil
- Environmental Studies
- Epigraphy
- Geology
- History
- Indology
- Heritage Laws
- Linguistics and Languages
- Marine archaeological Studies
- Museology
- Numismatics
- Paleontology
- Urban Planning

3. What we are looking for

The candidates are expected to:

- Be interested in building a career in cultural heritage or related fields

- Have excellent knowledge of computer software such MS Office, AutoCAD, GIS, Adobe Photoshop, InDesign etc.
- Be able to conduct research on a wide variety of topics related to history, archaeology, art, architecture etc.
- Have excellent knowledge of English, Hindi and any other regional language.
- Be able to work individually as well as in a team and adapt to diversity at work environment.
- Have strong communication and interpersonal skills.
- Be minimum of 18 and maximum of 28 years of age.

4. What you will be working on

Internships are offered in different divisions of Archaeological Survey of India depending upon the requirement. Currently, internships are being offered in the following areas:

- Archaeology
- Conservation
- Museums
- Publications
- World Heritage
- Heritage Law
- Survey and Exploration Technology
- Cartography
- Under Water Archaeology
- Data Visualization
- Augmented Reality/Virtual Reality
- Artificial Intelligence
- Epigraphy
- Horticulture/Garden planning & Management
- Cultural Diplomacy

5. Length

Internships may be offered for a minimum of Six (06) weeks, subject to requirement of ASI and availability of the candidate.

6. Location

Interns will be based at ASI's head office, located at Dharohar Bhawan, Tilak Marg, New Delhi and various field formations as per list in **Annexe-I**.

7. Remuneration and Facilitation

There shall be no remuneration to interns. However, they shall be facilitated with decent office space and appropriate convenience as is extended to an ASI personnel in field. Each intern is expected to carry his/her laptop.

8. Application Process

- **Individual candidates:** Interested candidates must send a one-page (not more than 500 words) letter of motivation along with an up-to-date CV via email to diradm.asi@nic.in. [An online module shall be made available in due course of time].
- **Institutional Internship arrangement:** Internship/placement cells of public or private educational institutions duly recognised by appropriate regulatory agency of the Government of India can apply for ASI's internship program through a Memorandum of Understanding (MoU). A draft template for institutional MoU can be seen at **Annexe-II**. To begin the institutional arrangement for interns on a long-term basis under this process a formal request accompanied with proposed MoU (as per attached template) needs to be sent via email to diradm.asi@nic.in. The proposal may require discussion between ASI and the requesting institution to arrive at mutually agreeable disciplines/areas, numbers of students and length of the engagement.

9. Selection Process

The applications will be assessed by a panel of selection committee which will take into consideration the candidates academic background, interests, motivation letter and past work experience (if any). The selection committee shall meet once each quarter. Draft terms of engagement for individual candidates can be referred to in **Annexe-III**.

For institutional internship program, once the MoU is agreed and signed, the students from the partner institutes shall be allowed to join the internship program with ASI as per agreed terms of selection in the MoU.

10. Certification

The Interns shall be provided a 'Certification of Internship' only when they successfully complete the task/assignment/project agreed at the time of joining the program or work allotted by the mentor concerned. The certificate shall be granted only when 75% attendance of internship duration is dedicated by the intern to the program, and to the satisfaction of the mentor. This 75% attendance shall incorporate arrangements for standard Work from Home (WFH) protocols.

11. Powers to amend the program

Director-General, ASI shall have full power to amend part or full regulations of the internship program anytime.