

H-11021/4/2020-PU
Government of India
Ministry of Culture
(Parliament Unit)

New Delhi, the 7th September, 2020

Sub: **Commencement of Fourth Session of 17th Lok Sabha and Two Hundred and Fifty Second Session of Rajya Sabha – Days allotted to the Ministry of Culture**

Fourth Session of 17th Lok Sabha and Two Hundred and Fifty Second Session of Rajya Sabha will commence from 14th September, 2020 and both the houses will be in Session upto 1st October, 2020 (including Saturdays and Sundays). The following dates have been allotted to the Ministry of Culture for answering **Unstarred questions** in Lok Sabha and Rajya Sabha:-

S.No.	LOK SABHA	RAJYA SABHA
1.	14.09.2020 (Monday)	15.09.2020 (Tuesday)
2.	19.09.2020 (Saturday)	20.09.2020 (Sunday)
3.	24.09.2020 (Thursday)	25.09.2020 (Friday)
4.	29.09.2020 (Tuesday)	30.09.2020 (Wednesday)

2. **LAYING OF PAPERS:** All the Sections/Units are requested to ensure that the Reports/Papers along with review and delay statement, which are required to be laid on the Table of the either House of Parliament are sent to Lok Sabha/ Rajya Sabha, at least two days in advance of the date on which these are to be laid, under intimation to the Parliament Unit. **The date on which the papers are intended to be laid on the Table of the House is to be mentioned in the forwarding Office Memorandum.** It will be the responsibility of the Sections concerned to ensure that the documents are delivered promptly to Secretariat of Lok Sabha/ Rajya Sabha. The following guidelines may also be strictly adhered to:-

(a) **Papers to be Laid on the Table of Lok Sabha**

- (i) One authenticated copy of Annual Report (Hindi and English Version) is to be furnished to Distribution Branch, Lok Sabha, Parliament House Annexe, New Delhi
- (ii) All Papers/Reports after the laying on the Table of the House, are to be uploaded on the website of the Ministry.
- (ii) After the laying of the Papers/Reports on the Table of the House, the web link of the same should be sent immediately by the concerned Divisions through email at computercentrelss@sansad.nic.in describing details viz. date, Ministry, Title and the web link of the document.
- (iii) A letter to the effect that Papers/Reports have been laid on the House should also be sent to Committee on Papers Laid, Lok Sabha Secretariat alongwith soft copies of all papers in PDF format (Annual Reports, Audited Accounts, Review Statement, Delay Statement etc) and web link to Lok Sabha Secretariat at email id: committee-br2@sansad.nic.in.

(b) **Papers to be Laid on the Table of Rajya Sabha**

- (i) Three Copies (including one authenticated copy) of Annual Report (Hindi and English Version) is to be furnished to Table Office, Rajya Sabha, Room No. 33, Parliament House, New Delhi.
- (ii) A copy of the same may also be sent to the Committee on Papers laid on the Table, Rajya Sabha Secretariat, Room No. 533, Parliament House Annexe, New Delhi.

Sunita

(Sunita)
Under Secretary (Parliament)

To

1. Director General, Archaeological Survey of India, New Delhi
2. All Bureau Heads
3. All Divisional Heads
4. All Under Secretaries
5. All Sections/Units

Copy for information to:- PS to HCM/ Senior PPS to Secretary (Culture)/Office of HCM

MOST IMMEDIATE
PARLIAMENT MATTER

F.No. P-11032/1/2020-Parliament
Government of India
Archaeological Survey of India

24, Tilak Marg, New Delhi-110001
Dated, the 8th September, 2020

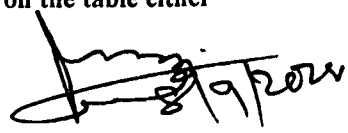
Sub:- Commencement of Fourth Session of 17th Lok Sabha and Two Hundred and Fifty Second Session of Rajya Sabha – Days allotted to Ministry of Culture/ASI – regarding.

The Fourth Session of 17th Lok Sabha and Two hundred Fifty Second Session of Rajya Sabha will commence from 14th September, 2020 and both the Houses will be in Session upto 1st October, 2020 (including Saturdays and Sundays). The following days/dates have been allotted to Ministry of Culture/ASI for answering the Unstarred questions in Lok Sabha and Rajya Sabha:-

SEPTEMBER, 2020

S.No.	LOK SABHA (Monday)	RAJYA SABHA (Tuesday)
1.	14.9.2020 (Monday)	15.9.2020 (Tuesday)
2.	19.9.2020 (Saturday)	20.9.2020 (Sunday)
3.	24.9.2020 (Thursday)	25.9.2020 (Friday)
4.	29.9.2020 (Tuesday)	30.9.2020 (Wednesday)

All Divisional Heads/Sections and Circles/Branches of ASI are requested to ensure that replies to questions, duly approved by competent authority, are sent to Parliament Unit, ASI at least two days in advance. It will be the responsibility of the Sections concerned to ensure that the relevant documents/files get approved well in time and delivered to Parliament Unit ASI so that the same could be laid on the table either of the House of Parliament in time.


(M. Jaina)
Dy. Director (Administration)

Copy to:-

1. All Directors/Officers/Sections/Units at ASI Hqrs. Office, New Delhi.
2. All Regional Directors, ASI.
3. All SAs of Circles/Branches, ASI.
4. PPS/PS/PA to DG/ADG/All Jt.DG's/ Dir (Admn.)/ DD (Admn.)/DD (A/cs)/Asstt. Director (OL),
Gestetner Operator, ASI Hqrs Office, New Delhi.
5. Web Site Section, ASI Hqrs. Office, New Delhi with the request to upload on ASI Website.