

No.A-35025/1/2020-O/o DD(Admn.)
Government of India
Ministry of Culture
Archaeological Survey of India
(Administration Section)

Dharohar Bhavan,
24 Tilak Marg, New Delhi.
Dated, the 15th July, 2021

Office Memorandum

Subject: Internship Programme in ASI.

The undersigned is directed to refer to the above mentioned subject and to state that Archaeological Survey of India has introduced a framework to formalize the internship programme in ASI. Salient features of the Internship Programme has been uploaded on ASI website on 16th June, 2021 (copy enclosed). It is requested that the said programme may be given wide publicity so as to enthuse eligible persons apply for the programme.



(M. Jena)

Dy. Director (Administration)

1. All Ministries/Department, Government of India
2. All State Governments/Union Territories.

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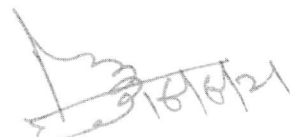
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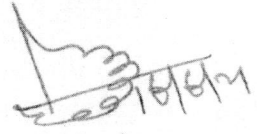
INTERNSHIP PROGRAMME IN ASI

Archaeological Survey of India introduces a framework to formalize internship programme in ASI. Salient features of ASI internship programme are as under:

- (a) The ASI Internship Program is designed to provide a unique practical work experience to budding archaeologists, historians and cultural heritage professionals of the country. Apart from familiarizing them with the mandate of the organization and working methods of the Government, the program aims to strengthen their academic knowledge and offer relevant work experience to prepare them for their future careers.
- (b) The program is divided into two categories:
 - (i) **Individual candidates** - In this arrangement candidates apply directly and are selected on the basis of their motivation and relevant educational qualifications. There may be a selection process.
 - (ii) **Institutional internship arrangement** - This is done by signing an institutional MoU with public or private educational institutions duly recognised by appropriate regulatory agency of the Government of India.
- (c) The internship is open to Bachelors and Masters level students or recent graduates from a wide array of fields relevant to ASI such as archaeology, anthropology, art history, disaster risk management, conservation, epigraphy, numismatics etc. Law is also included as a relevant area of internship.
- (d) Minimum age of the candidates is set as 18 years and maximum as 28 years.
- (e) Internships may be offered for a minimum of three and maximum of six months, subject to requirement of ASI and availability of the candidate. Interns will be based at ASI's head office, located at Dharohar Bhawan, 24 Tilak Marg, New Delhi and various field formations of ASI located in various parts of the country.
- (f) There shall be no remuneration to interns. However, they shall be facilitated with decent office space and appropriate convenience as is extended to an ASI personnel in field. Each intern is expected to carry his/her laptop.


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- (g) The Interns shall be provided a 'Certification of Internship' only when they successfully complete the task/assignment/project agreed at the time of joining the program or work allotted by the mentor concerned. The certificate shall be granted only when 75% attendance of internship duration is dedicated by the intern to the program, and to the satisfaction of the mentor.
- (h) Director-General, ASI shall have full power to amend part or full regulations of the internship program anytime.
- (i) The detailed programme guidelines are available at ASI website.



(M. Jena)
Deputy Director(Admn.)