

Government e Marketplace (GeM) BID DOCUMENT

**FOR PROVIDING THE MANPOWER SERVICES IN THE CENTRALLY PROTECTED MONUMENTS OF
CHANDRAPUR SUB CIRCLE UNDER THE JURISDICTION OF ARCHAEOLOGICAL SURVEY OF INDIA,
NAGPUR CIRCLE (14 no. of monuments)**

REFERENCE NO. 4/58/2022/W



**GOVERNMENT OF INDIA
MINISTRY OF CULTURE
ARCHAEOLOGICAL SURVEY OF INDIA
NAGPUR CIRCLE
NAGPUR**



भारत सरकार
भारतीय पुरातत्व सर्वेक्षण
नागपुर मण्डल, नागपुर

ई – निविदा सूचना


अधीक्षण पुरातत्वविद् , भारतीय पुरातत्व सर्वेक्षण ,नागपुर मण्डल , दुसरी मंजिल,बंगला नं. 11, सेमिनरी हिल्स, नागपुर, महाराष्ट्र, भारत के राष्ट्रपति की ओर से निम्नलिखित कार्य हेतु प्रमाणित एवं उपयुक्त श्रेणी में सिविल कार्य हेतु पंजीकृत पात्र ठेकेदारों /पंजीकृत फर्म से सामग्री आपूर्ति बाबत मददवार निविदायें ऑनलाइन **14.07.2022** को अपराह्न **15.00** बजे तक GeM Portal पर आमंत्रित करते हैं :

क्रं.सं.	कार्य का नाम	अनुमानित लागत ₹ (GST+ESIC+EPF सहित)	धरोहर राशी ₹
1.	Providing the manpower services in the centrally protected monuments of Chandrapur sub circle under the jurisdiction of Archaeological Survey of India, Nagpur Circle (14 no. of monuments)	35,14,784 /-	87,870 /-

-: निविदा प्रपत्र के लिए शर्तें:-

1. ठेकेदार कार्य हेतु CPWD/PWD of State Govt./Railway/MES/Registered under Companies Act, 2013 मेंपंजीकृत होना चाहिए। कार्य हेतु रजिस्टर्ड होना चाहिए और GST एवम PAN होना अनिवार्य है ।
2. निविदा एवं आवश्यक सूचना भा .पु .स . की वेबसाइट GeM Portal पर उपलब्ध हैं ।
3. दिनांक **15.07.2022** को **15:00** तक धरोहर राशि बैंक मांग पत्र के रूप में कार्यालय अधीक्षण पुरातत्वविद् ,भारतीय पुरातत्व सर्वेक्षण, नागपुर मंडल, दुसरी मंजिल, बंगला नं. 11, सेमिनरी हिल्स, नागपुर - 440006 में सभी कार्यालय दिवस / समय में जमा करानी होंगी ।
4. तकनिकी निविदा दिनांक **15.07.2022** को अपराह्न **15:30** बजे खोली जाएंगी।
5. वित्तीय निविदा तकनिकी निविदा खोलने के बाद क्रियान्वित की जाएंगी।

- नोट :-
1. धरोहर राशि (बैंक मांग –पत्र) के अलावा सभी दस्तावेज ऑन –लाईन ही स्वीकार्य होगी ।
 2. तकनिकी निविदा हेतु सूची (चैक लिस्ट) (चैक लिस्ट / Annexure-II) अनुसार ही दस्तावेज ऑन लाईन अपलोड करें ।


23/06/2022
अधीक्षण पुरातत्वविद्

CRITICAL DATE SHEET

1	Bid Document Download	23.06.2022 at 18.00
2	Bid Submission Start Date	23.06.2022 at 18.00
3	Bid Submission Closing Date	14.07.2022 at 15.00
4	EMD Deposit Date	15.07.2022 at 15:00
5	Bid Opening Date	15.07.2022 at 15:30

Manual bids shall not be accepted.

Bids shall be submitted online only at GeM Portal (<https://gem.gov.in>)

Bid documents may be scanned with 100 dpi with black and white option which help in reducing size of the scanned document

Earnest Money Deposit:

The EMD should be drawn in favour of Superintending Archaeologist, ASI, Nagpur Circle and payable at Nagpur

The Hard Copy of original instruments in respect of cost of Earnest Money must be delivered to the Superintending Archaeologist, Archaeological Survey of India, Nagpur Circle, Puratatva Bhawan, 2nd floor, Old Bungalow No. 11, Seminary Hills, Nagpur (MH) – 440006 on or before **15.07.2022 at 15.00** hrs. The tender without EMD and other documents will be rejected summarily. No interest will be payable on the amount of the EMD, the EMD of unsuccessful bidders shall be returned without any interest on finalization of tender if the successful bidder withdraws his bid in writing of fail to undertake the work within the stipulated time as mentioned in the work order or did not submit security deposit, his EMD will be forfeited.

Address for communication are as given below:-


Contact details:

Contact Person:	Superintending Archaeologist
Address for communication:	Office of the Superintending Archaeologist, Archaeological Survey of India, Nagpur Circle, Puratatva Bhawan, 2 nd floor, Bungalow No. 11, Seminary Hills, Nagpur (MH)-440006
Phone No:	0712-2511276 (during office hours)
Email:	circlenagpur.asi@gov.in

1. The tender invited for item rate work contract.
2. No tender shall be entertained after the deadline under any circumstances what so ever.
3. The ASI reserves the right to amend or withdraw any of the terms and conditions contained in the Tender Documents or to reject any or all tenders without giving any notice or assigning any reason. The decision of the Superintending Archaeologist, Archaeological Survey of India, Nagpur Circle, Nagpur in this regard shall be final and binding on all parties in all circumstances.
4. Conditional bids shall not be considered and will be out rightly rejected in the very first instance.

5. The Successful tenderer will have to deposit Performance Security of 3% vide OM from Ministry of Finance, Department of Expenditure F.no. 9/4/2020-PPD dated 12th Nov. 2020 of order value in the form of Bank Guarantee of Fixed Deposit Receipt (FDR) made in the name of the Company/Firm/Agency/Contractor but by hypothecated to the Superintending Archaeologist, Archaeological Survey of India, Nagpur Circle, Nagpur.
6. The Superintending Archaeologist, Archaeological Survey of India, Nagpur Circle, Nagpur reserves the right to cancel any or all the bids without assigning any reason.
7. Contractor will be responsible for timely payment to the supplier/labour and statutory authorities and compliance of all statutory provision relating to minimum wages/specified contract amount etc. in respect of the person deployed by him in the work.
8. The contractor shall also be liable for depositing all taxes, levies, cess etc on amount of work done/ supply of materials/service rendered by him to the ASI to the tax collection authorities concerned from time to time as per extant rules and regulation on the matter.
9. The contractor should quote the rate and amount in figures and in words. The amount for each item should be worked out and the total for all items should be given.
10. Whenever the rates quoted by the contractor in figures and in words tally but the amount is not worked out correctly, the rate quoted by the contractor will be taken as correct and not the amount.
11. The rate quoted by all the bidders shall be compared. The lowest quoted total rate shall be considered for acceptance.
12. The rate quoted should include all taxes etc. ASI will not entertain any claim whatsoever in this regard.
13. In case contractor's signature on tender is fixed in an Indian Language, the rate/amount/ percentage above or below should also be written in the same language. In the case of illiterate contractors the rate/percentage should be attested by a witness.
14. The direction of acceptance of a tender, will rest with the Circle/Branch Officer/Regional Director/Director General, ASI who does not bind himself to accept the lowest tender and reserve to himself the authority to reject any or all of the tenders received, without the assigning any reason. Any tender, in which any of the prescribed conditions are not fulfilled or are incomplete in any respect is liable to be rejected.
15. The contractor shall not be permitted to tender for works in the Archaeological Survey of India, Circle/Branch office (Responsible for award and execution of contract) in which his near relative is posted as an officer in any capacity.
16. No engineer of Gazetted rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of two years of his retirement from Government service, without the prior permission of the Government of India as aforesaid before submission of the tender or engagement in the contractor's service.

17. The tender of the works shall not be witnessed by a contractor or contractors who himself/themselves/has/have tendered or who may tender for the same work.
18. The rates quoted by the contractor shall be valid **up to 31.03.2023** from the date of acceptance of the tender.
19. The bidder is compliant to Public Procurement (Preference to Make in India) Order 2017 and subsequent amendments dated 16th September 2020 as relevant and applicable.
20. The bidder is compliant to the provision of Rule 144 (xi) of GFR, 2017.
- 21. GST: -**
- a.) In this BoQ, the GST is calculated @18% as per the Notification No. 20/2017-Integrated Tax (Rate) New Delhi, 22nd August, 2017 Heading Number 9954 for the work of Centrally Protected Monuments in Archaeological Survey of India. **(GST No. 27NGPA06825A1DO)**
- b.) The present GST rate will be applicable till the work contract including maintenance period or any new notification/amendment is issued by the Government of India in this regard.
- c.) TDS under GST: - If the contract or transaction value is more than 2.5 lakhs, then the TDS under GST will be deducted as per detailed below: -
1. In case of same state transaction 1% TDS is required to be deducted under both the CGST and the SGST Act and therefore the total TDS under GST to be deducted is 2%.
 2. In case of inter-state transaction, IGST would be levied and 2% TDS under GST would be levied in this case as well.
22. Financial bids quoting "NIL" consideration or "Zero percent or its derivatives up to 0.9999 % and thereof" as service charge shall be rejected summarily. (As per Order no. 29(1)/2014-PPD, dated 28th Jan 2014 of Ministry of Finance and Order No. 31/14/1000/2014-GA dated 17th Sept. 2014 of Ministry of Commerce & Industry).
23. The minimum wages rates is applicable as per current circular issued from the Govt. of India, Ministry of Labour & Employment, Office of the Dy. Chief Labour Commissioner (Central), Nagpur.


23/06/2022
Superintending Archaeologist
Archaeological Survey of India,
Nagpur Circle, Nagpur (MH)

Instructions for Online Bid Submission at GeM portal

To complete registration process on GeM, please ensure that you are an Authorized Person (Director of the Organization or a Key Person/Proprietor). The instructions given below are meant to assist the bidders in registering on the GeM Portal, prepare their bids in accordance with the requirements and submitting their bids online on the GeM Portal.

More information useful for submitting online bids on the GeM Portal may be obtained at: <https://gem.gov.in/>

