REQUEST FOR PROPOSAL

MW (SR) Removal of vegetation growth in around of Patancheru Darwaja and adjacent fortification wall of Golconda Fort, Hyderabad
– Execution of work

REFERENCE NO: F. No. 20/C/2021-22/MW(SR)/2688

GOVERNMENT OF INDIA
MINISTRY OF CULTURE
ARCHAEOLOGICAL SURVEY OF INDIA
HYDERABAD CIRCLE
HYDERABAD
Section – 1

Table – A: Time and Work Frame

MW (SR) Removal of vegetation growth in around of Patancheru Darwaja and adjacent fortification wall of Golconda Fort, Hyderabad – Execution of work

Manual bids shall not be accepted.

<table>
<thead>
<tr>
<th>CRITICAL DATE SHEET</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Date of issue of Tender</td>
</tr>
<tr>
<td>2. Bid Document Download/ Sale Start Date</td>
</tr>
<tr>
<td>3. Start date for submission of filled–in tender document</td>
</tr>
<tr>
<td>4. Bid submission End Date</td>
</tr>
<tr>
<td>5. Date of opening of Bid</td>
</tr>
<tr>
<td>6. Date of meeting with Bidders post Technical Bid opening for Document Verification</td>
</tr>
<tr>
<td>7. Validity of Bid</td>
</tr>
</tbody>
</table>
Dear Sir

Archaeological Survey of India, Hyderabad Circle invites Online Bids in the prescribed form under Two Bid System for “MW (SR) Removal of vegetation growth in around of Patancheru Darwaja and adjacent fortification wall of Golconda Fort, Hyderabad – Execution of work”. The system of e-tendering shall be adopted comprising of the Technical Bid and the Financial Bid.

Document Download: Tender Documents can be downloaded from CPPP site: https://eprocure.gov.in/eprocure/app as per the schedule given in CRITICAL DATE SHEET.

Technical Bid should inter alia contain all technical details of services and solutions to be provided along with such documentary proofs. Financial Bid should inter alia indicate item-wise price and other commercial / financial terms against the items mentioned in the Technical Bid.

Bid Submission:

Applicants/ intending or interested Bidders are invited to submit their online proposal after carefully reading the Request for proposal (RFP) by providing (a) Technical Bid and (b) Financial Bid separately clearly mentioning (i) ‘Technical Proposal’ and (ii) ‘Financial Proposal’ respectively. Such proposals are to be submitted online within the stipulated date and time as mentioned in the Bid document as given in CRITICAL DATE SHEET.

Bids shall be submitted online only at CPPP website:https://eprocure.gov.in/eprocure/app

Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

Earnest Money Deposit:

Earnest Money Deposit must be delivered in sealed cover with the name of work super scribed on the cover to the Superintending Archaeologist, Archaeological Survey of India, Hyderabad Circle, Hyderabad on or before Bid opening Date / time as mentioned in critical date sheet. The technical bids of the bidders whose EMD in the form of DD / Banker’s Cheque from any nationalised banks are received will only be opened and considered.

EMD is to be submitted by all the bidders except those who are registered with Central Purchase Organization, National Small Industries Corporation (NSIC), MSME OR Ministry of Culture or otherwise exempted by Government of India. (Those claiming exemption need to send/submit proof of the relevant document by post or by e-mail on or before the opening of the tender or their candidature will not be considered and will be summarily rejected)

The EMD shall be submitted separately as under:

Tender inviting authority is the “The Superintending Archaeologist, Archaeological Survey of India, Hyderabad Circle, Hyderabad” (Telangana) payable at Hyderabad.

Tender Period: 90 days.
Estimated Cost of the Work: Rs. 21,63,173/- (Rupees Twenty One Lakhs Sixty Three Thousand One Hundred and Seventy Three only)

Address for communication are as given below:

**Contact Details:**

**Contact Person**
The Superintending Archaeologist

**Address for communication**
O/o The Superintending Archaeologist,
Archaeological Survey of India,
Hyderabad Circle,
Kendriya Sadan, 11nd Block, IIIrd Floor,
Sultan Bazaar, Koti,
Hyderabad – 500095 (T.S)
Phone No.040-24658124, 040-24651012
e-mail : circlehyd.asi@gmail.com &
circlehyderabad.asi@gov.in
TENDER NOTICE

Online tenders on behalf of the President of India are invited under Two Bid System from experienced and financially sound Firms for the work "MW (SR) Removal of vegetation growth in around of Patancheru Darwaja and adjacent fortification wall of Golconda Fort, Hyderabad – Execution of work" for a period of 120 days from date of award of contract and as per approval of competent authority.

1. Complete Tender Document can be downloaded from the website [https://procure.gov.in/eprocure/app](https://eprocure.gov.in/eprocure/app).

2. Interested Firms may submit/deposit Earnest Money Deposit (EMD) Rs. 54,079/- (2.5% of the estimated cost of work/tender) on or before 03.02.2022 at 11.00hrs. to The Superintending Archaeologist, Archaeological Survey of India, Hyderabad Circle, IInd Block, IIIrd Floor, Kendriya Sadan, Sultan Bazaar, Koti, Hyderabad-500095.

3. Earnest Money Deposit must be delivered in sealed cover with the name of work superscribed on the cover to the Superintending Archaeologist, Archaeological Survey of India, Hyderabad Circle, Hyderabad on or before Bid opening Date/time as mentioned in critical date sheet. The technical bids of the bidders whose EMD in the form of DD / Banker's Cheque from any nationalised bank are received will only be opened and considered.

4. EMD is to be submitted by all the bidders except those who are registered with Central Purchase Organization, National Small Industries Corporation (NSIC), MSME OR Ministry of Culture or otherwise exempted by Government of India. (Those claiming exemption need to send/submit proof of the relevant document by post or by e-mail on or before the opening of the tender else their candidature will not be considered and will be summarily rejected)

5. Tender Period: 90 days.

6. No Tender shall be entertained after this deadline under any circumstances what so ever. The Technical Bid or tenders will be opened on 03.02.2022 at 11.30 hours in the presence of the bidder personally or his authorized representative.

7. Further the Execution of work / Supply of material may be increased or decreased as per the site condition of work as per the decision of the competent authority.
## Description of Work

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Description of Work</th>
<th>Quantities</th>
<th>Rate / Unit</th>
<th>Amount in Rupees</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Removal of vegetation growth manually over the vertical surfaces (around 12 to 15 mts. height) of the outer fortification wall around Patancheru Darwaja by using manila rope and wooden hammocks along the outer fortification wall by trimming the branches using jungle knives and axes and dispose the waste material far away to 4.00kms from monument at a suitable place as directed including cost of labour charges, necessary tools, manila ropes, conveyance charges, for safe disposal of waste by tractors, necessary applicable taxes etc. all complete by following all the safety precautionary measures and as per the directions of the ASI department officials.</td>
<td>3886.33 Sqm</td>
<td>To be filled in BOQ</td>
<td>To be filled in BOQ</td>
</tr>
<tr>
<td>2</td>
<td>Removal of rank vegetation manually over the gateway, ramparts and platforms of adjacent fortification wall of Patancheru Darwaja and trimming the branches and dispose the waste material far away to 4.00kms from monument at a suitable place as directed including cost of labour charges, necessary tools, conveyance charges for safe disposal of waste by using tractors, necessary applicable taxes etc. all complete by following all the safety precautionary measures and as per the directions of the ASI department officials.</td>
<td>642.28 Sqm</td>
<td>To be filled in BOQ</td>
<td>To be filled in BOQ</td>
</tr>
<tr>
<td></td>
<td><strong>Total</strong></td>
<td></td>
<td></td>
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</tbody>
</table>

ASI reserves the right to amend or withdraw any of the terms and conditions contained in the Tender Document or to reject any or all tenders without giving any notice or assigning any reason. The decision of the Competent Authority / Superintending Archaeologist, ASI, Hyderabad Circle in this regard shall be final and binding on all parties in all circumstances.

Superintending Archaeologist
Archaeological Survey of India, Hyderabad Circle
For and on behalf of the President of India
Superintending Archaeologist
Archaeological Survey of India
Hyderabad Circle,
Hyderabad - 500 095.

Copy to:
1. Notice Board
2. Website of ASI Department
TERMS AND CONDITIONS OF THE BID

- The authorized signatory of tender document will be deemed to have carefully read and understood the tender documents along-with the terms and conditions and thereafter he has filed the tender document for bid process.
- The right of acceptance of tender will rest with the competent authority of Archaeological Survey of India.
- Archaeological Survey of India reserves the right to accept the whole or any part of the bid and successful bidder shall be bound to perform the same at the rates quoted.
- All the bids in which any of the prescribed conditions are not fulfilled or are incomplete in any respect shall be liable to be rejected.
- All the pages of this bid document, technical bid, attached documents to the technical bid and the Tender acceptance letter (printed on the letter head) should be signed either physically or digitally before uploading. Unsigned documents will not be considered and the bid will be rejected.
- All correspondences regarding pre and post bid clarifications will be entertained only through the mail id circlehyd.asi@gmail.com & circlehyderabad.asi@gov.in
- Corrigendum in the terms and conditions of the bid will be uploaded only in https://eprocure.gov.in/eprocure/app. Please follow it carefully.
- The bidder is compliant to Public Procurement (Preference to Make in India) Order dated 15th June 2017 and subsequent amendments dated 16th September 2020 as relevant and applicable which is available at DIPP’s Website http://dipp.gov.in/public-procurements
- The bidder is compliant to the provision of Rule 144 (xi) of GFR, 2017.
- The contractor shall not be permitted to tender for works in any Circle, Branch or Division in the Archaeological Survey of India or for award and execution of contracts in which his near relative is posted in any clerical or technical capacity. The contractor shall also intimate the names of persons and who are working with him in any capacity or are subsequently employed by him and who are near relatives to any officer in the Archaeological Survey of India or in the Ministry of Culture (As per Part-I of 13.3 of the manual of Archaeological Survey of India)
- The Contractor will furnish a list of non gazetted Archaeological Survey of India employees related to him. (If there be no such case a nil statement shall be required to be furnished) (As per Part-I of 13.4 of the manual of Archaeological Survey of India)
GENERAL INSTRUCTIONS FOR TENDERERS AND SCOPE OF WORK

The Superintending Archaeologist, Archaeological Survey of India, Hyderabad Circle, Kendriya Sadan, IIInd Block, IIIrd Floor, Sultan Bazaar, Koti, Hyderabad - 500095 (T.S.), requires Online Tenders from reputed, well established and financially sound Company / Contractor / Firm / Agency for the work “MW (SR) Removal of vegetation growth in around of Patancheru Darwaja and adjacent fortification wall of Golconda Fort, Hyderabad – Execution of work - Reg.”

1. The contract period will be for 90 days from the date of award of contract.

2. The Company / Contractor / Firm / Agency should have registration certificate from CPWD/PWD/ Railways / MES/ Board recognised by State Govt. / Registered under Companies Act, 2013 etc.

3. The Company / Contractor/ Firm / Agency should have certificate for Income Tax clearance.

4. The Company / Contractor / Firm / Agency have GST Registration Number.

5. The Company / Contractor / Firm / Agency have an average annual financial turnover during the last three years, ending 31st March of the previous financial year should be at least 30% of the estimated cost. (i.e. 2020-21, 2019-20 & 2018-19, in case Turn over for the F.Y 2020-21 is not available then 2017-18 may be produced)

6. The Company / Contractor/ Firm / Agency should have good experience certificate of having successfully completed similar work in this case of Any kind of conservation works of monuments/ heritage buildings during the last 7 financial years.

7. The Company / Contractor / Firm/Agency should have financial standing through latest ITCC, Annual report (balance sheet and profit & loss account) of the last three financial years.

8. The Company / Contractor / Firm / Agency should be registered with the Labour Department.

9. The Company / Contractor / Firm / Agency should be registered with EPF / ESIC.

10. The Contractor/Company/Firm/Agency against whom if any judiciary/allegation/litigation is pending at any court, then the said firm is not eligible to participate in the Tender process. To this affect accordingly the contractor/company/firm/agency has to give the declaration.

11. The Superintending Archaeologist, Archaeological Survey of India, Hyderabad Circle may terminate the Contract if it is found that the Contractor is black listed on previous occasions by any of the Government Departments / institutions / Local Bodies / Municipalities / Public Sector Undertaking etc.

12. In this BoQ the GST is calculated @12% as per the Notification No. 20/2017 Integrated Tax (Rate) New Delhi, the 22nd August, 2017 Heading Number 9954 for the work of Centrally Protected Monuments in Archaeological Survey of India.

13. The present GST rate will be applicable till the work contract including maintenance period or any new notification / amendment is issued by the Government of India in this regard.
14. The submitted bills will be processed at the O/o The Superintending Archaeologist, ASI, Hyderabad Circle and payment will be made to the contracting company / firm / agency / within reasonable time. All statutory TDS deductions like IT, GST will be deducted on the bill amount as per applicable rates.

15. The Scope of Work will be as mentioned in Description of work like “Any kind of conservation works of monuments / heritage buildings”

Earnest Money Deposit & Performance Security (S. No. 16 to 24)

16. The interested Contractor / Company / Firm / Agency may submit their bids online complete in all respects and send Earnest Money Deposit (EMD) for Rs. 54,079/- (Rupees Fifty Four Thousand and Seventy Nine only) (2.5% of the estimated cost of work/tender) in the form of Demand Draft / Banker’s Cheque from any nationalised bank drawn in the favour of “The Superintending Archaeologist, Archaeological Survey of India, Hyderabad Circle, Hyderabad” (Telangana) payable at Hyderabad by post or by hand.

17. The Earnest Money Deposit (EMD) of Rs. 54,079/- Refundable (without interest) should necessarily be kept in the sealed cover with the name of work super scribed on the cover to the Superintending Archaeologist, Archaeological Survey of India, Hyderabad Circle, Hyderabad on or before Bid opening Date / time as mentioned in critical date sheet. The technical bids of the bidders whose EMD in the form of DD / Banker’s Cheque are received will only be opened and considered.

18. The EMD in the form of DD / Banker’s Cheque may be handed over by hand/Speed Post/Couriers/any other means convenient to the bidder. However, the timely delivery of the same should be ensured by the bidder. The officers assigned the task of opening the bids shall not open the technical bids of those bids whose EMD in the form of DD / Banker’s Cheque was not received by the stipulated time. No representation in this regard will be entertained.

19. EMD is to be submitted by all the bidders except those who are registered with Central Purchase Organization, National Small Industries Corporation (NSIC), MSME OR Ministry of Culture or otherwise exempted by Government of India. (Those claiming exemption need to send / submit proof of the relevant document by post or by e-mail on or before the opening of the tender or their candidature will not be considered and will be summarily rejected).

20. The EMD of all the unsuccessful and L-2 onward bidders will be returned on approval of lowest one bidder (L-1) by the competent authority.

21. In the event of cancellation of bidding process by the competent authority, the EMD of all the bidders will be returned by Speed Post.

22. The successful tenderer will have to deposit Performance Security / Performance Bank Guarantee (PBG) of 3% of order value in the form of Demand Draft in favour of “The Superintending Archaeologist, Archaeological Survey of India, Hyderabad Circle, Hyderabad” payable at Hyderabad.
23. The work order will be cancelled in the event of delay in submission of Performance Security / PBG or non-submission of the same and the EMD will not be returned.

24. The EMD (DD / Banker’s Cheque) and Performance Security Deposit / Performance Bank Guarantee (DD) should be obtained from Nationalised Banks only. Under no circumstances it should be obtained from Co-operative Banks or private banks.

25. The Company / Firm / Agency / Contractor is required to enclose photocopies of the following documents along with the Technical Bid, failing which their bids shall be summarily/ outrightly rejected and will not be considered any further:
   a) Registration certificate It may be registered with CPWD/PWD of State Govt. / Railways / MES/ Board recongised by State Govt. / Registered under Companies Act, 2013 etc.)
   b) Copy of PAN card
   c) Copy of IT return filled for the last three assessment years (i.e. 2021-22, 2020-21, & 2019-20, incase IT returns not filled for the A.Y 2021-22 then 2018-19 may be produced)
   d) Copies of the EPF and ESIC Registration certificates and ECR’s
   e) Copies of the GST registration certificate and ECR’s for the month of October 2020 or November 2020 or December 2020
   f) Annual Turnover Certificate of the last 3 financial years (i.e. 2020-21, 2019-20 & 2018-19, incase Turn over for the F.Y 2020-21 is not available then 2017-18 may be produced) signed by Statutory Audit Firm with Membership No. and UDI No.
   g) Declaration regarding black listing as per format attached

23. Conditional bids shall not be considered and will be outrightly rejected in the very first instance.

24. In case any of the above provisions are violated, the company shall be liable to be blacklisted from the concerned Department / Ministry / Government of India.

25. The Bid of tenders submitted online shall be opened at office of The Superintending Archaeologist, Archaeological Survey of India, Hyderabad Circle, Kendriya Sadan, IInd Block, IIrd Floor, Sultan Bazaar, Koti, Hyderabad - 500095 (T.S), in the presence of the authorized representatives of the Companies/ Firms/ Agencies, if any, who are present on the spot at that time.

26. The Superintending Archaeologist, Archaeological Survey of India, Hyderabad Circle, Kendriya Sadan, IInd Block, IIrd Floor, Sultan Bazaar, Koti, Hyderabad - 500095 (T.S) reserves the right to cancel any or all the bids without assigning any reason.

27. The successful tenderer/bidder will have to sign Agreement Book i.e. “General Conditions of Contract for Central PWD Works 2014” before the issue of the Work/Supply Order. The bidder is bound to follow and accept the terms and conditions of the contract and the tender.
TERMS AND CONDITION OF CONTRACT

GENERAL

1. The contracting Company/ Firms/ Agency shall not be allowed to transfer, assign, pledge or sub-contract its rights and liabilities under this contract.

2. The tenderer will be bound by the details furnished by him/ her to this Department, while submitting the tender or at subsequent stage. In case, any document furnished by him/her is found to be false at any stage, it would be deemed to be a breach of terms of Contract making him/ her liable for legal action besides termination of contract.

3. ASI reserves right to terminate the contract during initial period also after giving ten days’ notice to the contracting agency in case of breach of terms of contract.

4. All the workers deployed in this Department will be paid their wages on monthly basis by the Company/ Firm/ Agency through individual bank accounts and Documentary evidence will be submitted to ASI. ASI shall verify the actual payment of statutory payments periodically and if not satisfied shall withhold the payments due to the contractor, besides other legal actions.

5. Similar works shall mean works of conservation/repairing work of ancient structures / monuments /old structures of central / state / protected /heritage building /endowment.

6. ASI/ Central Government department Black listed/ Debarred contractors bid will not be considered for evaluation.

7. While all efforts have been made to avoid errors in the drafting of the tender documents, the Bidder is advised to check the same carefully. No claim on account of any errors detected in the tender documents shall be entertained

LIABILITIES, CONTROL ETC. OF THE PERSONS DEPLOYED

1. This Department shall not be responsible for any damages, losses, claims, financial or Injury/accident to any person deployed by service providing agency in the course of their Performing the functions / duties, or for payment towards any compensation.

2. The tendering agency shall maintain all statutory registers under the applicable law. The Agency shall produce the same, on demand, to the concerned authority of this Department or any other authority under law. A Compliance certificate in this regard will be submitted along with the bills every month.

3. The tendering agency will be responsible for compliance of all statutory provisions relating to minimum wages, Service tax, Provident Fund and Employees State Insurance etc.

4. The contractor shall commence the work within 15 days of the date of acceptance of the work order or within 15 days from the date of issue of work order whichever is earlier.

5. The contractor/tenderer will be bound by the details furnished to the ASI while submitting the tender or at subsequent stage. In case, any of such documents furnished is found to be false at any stage, it would be deemed to be a breach of terms of contract, making it liable for legal action besides termination of contract and forfeiture of Performance Security.
The agency shall depute a coordinator who would be responsible for immediate interaction with the competent authority so that optimal services of the person deployed by the agency are availed without any disruption.

7. The contractor shall be solely responsible for the redresses of grievances/resolution of disputes relating to person deployed. The ASI shall, in no way be responsible for settlement of such issued whatever.

LEGAL

1. Vendor will be responsible for timely payment to the supplied manpower and statutory authorities and compliance of all statutory provisions relating to minimum wages/specifed contract amount etc. in respect of the person deployed by it in the ASI. The agency has to submit copy of deposit of EPF/ESI with concerned authority every month as an evidence of payment in accounts of person deployed.

2. EPF/ESI contributions paid to the contractor labours worked for the awarded work will be reimbursed as per the norms of CPWD GCC contract labour regulations on actual basis, and on submission of requisite documents along with bill (paid remittance and annexure I to IX of CPWD contract labour regulations)

3. The tendering agency shall also be liable for depositing all taxes, levies, cess etc. on amount of service rendered by it to the ASI to the concerned tax collection authorities from time to time as per extent rules and regulations on the matter.

4. The provision of The Information Technology Act (IT Act) as amended from time to time will be applicable to the vendor and the assigned employees to ASI.

FORCE MAJEURE

1. Force majeure clause will mean and be limited to the following in the execution of the contract/purchase order placed by ASI: “If at any time, during the continuance of contract, the performance in whole or in part by either party of any obligation under this contract shall be prevented or delayed by reason of any war, hostility, act of public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes, lockouts or act of God (here in after referred to ‘events’) provided notice of the happening of such events is given by either party shall be reason of such event be entitle to terminate this contract nor hall either party have any claim for damage against the order in respect of such non — performance or delay in performance, and deliveries under the contract shall be resumed as soon as practicable after such event has come to an end or ceased to exist, and the decision of the DG ASI as to whether the deliveries have been so resumed or not, shall be final or conclusive, provided further that if the performance in whole or part or any obligation under this contract is prevented or delayed by reason of any such event for a period exceeding 30 days, either party may at its option to terminate the contract.”
ARBITRATION

1. Hyderabad circle and the selected vendor shall make every effort to resolve amicably, by direct negotiation, any disagreement or dispute arising between them under or in connection with the work order. If any dispute arises between parties on aspects not covered by this agreement, or the construction or operation thereof, or the right, duties or liabilities under these except as to any matters the decision of which is specially provided for by the general or the special conditions such dispute shall be referred to the arbitrator as appointed by DG ASI and the award of arbitration, as the case may be, shall be final and binding on both the parties. The arbitrator with the consent of parties may modify the time frame for making and publishing the awards. Such arbitration shall be governed in all respects by the provision of the Indian Arbitration Act, 1996 or later and the rules thereunder and any statutory modification or reenactment, thereof. The arbitration proceeding shall be held in Telangana, India.

APPLICABLE LAW

1. The work order will be governed by the laws and procedures established by the Govt. Of India, within the frame work of applicable legislation and enactment made from time to time concerning such commercial dealings / processing.

TERMINATION

In case of breach of any of terms and conditions of the Contract by the Contractor, the Competent Authority of the Client shall have the right to cancel the Contract without assigning any reason thereof, and nothing will be payable by the Client and in that event and the security deposit in the form of performance Bank Guarantee shall be forfeited. The agreement shall be come to an end either on completion of the contract or shall be terminated due to breach of contractual obligations.
The tendering Company / Contractor / Firm / Agency shall have to fulfill the following technical specifications for Technical Bid:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Eligibility Condition</th>
<th>Copies of Relevant Document Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>The Company / Firm / Agency should be registered with the appropriate registration authority with proper validity. (It may be registered with CPWD/PWD of State Govt. / Railways / MES/Board recognised by State Govt. / Registered under Companies Act, 2013 etc.)</td>
<td>Copy of valid Registration Certificate</td>
</tr>
<tr>
<td>2</td>
<td>The Company / Firm/ Agency should be registered with GST Department.</td>
<td>Copy of GST Registration Certificate with GST returns for the month of October 2020 or November 2020 or December 2020</td>
</tr>
<tr>
<td>3</td>
<td>PAN Card in the name of the Company / Firm / Agency.</td>
<td>Copy of PAN CARD in the name of Firm / self-proprietorship etc., else duly notarized affidavit confirming ownership / self-proprietorship to be provided for</td>
</tr>
<tr>
<td>4</td>
<td>Income Tax Return for the last three Assessment years. (i.e. 2021-22, 2020-21, &amp; 2019-20, incase IT returns is not filed in 2021-22 then 2018-19 may be produced)</td>
<td>Copies of ITRs</td>
</tr>
<tr>
<td>5</td>
<td>The Company / Firm / Agency should be registered with labour department with proper validity.</td>
<td>Copy of valid Registration Certificate / Number</td>
</tr>
<tr>
<td>6</td>
<td>The Company / Firm / Agency should be registered with EPF / ESIC.</td>
<td>Copy of Registration Certificates and ECRs for at least last One Quarter</td>
</tr>
<tr>
<td>7</td>
<td>Turnover Criteria</td>
<td>Signed Certificate from Statutory Auditor (Membership ID &amp; UDI number should be mentioned)</td>
</tr>
<tr>
<td></td>
<td>(The Average Annual Turnover during the last three years ending 31st March of the previous financial years should be at least 30% of the estimated cost) (If 2020-21, 2019-20 &amp; 2018-19, incase Turnover is not filed for the year 2020-21 then 2017-18 may be considered)</td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>EMD</td>
<td>DD / Banker’s Cheque from a nationalized Bank only. If the bidder is exempted for EMD submission, they should furnish certificate to this effect such as MSME exemption certificate by post or e-mail.</td>
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<tr>
<td>9</td>
<td>Experience Criteria:</td>
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<tr>
<td>The Company / Firm / Agency / Contractor should have experience of having successfully completed (similar works)* during last 7 years (From the years April 2014 to December 2021) ending last day of month previous to the one in which bids are invited and should fulfill either of the following:-</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9.a</td>
<td>Three (similar completed works)* costing not less than the amount equal to 40 % of the estimated cost.</td>
<td></td>
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<tr>
<td>9.b</td>
<td>Two (similar completed works)* costing not less than the amount equal to 50 % of the estimated cost.</td>
<td></td>
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<tr>
<td>9.c</td>
<td>One (similar completed work)* costing not less than the amount equal to 80 % of the estimated cost.</td>
<td></td>
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</tbody>
</table>

(Note: The Company / Firm /Agency / Contractor has to ensure that both Work Order and matching Completion Certificate is attached consecutively. Only Work Order or only Completion Certificate will not be considered)

(Similar completed works)* is mentioned in the Note Below vide S. No. 4

Copy of Work orders and matching Completion certificates (from ASI/ State Archaeology Departments/ Municipal Bodies)

Note:
1) The Average Annual Turnover during the last three years ending 31st March of the previous financial years should be at least 30% of the estimated cost.
2) The requirement of producing copies of both work orders and completion certificates is mandatory. Only work orders or only completion certificates will not be considered.
3) Also Ongoing Work Orders will not be considered. The work orders related to completed work along with completion certificates from the concerned authorities will only be considered.
4) Similar Work: Similar work in this case includes like Any kind of conservation works of monuments / heritage buildings
The mentioned similar work will be followed for S. No. (9) – Experience Criteria of the “Technical Eligibility Requirement”
APPLICATION FOR TENDER

1. Name of Tendering Contractor/ Firm/ Agency:
   (Attach Certificate of registration)

2. Name of Proprietor/ Director of Company/ Firm/ Agency:

3. Full Address of Regd. Office:

4. Full Address of Operating Branch:

5. (a) Banker Of Contractor / Firm/ Agency
   (Full Address)
   (Attach certified Copy of statement of
   A/C for the last three Years)
   (b) Telephone Number of Banker

6. PAN/ GIR No.
   (Attach attested copy)

7. Service Tax Registration No. / GST Registration,
   if any (Attach attested copy)

8. E.P.F. Registration Number,
   if any (Attach attested copy)

9. E.S.I.C. Registration Number,
   if any (Attach attested copy)

10. Financial turnover of the tendering Contractor/ Firm/ Agency for the last three Financial Years
    with documentary proof thereof. (Attach separate sheet if space provided is insufficient):

    | Financial Year | Annual Turn Over (Rs. Lakhs) |
    |----------------|-------------------------------|
    |                |                               |

Remarks, if any
11. Give details of the major similar contracts handled by the tendering Company/ Firm/ Agency during the last three/four financial years in the following format:

<table>
<thead>
<tr>
<th>Sl. No</th>
<th>Details of client along with address, telephone and FAX numbers</th>
<th>Amount value of Contract (Rs. in Lakhs)</th>
<th>Duration of Contract FROM TO</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(If the space provided is insufficient, a separate sheet may be attached)

12. Additional information, if any
    (Attach separate sheet, if required)

Date:  
Place:  

Signature of authorized person

Name:  
Seal:  

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DECLARATION

1. I, _______________________________ Son/ Daughter of Sri __________________________ signatory of the agency/ firm mentioned above, is competent to sign this declaration and execute this tender document.

2. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them.

3. My agency has not been blacklisted/ debarred from participating in tender of any Ministry/ Department of Government of India and Government of India undertaking in the last Three (3) Years as on date of opening of this Tender.

4. The Information/documents furnished along with the above application are true and authentic to the best of my knowledge and belief.

5. I/we are well aware of the fact that furnishing of any false information/ fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.

6. I/We are compliant to Public Procurement (Preference to Make in India) Order dated 15th June 2017 and subsequent amendments dated 16th September 2020 as relevant.

7. I/We are compliant to the provision of Rule 144 (xi) of GFR, 2017.

Signature of the authorized person(s)

Date: 

Place: 

Full Name: 

Seal:
**APPLICATION FOR TECHNICAL BID**

"MW (SR) Removal of vegetation growth in around of Patancheru Darwaja and adjacent fortification wall of Golconda Fort, Hyderabad – Execution of work – Reg."

Name of the Contractor/Company/Firm/Agency:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Eligibility Condition</th>
<th>Copies of Relevant Document Required</th>
<th>Enclosed Yes / No</th>
<th>Page No. of Bid Document</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>The Company / Firm / Agency should be registered with the appropriate registration authority. (It may be registered with CPWD/PWD of State Govt. / Railways / MES /Board recognised by State Govt/ Registered under Companies Act, 2013 etc.)</td>
<td>Copy of valid Registration Certificate</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>The Company / Firm/ Agency should be registered with GST Department.</td>
<td>Copy of GST Registration Certificate with GST returns for the month of October 2020 or November 2020 or December 2020</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>PAN Card in the name of the Company / Firm / Agency.</td>
<td>Copy of PAN CARD in the name of Firm / self-proprietorship etc., else duly notarized affidavit confirming ownership / self-proprietorship to be provided for</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Income Tax Return for the last three Assessment years. (i.e. 2021-22, 2020-21, &amp; 2019-20, incase IT returns is not filed in 2021-22 then 2018-19 may be considered)</td>
<td>Copies of ITRs</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>The Company / Firm / Agency should be registered with labour department with proper validity.</td>
<td>Copy of valid Registration Certificate / Number</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>The Company / Firm / Agency should be registered with EPF / ESIC.</td>
<td>Copy of Registration Certificates and ECRs for at least last one Quarter</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Turnover Criteria (The Average Annual Turnover during the last three years ending 31st March of the previous financial years should be at least 30% of the estimated cost) (fy 2020-21, 2019-20 &amp; 2018-19, incase Turnover is not filed for the year 2020-21 then 207-18 may be considered)</td>
<td>Signed Certificate from Statutory Auditor (Membership ID &amp; UDI number should be mentioned)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>EMD</td>
<td>DD / Banker’s Cheque from a nationalized Bank only or Exemption Certificates by post or e-mail if any.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Experience Criteria: The Company / Firm / Agency should have Experience of having successfully completed similar works during last 7 years (From the years April 2014 to December 2021) ending last day of month previous to the one in which bids are invited and should fulfill either of the following:</td>
<td>Copy of Work orders and matching Completion certificates (from ASI / State Archaeology Departments / Municipal Bodies)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>---</td>
<td>---</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
| 9.a | Three completed works costing not less than the amount equal to 40% of the estimated cost.  
Or |   |
| 9.b | Two completed works costing not less than the amount equal to 50% of the estimated cost.  
Or |   |
| 9.c | One completed work costing not less than the amount equal to 80% of the estimated cost.  
(Note: The Company/Firm/Agency has to ensure that both Work Order and matching Completion Certificate is attached consecutively. Only Work Order or only Completion Certificate will not be considered) |

**EVALUATION CRITERIA**

1. The bids of the bidder who fully fills above required qualification / experience under Technical Eligibility Requirement / Condition of the tender will be opened on **03.02.2022** AT 11.30 hrs.

2. The bidder who quotes lowest rate for financial bid will be declared L1.

3. In case of tie in lowest rate, the Company / contractor / Firm / Agency who has completed more work order in last 7 financial years for same line of work in Government offices / Government organization shall be declared L1. Copies of Order and completion certificate from employer shall be provided along with Technical Bid.

4. The work shall be awarded to the L1 bidder.

**Notes:**

1. In cases where the bidder has submitted “NIL EXPERIENCE IN THE LINE” the bid shall be treated as unresponsive and will not be considered in terms of the provisions of Ministry of Finance, Department of Expenditure OM NO. 29(1)/2014-PPD dated 28th January, 2014.

2. The payment shall be made on satisfactory certificate given by the Site Engineer and checked measured by the Officer of Archaeological Survey of India, Hyderabad Circle.
## Physical works to be completed from the date of commencement:

<table>
<thead>
<tr>
<th>S No.</th>
<th>Description of Milestone (Physical)</th>
<th>Time allowed in Days (From Date of Start)</th>
<th>Payment Schedule (Subject to availability of funds)</th>
<th>Penalty for the delay of the work</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Removal of vegetation growth manually over the vertical surfaces</td>
<td>45 Days</td>
<td>As per item</td>
<td>As per CPWD Clause No 1 A and Clause 02</td>
</tr>
<tr>
<td>2</td>
<td>Removal of rank vegetation manually over the gateway, ramparts and platforms</td>
<td>45 Days</td>
<td>As per item</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Total Cumulative Time</strong></td>
<td><strong>90 Days</strong></td>
<td><strong>100%</strong></td>
<td></td>
</tr>
</tbody>
</table>

Running Account Payment will be effected on successful completion of the work / supply as per the above column supported with all necessary documents such as challan, Invoice, specification schedule etc. as per the NIT.

Approved bidder should submit the complete work schedule / plan item wise plan for approval by employer before initiation of work.
Instructions for Online Bid Submission

The Bidders are required to submit soft copies of their Bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the Bidder in registering on the CPP Portal, prepare their bids accordance with the requirements and submitting their Bids online on the CPP Portal.

More information useful for submitting online Bids on the CPP Portal may be obtained at: https://eprocure.gov.in/eprocure/app.

REGISTRATION

Bids are required to enrol on the e-procurement module of the Central Public Procurement Portal (URL: https://eprocure.gov.in/eprocure/app) by clicking on the link “Online Bidder Enrolment” on the CPP Portal which is free of charge.

As part of the enrolment process, the Bidder will be required to choose a unique username and assign a password for their accounts.

Bidder are advised to register their valid email address and mobile number as part of the registration process. These would be used for any communication from the CPP Portal.

Upon enrolment, the Bidder will be required to register their valid Digital Signature Certificate (Special Class, Class-A, Class-B, Class-C Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify/ NCode/ Emudhra etc.), with their profile.

Only one valid DSC should be registered by a Bidder. Please note that the Bidder is responsible to ensure that they do not lend their DSC’s to others which may lead to misuse.

Bidder then logs in to the site through the secured log-in by entering their user ID/ Password and the password of the DSC/ e-Token.

SEARCHING FOR TENDER DOCUMENTS

There are various search option built in the CPP Portal, to facilitate Bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the Bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date other keywords etc. to search for a tender published on the CPP Portal.

Once the Bidders have selected the tenders they are interested in, they may download the required documents/ tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the Bidder through SMS/ e-mail in case there is any corrigendum issued to the tender document.

The Bidder should make a note of the unique Tender ID assigned to each tender, In case they want to obtain any clarification/ help from the Helpdesk.
PREPARATION OF BIDS

Bidder should take into account any corrigendum published on the tender document before submitting their Bids.

Please go through the tender advertisement and the tender document carefully to understand the required to be submitted as part of the Bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the name and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the Bid.

Bidder, in advance, should get ready the Bid documents to be submitted as indicated in the tender document/ schedule and generally, they can be in PDF/ XLS/ RAR/ DWE/ JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every Bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the Bidders. Bidders can use “My Space” or “Other Important Documents” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a Bid, and need not be uploaded again and again. This will lead to a reduction in the time required for Bid submission process.

SUBMISSION OF BIDS

Bidder should log into the site well in advance for bid submission so that they can upload the Bid in time i.e. on or before the Bid submission time. Bidder will be responsible for any delay due to other issues.

The Bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.

Bidder has to select the payment option as “offline” to pay the tender fee/ EMD as applicable and enter details of the instrument.

Bidder should prepare the EMD as per the instruction specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of Bid submission or as specified in the tender documents. The Details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during Bid submission time. Otherwise the uploaded bid will be rejected.

Bidders are required to note that they should necessarily submit their financial Bids in the format provided and no other format is acceptable. If the price Bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the Bidders. Bidders are required to download the BOQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the Bidder). No other cells should be changed. Once the details have been completed, the Bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the Bidder, the Bid will be rejected.
The server time (which is displayed on the Bidders’ dashboard) will be considered as the standard time for referencing the deadlines for submission of the Bids by the Bidders, opening of Bids etc. The Bidder should follow this time during Bid submission.

All the documents being submitted by the Bidder would be encrypted using PKI encryption technique to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of Bid opening. The confidentiality of the Bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any Bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/Bid opener’s public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized Bid openers.

The uploaded tender documents become readable only after the tender opening by the authorized Bid openers.

Upon the successful and timely submission of Bids (i.e. after Clicking “freeze Bid Submission” in the portal), the portal will give a successful Bid submission message & a Bid summary will be displayed with the Bid no. and the date & time of submission of the Bid with all other relevant details.

The Bidder summary has to be printed and kept as an acknowledgement of the submission of the Bid. This acknowledgement may be used as an entry pass for any Bid opening meetings.

ASSISTANCE TO BIDDERS

Any queries related to the tender documents and the term and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender. Any queries relating to the process of online Bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk Mobile Number - +918826246593 Tel: The 24x7 Help Desk Number 0120-4200462, 0120-4001002.
TENDER ACCEPTANCE LETTER
(To be given on Company letter Head)

Date:

To


Sub: Acceptance of terms & conditions of Tender.

Tender Reference no.:____________________

Name of the Tender/ Work:-


Dear Sir,

1. I/We have download / obtained the tender document(s) for the above mentioned ‘Tender/work’ from the web site(s) namely:

as per your advertisement, given in the above mentioned website(s).

2. I/We hereby certify that I / we have read the entire terms and conditions of the tender documents from page No._____ to _____ (including all documents like annexure(s), schedule(s), etc.,), which form part of the contract agreement and I/we shall abide hereby the terms / conditions / clauses contained therein.

3. The corrigendum(s) issued from time to time by your department/ organization to have also been taken into consideration, while submitting this acceptance letter.

4. I/We do hereby declare that our firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.

5. I/We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ Organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully

(Signature of the Bidder, with Official Seal)