Smt. Padma Chandran, Administrative Officer, Planning Section, ASI Hqrs shall act as the link officer of S.O.(Cash) & DDO, ASI Hqrs., New Delhi during tour/leave period of Shri J.K. Sharma, Section Officer, Cash Section, ASI Hqrs with immediate effect and until further order.

2. This issues with the approval of Competent Authority.

Copy to:
   1. Smt. Padma Chandran, AO(Planning), ASI Hqrs.
   2. Shri J.K. Sharma, S.O.(Cash), ASI Hqrs.
   3. PS/PA to DG/ADG(Adm)/ADG(Arch.)/All Jt.DGs(Arch.)/All Directors/Regional Directors/ Dy.Dir(A/c) ASI Hqrs., New Delhi.
   4. PAO, ASI New Delhi/Hyderabad.
   5. The President/Secretary General, AIASA, ASI, New Delhi.
   7. Office Order/ Guard File.