File No: J-11012/10/2022-PLANNING
Government of India
Archaeological Survey of India

Dharohar Bhawan,
24, Tilak Marg, New Delhi-110001
Dated the, 14th November 2022

To

The Asstt. Superintending Archaeologist,
Website Section,
Archaeological Survey of India,
Dharohar Bhawan, 24, Tilak Marg, New Delhi.

Subject:- Draft Amendment to Recruitment Rules of Library and Information Officer in ASI.

Sir,

I am directed to enclose herewith draft recruitment rules of Library and Information Officer in ASI with the request to put the same on the ASI Website for 30 days for obtaining comments/suggestions of all concerned. The comments/suggestion may be sent to e-mail – plghrdasi@gmail.com.

Yours faithfully,

Encl:- As above.

(V.K. Sharma)
Deputy Director(Admn.)
G.S.R. (E).- In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of the Ministry of Culture, Archaeological Survey of India, Library and Information Officer and Senior Library and Information Officer Recruitment Rules, 2018, in so far as they relate to the post of Library and Information Officer except as respect things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the posts of Library and Information Officer in the Archaeological Survey of India, Ministry of Culture, namely:-

1. Short title and Commencement.- (1) These rules may be called the Ministry of Culture, Archaeological Survey of India, Library and Information Officer Recruitment Rules, 2022.

(2) They shall come into force on the date of their publications in the Official Gazette.

2. Number of posts, classification and Level in the Pay Matrix.- The number of the said posts, their classification and Level in the Pay Matrix attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

3. Method of recruitment, age-limit, qualification etc.- The method of recruitment to the posts, age-limit, qualification and other matters relating thereto shall be as specified in column (5) to (13) of the aforesaid Schedule.

4. Disqualification.- No person
   (a) who, has entered into or contracted a marriage with a person having a spouse living, or
   (b) who, having a spouse living a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other ground for doing so, exempt any person from the operation to this rule.

5. Power to relax.- Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons in consultation with Union Public Service Commission.

6. Saving.- Nothing in these rules shall affect reservation, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, the Schedule Tribes. Other Backward Classes, ex-Servicemen and other special categories of persons in accordance with the order issued by the Central Government from time to time in this regard.
## SCHEDULE

<table>
<thead>
<tr>
<th>Name of the post</th>
<th>Number of post</th>
<th>Classification</th>
<th>Level in the pay matrix</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Library and Information Officer</td>
<td>2</td>
<td>General Central Service Group ‘A’, Gazetted, Non-Ministerial</td>
<td>Level-11 in the pay matrix (Rs. 67,700-2,08,700)</td>
</tr>
</tbody>
</table>

### Whether selection of non-selection Post

<table>
<thead>
<tr>
<th>Age limit for direct recruits</th>
<th>Educational and other qualifications required for direct recruits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Selection</td>
<td>Age limit for direct recruits</td>
</tr>
<tr>
<td>Not applicable</td>
<td>Not applicable</td>
</tr>
</tbody>
</table>

### Whether age and qualifications prescribed for direct recruitment will apply in case of promotees

<table>
<thead>
<tr>
<th>Period of probation, if any</th>
<th>Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filed by various methods</th>
</tr>
</thead>
<tbody>
<tr>
<td>Two years</td>
<td>By promotion failing which by deputation including short term contract</td>
</tr>
</tbody>
</table>

### In case of recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made

<table>
<thead>
<tr>
<th>If a Departmental Promotion Committee exists what is its composition</th>
</tr>
</thead>
<tbody>
<tr>
<td>11. Promotion: Assistant Library and Information Officer in Level-7 in the Pay Matrix(Rs.44900-142400) with Nine years regular service or 12 years combined service in level-7 and level-6 with minimum four years service in level-7 in the grade, possessing at least Bachelor’s degree in Library Science or Library and Information Science and possessing at least Bachelor’s degree in Library Science</td>
</tr>
</tbody>
</table>

### Circumstances in which Union Public Service Commission to be consulted in making recruitment

<table>
<thead>
<tr>
<th>Consultation with the Union Public Service Commission is necessary</th>
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<tbody>
<tr>
<td>12. Group ‘A’ Departmental Promotion Committee: 1.Chairman/Member, Union Public Service Commission-Chairman 2.Secretary, Ministry of Culture - Member 3.Director General, Archaeological Survey of India - Member</td>
</tr>
</tbody>
</table>

| 13. Group ‘A’ Departmental Promotion Committee: 1.Chairman/Member, Union Public Service Commission-Chairman 2.Secretary, Ministry of Culture - Member 3.Director General, Archaeological Survey of India - Member |
**Information Science** of a recognised University or Institute and successfully completed training of two to four weeks in the field of Library and Information Science.

**Deputation (including short term contract):**
Officers under the Central Government or State Government or Union Territories or Universities or recognized Research Institutions or Public Sector Undertakings or Semi-Government or Statutory or Autonomous bodies:
(A)(i) holding analogous post on a regular basis in the parent cadre or Department; or
(ii) with 9 years' regular service in posts in Level 7 in the Pay Matrix (Rs. 44900-142400) or **12 years combined service in level-7 and level-6 with minimum four years service in level-7 in the grade, equivalent; and**
(B) Possessing the educational qualifications and experience as under:
**Essential:**
(i) Master's degree in Library science or Library and Information Science of a recognized University or Institute:
(ii) Five year's professional experience in a Library under Central or State Government or Autonomous or Statutory Organisation or Public Sector Undertaking/ University or recognized Research or

**confirmation Committee:**
1. Secretary, Ministry of Culture – Chairman
2. Joint Secretary, Ministry of Culture – Member
3. Additional Director General, Archaeological Survey of India – Member.
educational Institution.
Desirable:
(i) One year experience of computerizing Library activities in a Library under the Central or State Government or Autonomous or Statutory organization or Public Sector Undertaking or University or recognized Research or educational Institution.
(ii) One year professional experience in dealing with subjects relating to Archaeological or Heritage related literature.
(iii) Diploma in Computer Application from a recognized University or Institute.