

तीव्र डाक  
SPEED POST

F.No.A-44/27/2022-Admn.-I  
Government of India  
Ministry of Culture  
Archaeological Survey of India  
(Administration-I Section)

Dharohar Bhawan  
24, Tilak Marg, New Delhi-01  
Dated: 15 JUL 2022

To,

The Assistant Director,  
Employment News (Publication Division),  
Ministry of Information & Broadcasting,  
Govt. of India, VIIth Floor,  
Soochna Bhavan,  
C.G.O. Complex, Lodhi Road,  
New Delhi-110003.

18 JUL 2022

जारी किया गया  
ISSUED

**Sub: Filling up the post of Senior Library and Information Officer Group 'A' (Gazetted) Non-Ministerial in level 12 of the pay matrix of Rs.78800-209200 in Archaeological Survey of India.**

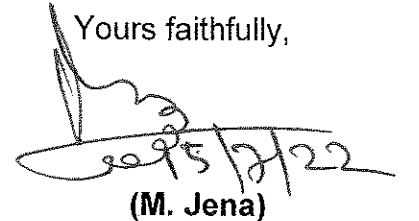
Sir,

Please find enclosed the vacancy circular for filling up the post of Senior Library and Information Officer Group "A" (Gazetted) Non-Ministerial in level 12 of the pay matrix of Rs.78800-209200/- in Archaeological Survey of India.

You are requested to publish this vacancy circular in the Employment News at the earliest and send the bill to this office along with a copy of extract of the Employment News in which the vacancy circular is published.

Enclosure: As above

Yours faithfully,

  
(M. Jena)

Deputy Director(Administration)

F.NoA-44/27/2022-Admn.I  
Government of India  
Archaeological Survey of India

Dharohar Bhawan  
24, Tilak Marg, New Delhi  
Dated: 15 JUL 2022

**Vacancy Circular**

**Subject:** Filling up one post of Senior Library and Information Officer, GCS Group 'A' Gazetted in the Level 12 of Pay Matrix - ₹78800-209200/- in ASI.

It is proposed to fill up one post of Senior Library and Information Officer GCS Group 'A' Gazetted Non Ministerial in the Level 12 of Pay Matrix of ₹78800- 209200 in Archaeological Survey of India on composite method (deputation including short term contract plus promotion).

**Composite Method (Deputation including short term contract plus promotion):**

Officers under Central Government or State Governments or Union Territories Universities or Public Sector Undertakings or semi-Government organizations or recognized Research Institutions or statutory or autonomous organizations:-

(A) (i) holding analogous posts on regular basis in the parent cadre or Department; or

(ii) with five year's service in the grade rendered after appointment thereto on a regular basis in posts in Level 11 in the Pay Matrix ₹67700-208700/- in the parent cadre or department; and

(B) Possessing the following educational qualifications and experience:

(i) Master's Degree in Library Science or Library and Information Science of a recognized University or Institute;

(ii) Ten years professional experience in a Library under Central or State Government or Autonomous or Statutory Organization or Public Sector Undertaking or University or recognized Research or Educational Institution.

**Desirable:**

(i) One year experience of computerizing Library activities in a Library under Central or State Government or Autonomous or Statutory organization or Public Sector Undertaking or University or recognized Research or Educational Institution.

(ii) One year professional experience in selecting, cataloguing and classifying Archaeology related literature or manuals.

(iii) Diploma in Computer Application from a recognized University or Institute.

**Note: 1** The Departmental Library and Information Officer with five years of regular service in the grade and having the educational qualification and experience prescribed for considering appointment on deputation is considered along with outsiders. If the departmental candidate is selected for appointment to the post; it shall be treated as having been filled by promotion.

**Note: 2.** (Period of deputation (including short term contract) including period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed four years. The maximum age limit for appointment by deputation (including short term contract) shall not be exceeding 56 years as on the closing dated of receipt of applications).

### **Duties of Senior Library and Information Officer**

- 1 To function as head of the Central Archaeological Library.
- 2 To provide technical advice to Circle/Branch office Libraries for their improvement.
- 3 To examine addition to the Library collection.
- 4 Overall supervision of the cataloguing, indexing and accessioning work in the Central Archaeological Library.
- 5 Classification of the Library collection.
- 6 Tracing out references from scholars.
- 7 Processing of the books after acquisition, including numbering, etc.
- 8 Comparison of rates for various foreign publications.
- 9 Contribution of research journals.
- 10 Providing Library facilities to the readers in reading room.
- 11 Purchase of Library equipments as per approved norms.
- 12 Book preservation including binding of books and periodicals.
- 13 Parliament work.
- 14 Registration of dealers for books and periodicals.
- 15 Periodical inspection of Circle/Branch Office Libraries.
- 16 Any other work assigned by the higher authorities.

### **GENERAL TERMS AND CONDITIONS FOR THE POST:-**

1. The officer selected for appointment on deputation basis shall be on deputation for a period of three years and will be governed by the terms of deputation laid down in DoPT O.M No. 2/12/87-Estt. Dated 29.04.1988 as amended from time to time and pay will be regulated in accordance with the DoPT O.M No.1/99/91-Estt. (Pay-II) dated 05.01.1994 as amended from time to time.

2. Applications in duplicate in the following proforma (Annexure-A) along with the complete and up-to-date five years ACRs/APARs of the Officers who can be spared in

the event of his/her selection, may be sent to the undersigned through proper channel **within 60 days** from the date of publication of this advertisement in the Employment News. Application received after the last date or otherwise found incomplete will not be considered.

3. While forwarding the application, it may be verified and certified that the particulars furnished by the officers are correct and that no disciplinary action/court case filled by/against the officer is pending or contemplated against the officer and also no major/minor penalty has been imposed on the officer during ten years.

4. The officers who apply for the post will not be allowed to withdraw their nomination subsequently.

**Initial place of posting:** Office of the Director General,  
Archaeological Survey of India,  
Dharohar Bhawan, 24 Tilak Marg,  
New Delhi-110001.

जारी किया गया  
ISSUED

18 JUL 2022



(M. Jena)

**Dy. Director (Administration)**  
**Archaeological Survey of India**  
**Dharohar Bhawan, 24, Tilak Marg,**  
**New Delhi- 110001**  
Phone No.011-23004618

1. All the Ministries & Department of the Government of India.
2. Director, Publication and Printing, Ministry of Urban Development, Nirman Bhawan, New Delhi.
3. All Attached/ Subordinate of the Ministry of Culture
4. All Offices of Archaeological Survey of India.
5. All Undertaking Departments.
6. All Chief Secretaries/ Secretaries of the State Government etc.
7. All Central Government/State Government/Union Territory, Administration/Research Institutions/Autonomous Organizations/Universities.
8. The Director AIU, 2, Ferozshah Kotala Road, New Delhi for circulation to the Universities.
9. The Secretary, UPSC, Shahjahan Road, New Delhi-110069.
10. Web-Site Section, ASI, New Delhi.
11. Office Order Files 2022.

**Bio-Data/Curriculum Vitae Proforma**

1 Name and Address (in Block Letters)	
2 Date of Birth (in Christian Era)	
3 i) Date of entry into service	
ii) Date of retirement under Central/State Government Rules.	
4 Educational Qualifications	
5 Whether Educational and other Qualifications required for the post are satisfied. (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)	
<b>Qualifications/Experience required as mentioned in the advertisement/vacancy circular</b>	<b>Qualifications/experience possessed by the Officer</b>
<b>Essential</b>	<b>Essential</b>
A) Qualification	A) Qualification
B) Experience	B) Experience
<b>Desirable</b>	<b>Desirable</b>
A) Qualification	A) Qualification
B) Experience	B) Experience
<p><b>5.1 Note:</b> This column needs to be amplified to indicate "Essential and Desirable Qualifications" as mentioned in the RRs by the <b>Administrative Ministry/ Department/ Office</b> at the time of issue of Circular and issue of Advertisement in the Employment News</p> <p><b>5.2</b> In the case of Degree and Post Graduate Qualifications, Elective/main subjects and subsidiary subjects may be indicated <b>by the candidate.</b></p>	
6. Please state clearly whether in the light of entries made by you above, you Meet the requisite Essential Qualifications and work experience of the post.	
<p><b>6.1 Note:</b> Borrowing Departments are to provide their specific comments/views confirming the relevant Essential Qualification and work Experience possessed by the Candidate (as indicated in the Bio-data) with reference To the post applied.</p>	

7. Details of Employment, in chronological order. <b>Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.</b>					
<b>Office/ Institution</b>	<b>Post held on regular basis</b>	<b>From</b>	<b>To</b>	<b>Pay Band and Grade Pay/ Pay Scale of the post held on regular basis</b>	<b>Nature of duties (in Detail) highlighting experience required for the post applied for</b>
* <b>Important:</b> Pay Band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/ Pay Scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below:					
<b>Office/Institution</b>	<b>Pay, Pay Band and Grade Pay drawn under ACP/MACP Scheme</b>		<b>From</b>	<b>To</b>	
8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent. Please state-					
9. In case the present Employment is held on deputation/contract basis,					
<b>a) The Date of initial appointment</b>	<b>b) Period of appointment on deputation/contract</b>	<b>c) Name of the parent office/ Organization to which the applicant belongs.</b>		<b>d) Name of the post and Pay of the post held in substantive capacity in the parent organization.</b>	
<p><b>9.1 Note:</b> In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/department along with Cadre Clearance, Vigilance Clearance and Integrity Certificate.</p> <p><b>9.2 Note:</b> Information under column 9 (c) &amp; (d) above must be given in all cases where a person is holding a post on deputation outside the cadre / organization but still maintaining a lien in his parent cadre / organization.</p>					
10. If any post held on deputation in the past by the applicant, date of return from the last deputation and other details.					
11. Additional details about present employment Please state whether working under (indicate the name of your employer against the relevant column) a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Others					

12. Please state whether you are working in the same department and are in the feeder grade or feeder to feeder grade.		
13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.		
14. Total emolument per month now drawn		
<b>Basic Pay in the PB</b>	<b>Grade Pay</b>	<b>Total Emoluments</b>
15. In case the applicant belongs to an Organization which is not following the Central Government Pay-scales, the latest salary slip issued by the Organization showing the following details may be enclosed.		
<b>Basic Pay with Scale of Pay and rate of increment</b>	<b>Dearness Pay/ interim relief/other Allowances etc. (with break-up details)</b>	<b>Total Emoluments</b>
<p><b>16. A. Additional Information</b>, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement).</p> <p><b>(Note: Enclose a separate sheet, if the space is insufficient).</b></p>		
<p><b>16. B Achievements</b> The candidates are requested to indicate information with regard to:-</p> <p>(i) Research publications and reports and special projects (ii) Awards/Scholarships/Official Appreciation (iv) Affiliation with the professional bodies/institutions/societies and; (iv) Patents registered in own name or achieved for the Organization. (v) Any research/innovative measure involving official recognition. (vi) Any other information.</p> <p><b>(Note: Enclose a separate sheet, if the space is insufficient.)</b></p>		
17. Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment basis.# (Officers under Central/State Governments are only eligible for "Absorption". Candidates of Non-Government Organizations are eligible only for Short-Term Contract (STC).		
# (The option for 'STC'/Absorption/Re-employment are available only, if vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment").		
18. Whether belongs to SC/ST		

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

**Signature of the Candidate**  
**Address**

**Place:**

**Date**





# भारत का राजपत्र The Gazette of India

असाधारण

EXTRAORDINARY

भाग II—खण्ड 3—उप-खण्ड (i)

PART II—Section 3—Sub-section (i)

प्राधिकार से प्रकाशित

PUBLISHED BY AUTHORITY

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नई दिल्ली, सोमवार, जून 11, 2018/ज्येष्ठ 21, 1940

No. 391]

NEW DELHI, MONDAY, JUNE 11, 2018/JYAISTHA 21, 1940

संस्कृति मंत्रालय

(भारतीय पुरातत्व सर्वेक्षण)

अधिसूचना

नई दिल्ली, 11 जून, 2018

सा.का.नि. 543(अ).—राष्ट्रपति, संविधान के अनुच्छेद 309 के परन्तुक द्वारा प्रवृत्त शक्तियों का प्रयोग करते हुए, संस्कृति मंत्रालय, भारतीय पुरातत्व सर्वेक्षण में पुस्तकालय और सूचना अधिकारी तथा ज्येष्ठ पुस्तकालय और सूचना अधिकारी के पदों पर भर्ती की पद्धति का विनियमन करने के लिए निम्नलिखित नियम बनाते हैं, अर्थात्:—

1. संक्षिप्त नाम और प्रारंभ.—(1) इन नियमों का संक्षिप्त नाम संस्कृति मंत्रालय, भारतीय पुरातत्व सर्वेक्षण, पुस्तकालय सूचना अधिकारी तथा ज्येष्ठ पुस्तकालय और सूचना अधिकारी भर्ती नियम, 2018 है।

(2) ये राजपत्र में उनके प्रकाशन की तारीख को प्रवृत्त होंगे।

2. पदों की संख्या, वर्गीकरण और वेतन मैट्रिक्स में स्तर.—उक्त पदों की संख्या, उनका वर्गीकरण और उससे संलग्न वेतन मैट्रिक्स में स्तर वे होंगे जो इन नियमों से उपाबद्ध अनुसूची के स्तंभ (2) से स्तंभ (4) में विनिर्दिष्ट हैं।

3. भर्ती की पद्धति, आयु सीमा अहर्ता, आदि.—उक्त पदों पर भर्ती की पद्धति, आयु सीमा, अहर्ता और उनसे संबंधित अन्य बातें वे होंगी जो उक्त अनुसूची के स्तंभ (5) से स्तंभ (13) में विनिर्दिष्ट हैं।

4. निरर्हता.—वह व्यक्ति-

(क) जिसने ऐसे व्यक्ति से जिसका पति या जिसकी पत्नी जीवित है, विवाह किया है या विवाह की संविदा की है; या

(ख) जिसने अपने पति या अपनी पत्नी के जीवित रहते हुए किसी व्यक्ति से विवाह किया है या विवाह की संविदा की है,

उक्त पद पर नियुक्ति का पात्र नहीं होगा :

परन्तु यदि केन्द्रीय सरकार का यह समाधान हो जाता है कि ऐसा विवाह ऐसे व्यक्ति और विवाह के अन्य पक्षकार को लागू स्वीय विधि के अधीन अनुज्ञेय है और ऐसा करने के लिए अन्य आधार हैं तो वह किसी व्यक्ति को इस नियम के प्रवर्तन से छूट दे सकेगी।

5. शिथिल करने की शक्ति.—जहाँ केन्द्रीय सरकार की यह राय है कि ऐसा करना आवश्यक या समीचीन है, वहाँ वह उसके लिए जो कारण हैं, उन्हें लेखबद्ध करके, इन नियमों के किसी उपबंध को किसी वर्ग या प्रवर्ग के व्यक्तियों की बाबत, आदेश द्वारा शिथिल कर सकेगी।

6. व्यावृत्ति.—इन नियमों की कोई बात, ऐसे आरक्षण, आयु-सीमा में छूट और अन्य रियायतों पर प्रभाव नहीं डालेगी, जिनका केन्द्रीय सरकार द्वारा इस संबंध में समय-समय पर जारी किए गए आदेशों के अनुसार अनुसूचित जातियों, अनुसूचित जनजातियों, अन्य पिछड़े वर्गों, भूतपूर्व सैनिकों और अन्य विशेष प्रवर्ग के व्यक्तियों के लिए उपबंध करना अपेक्षित है।

#### अनुसूची

पद नाम	पद संख्या	वर्गीकरण	वेतन मैट्रिक्स में स्तर
(1)	(2)	(3)	(4)
(1) पुस्तकालय और सूचना अधिकारी	01*(2018) *कार्यभार के आधार पर परिवर्तन किया जा सकता है।	साधारण केन्द्रीय सेवा, समूह 'क', राजपत्रित, अनुसूचित विधायक	स्तर 11 (रु. 67700-208700)

चयन अथवा अचयन पद	सीधे भर्ती किए जाने वाले व्यक्तियों के लिए आयु-सीमा	सीधे भर्ती किए जाने वाले व्यक्तियों के लिए अपेक्षित शैक्षिक और अन्य अहर्ताएं	सीधे भर्ती किए जाने वाले व्यक्तियों के लिए विहित आयु और शैक्षिक अहर्ताएं प्रोन्नत व्यक्तियों की दशा में लागू होंगी या नहीं
(5)	(6)	(7)	(8)
चयन	लागू नहीं होता	लागू नहीं होता	लागू नहीं होता

परिीक्षा की अवधि, यदि कोई हो	भर्ती की पद्धति: भर्ती सीधे होगी या प्रोन्नति द्वारा या प्रतिनियुक्ति/आमेलन द्वारा तथा विभिन्न पद्धतियों द्वारा भरी जाने वाली रिक्तियों की प्रतिशतता
(9)	(10)
दो वर्ष	प्रोन्नति द्वारा जिसके न हो सकने पर प्रतिनियुक्ति द्वारा जिसके अंतर्गत अल्पकालिक संविदा भी है।

प्रोन्नति या प्रतिनियुक्ति या आमेलन द्वारा भर्ती की दशा में वे श्रेणियां जिनसे प्रोन्नति या प्रतिनियुक्ति या आमेलन किया जाएगा।
(11)
<p><b>प्रोन्नति</b> वेतन मैट्रिक्स (रु. 44900-142400) के लेवल 7 में ऐसे सहायक पुस्तकालय और सूचना अधिकारी जिन्होंने उस श्रेणी में सात वर्ष नियमित सेवा की है, जिनके पास किसी मान्यताप्राप्त विश्वविद्यालय अथवा संस्थान से पुस्तकालय विज्ञान या पुस्तकालय और सूचना विज्ञान में बैचलर डिग्री है और जिन्होंने पुस्तकालय और सूचना विज्ञान के क्षेत्र में दो से चार सप्ताह का प्रशिक्षण सफलतापूर्वक पूरा किया हो। टिप्पण: जहां ऐसे कनिष्ठ व्यक्तियों के संबंध में, जिन्होंने अपनी अर्हक या पात्रता सेवा पूरी कर ली है, प्रोन्नति के लिए विचार किया जा रहा हो, वहां उनसे ज्येष्ठ व्यक्तियों के संबंध में भी विचार किया जाएगा परंतु यह तब जब कि उनके द्वारा की गई ऐसी अर्हक या पात्रता सेवा, अपेक्षित अर्हक या पात्रता सेवा के आधे से अधिक से या दो वर्ष से, इनमें से जो भी कम हो, कम न हो और उन्होंने अपने ऐसे कनिष्ठ व्यक्तियों सहित, जिन्होंने ऐसी अर्हक या पात्रता सेवा पहले ही पूरी कर ली है, अगली उच्चतर श्रेणी में प्रोन्नति के लिए अपनी परिीक्षा के अवधि सफलतापूर्वक पूरी कर ली हो।</p> <p><b>प्रतिनियुक्ति (जिसके अंतर्गत अल्पकालिक संविदा भी है):</b> केन्द्रीय सरकार या राज्य सरकार या संघ राज्यक्षेत्रों या विश्वविद्यालयों या मान्यताप्राप्त अनुसंधान संस्थाओं या पब्लिक सेक्टर उपक्रमों या अर्धसरकारी या कानूनी या स्वायत्त निकायों के अधीन ऐसे अधिकारी: (क) (i) जो मूल काडर या विभाग में नियमित आधार पर सदृश पद धारण किए हुए हैं; या (ii) जिन्होंने वेतन मैट्रिक्स (रु. 44900-142400) या समकक्ष में स्तर 7 के पदों पर 7 वर्ष नियमित सेवा की है; और (ख) जिनके पास निम्नलिखित शैक्षिक अहर्ताएं और अनुभव हैं:</p> <p><b>आवश्यक:</b> (i) किसी मान्यताप्राप्त विश्वविद्यालय या संस्थान से पुस्तकालय विज्ञान या पुस्तकालय और सूचना विज्ञान में मास्टर डिग्री; (ii) केन्द्रीय या राज्य सरकार अथवा स्वायत्त या कानूनी संगठन या पब्लिक सेक्टर उपक्रम या विश्वविद्यालय या मान्यताप्राप्त अनुसंधान या शैक्षणिक संस्था के अधीन किसी पुस्तकालय में पांच वर्ष का वृत्तिक अनुभव।</p>

**वांछनीय:**

- (i) केन्द्रीय या राज्य सरकार अथवा स्वायत्त या कानूनी संगठन या पब्लिक सेक्टर उपक्रम या विश्वविद्यालय या मान्यताप्राप्त अनुसंधान या शैक्षणिक संस्था के अधीन किसी पुस्तकालय में पुस्तकालय कार्यकलापों का कंप्यूटरीकरण में एक वर्ष का अनुभव
- (ii) पुरातत्वीय या धरोहर साहित्य विषयों से संबंधित मामलों में एक वर्ष का वृत्तिक अनुभव
- (iii) किसी मान्यताप्राप्त विश्वविद्यालय या संस्थान से कंप्यूटर उपयोग में डिप्लोमा

**टिप्पण 1 :** पोषक प्रवर्ग में ऐसे विभागीय अधिकारी जो प्रोन्नति की सीधी पंक्ति में है प्रतिनियुक्ति/आमेलन पर नियुक्ति के लिए विचार किए जाने के पात्र नहीं होंगे। इसी प्रकार प्रतिनियुक्त अधिकारी प्रोन्नति द्वारा नियुक्ति के लिए विचार किए जाने के पात्र नहीं होंगे।

**टिप्पण 2 :** प्रतिनियुक्ति की अवधि (जिसके अंतर्गत अल्पकालिक संविदा भी है) जिसके अंतर्गत केन्द्रीय सरकार के उसी या किसी अन्य संगठन या विभाग में इस नियुक्ति से ठीक पहले धारित किसी अन्य काडर बाह्य पद पर प्रतिनियुक्ति (जिसके अंतर्गत अल्पकालिक संविदा भी है) की अवधि है साधारणतया चार वर्ष से अधिक नहीं होगी। प्रतिनियुक्ति (जिसके अंतर्गत अल्पकालिक संविदा भी है) द्वारा नियुक्ति के लिए अधिकतम आयु सीमा आवेदन प्राप्त करने की अंतिम तारीख को 56 वर्ष से अधिक नहीं होगी।

यदि विभागीय प्रोन्नति समिति है, तो उसकी संरचना	भर्ती करने में किन परिस्थितियों में संघ लोक सेवा आयोग से परामर्श किया जाएगा
(12)	(13)
समूह 'क' विभागीय प्रोन्नति समिति जो निम्नलिखित से मिलकर बनेगी (1) अध्यक्ष/सदस्य, संघ लोक सेवा आयोग : अध्यक्ष (2) सचिव, संस्कृति मंत्रालय : सदस्य (3) महानिदेशक, भारतीय पुरातत्व सर्वेक्षण : सदस्य	प्रत्येक अवसर पर पद पर नियुक्ति करने के लिए संघ लोक सेवा आयोग से परामर्श करना आवश्यक है।
समूह 'क' विभागीय पुष्टि समिति जो निम्नलिखित से मिलकर बनेगी: (1) सचिव, कृषि मंत्रालय : अध्यक्ष (2) संयुक्त सचिव, कृषि मंत्रालय : सदस्य (3) अपर महानिदेशक, भारतीय पुरातत्व सर्वेक्षण : सदस्य	

(1)	(2)	(3)	(4)
(2) ज्येष्ठ पुस्तकालय और सूचना अधिकारी	01 *(2018) *कार्यभार के आधार पर परिवर्तन किया जा सकता है।	साधारण केन्द्रीय सेवा, समूह 'क', राजपत्रित, अननुसचिवीय	स्तर 12 (रु. 78800-209200)

(5)	(6)	(7)	(8)
लागू नहीं होता	लागू नहीं होता	लागू नहीं होता	लागू नहीं होता

(9)	(10)
लागू नहीं होता	संयुक्त पद्धति (प्रतिनियुक्ति जिसके अंतर्गत अल्पकालिक संविदा भी है + प्रोन्नति द्वारा

(11)
<p><b>संयुक्त पद्धति (प्रतिनियुक्ति जिसके अंतर्गत अल्पकालिक संविदा भी है + प्रोन्नति द्वारा)</b></p> <p>केन्द्रीय सरकार या राज्य सरकार या संघ राज्य क्षेत्रों या विश्वविद्यालयों या पब्लिक सेक्टर उपक्रमों या अर्ध सरकारी संगठनों या मान्यता प्राप्त अनुसंधान संस्थाओं या कानूनी या स्वायत्त संगठनों के ऐसे अधिकारी:</p> <p>(क) (i) जो मूल कॉडर या विभाग में नियमित आधार पर सदृश पद धारण किए हुए हैं या            (ii) जिन्होंने मूल कॉडर या विभाग में वेतन मैट्रिक्स (रु.67700-208700) के स्तर 11 के पदों पर नियमित आधार पर नियुक्ति के पश्चात् उस श्रेणी में पांच वर्ष की सेवा है; और</p> <p>(ख) जिनके पास निम्नलिखित शैक्षणिक अहर्ताएं और अनुभव हैं:</p> <p>(i) किसी मान्यताप्राप्त विश्वविद्यालय या संस्थान से पुस्तकालय विज्ञान या पुस्तकालय और सूचना विज्ञान में मास्टर डिग्री;            (ii) केन्द्रीय या अथवा राज्य सरकार या स्वायत्त या कानूनी संगठन या पब्लिक सेक्टर उपक्रम या विश्वविद्यालय या मान्यताप्राप्त अनुसंधान या शैक्षणिक संस्था के अधीन किसी पुस्तकालय में दस वर्ष का वृत्तिक अनुभव।</p>

<b>वांछनीय</b>	
(i) केंद्रीय या राज्य सरकार या स्वायत्त या कानूनी संगठन या पब्लिक सेक्टर उपक्रम या विश्वविद्यालय या मान्यताप्राप्त अनुसंधान या शैक्षणिक संस्था के अधीन किसी पुस्तकालय में पुस्तकालय कार्यकलापों के कंप्यूटरीकरण का एक वर्ष का अनुभव।	
(ii) पुरातत्व से संबंधित साहित्य या निर्देशिका के चयन, सूचीयन और वर्गीकरण में एक वर्ष का वृत्तिक अनुभव।	
(iii) किसी मान्यताप्राप्त विश्वविद्यालय या संस्थान से कंप्यूटर उपयोग में डिप्लोमा	
<b>टिप्पण :</b> बाह्य व्यक्तियों के साथ ऐसे विभागीय पुस्तकालय और सूचना अधिकारी पर भी विचार किया जाएगा जिन्होंने उस श्रेणी में पांच वर्ष नियमित सेवा की है और जिनके पास प्रति नियुक्ति पर नियुक्ति के लिए शैक्षिक अर्हताएं और विहित अनुभव है। यदि उस पद पर उसका चयन हो जाता है तो वह पद प्रोन्नति द्वारा भरा गया समझा जाएगा।	
<b>टिप्पण :</b> प्रतिनियुक्ति की अवधि (जिसके अंतर्गत अल्पकालिक संविदा भी है) जिसके अंतर्गत केंद्रीय सरकार के उसी या किसी अन्य संगठन या विभाग में इस नियुक्ति से ठीक पहले धारित किसी अन्य काडर बाह्य पद पर प्रतिनियुक्ति (जिसके अंतर्गत अल्पकालिक संविदा भी है) की अवधि है साधारणतया चार वर्ष से अधिक नहीं होगी। प्रतिनियुक्ति (जिसके अंतर्गत अल्पकालिक संविदा भी है) द्वारा नियुक्ति के लिए अधिकतम आयु सीमा आवेदन प्राप्त करने की अंतिम तारीख को 56 वर्ष से अधिक नहीं होगी।	

<b>(12)</b>	<b>(13)</b>
लागू नहीं होता	संघ लोक सेवा आयोग से परामर्श आवश्यक है।

[फा. सं. 3-2/2017-योजना एवं एचआरडी (भर्ती नियम)-भाग-1]

राकेश सिंह लाल, अपर महानिदेशक (प्रशासन)

**MINISTRY OF CULTURE**  
(ARCHEOLOGICAL SURVEY OF INDIA)

**NOTIFICATION**

New Delhi, the 11th June, 2018.

**G.S.R. 543(E).**—In exercise of the powers conferred by the proviso to article 309 of the Constitution, the President hereby makes the following rules regulating the method of recruitment to the posts of Library and Information Officer and Senior Library and Information Officer in the Archeological Survey of India, Ministry of Culture, namely:—

**1. Short title and commencement.**—(1) These rules may be called the Ministry of Culture, Archeological Survey of India, Library and Information Officer and Senior Library and Information Officer, Recruitment Rules, 2018.

(2) They shall come into force on the date of their publication in the Official Gazette.

**2. Number of posts, classification and level in the Pay Matrix.**—The number of the said posts, their classification and level in the Pay Matrix attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

**3. Method of recruitment, age-limit, qualification etc.**—The method of recruitment to the said posts, age-limit, qualification and other matters relating thereto shall be as specified in columns (5) to (13) of the said Schedule.

**4. Disqualification.**— No person,—

(a) who has entered into or contracted a marriage with a person having a spouse living, or

(b) who having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing exempt any person from the operation of this rule.

**5. Power to relax.**—Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

**6. Saving.**—Nothing in these rules shall affect reservation, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Ex-servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

## SCHEDULE

Name of post	Number of post	Classification	Level in the Pay Matrix
(1)	(2)	(3)	(4)
(I) Library and Information Officer	01 *(2018) * Subject to variation dependent on workload.	General Central Service Group 'A' Gazetted Non-Ministerial	Level 11 (Rs.67700-208700)

Whether selection post or non-selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits.
(5)	(6)	(7)
selection	Not applicable	Not applicable

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of vacancies to be filled by various methods
(8)	(9)	(10)
Not applicable	Two years	By promotion failing which by deputation including short-term contract

**In case of recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made**

(11)

**Promotion:**

Assistant Library and Information Officer in Level 7 in the Pay Matrix (Rs.44900-142400) with seven years regular service in the grade, possessing at least Bachelor's degree in Library Science or Library and Information Science of a recognised university or Institute and successfully completed training of two to four weeks in the field of Library and Information Science.

Note: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.

**Deputation (including Short Term Contract):**

Officers under the Central Government or State Government or Union Territories or Universities or recognised Research Institutions or Public Sector Undertakings or Semi-Government or Statutory or Autonomous bodies:

- (A)(i) holding analogous post on a regular basis in the parent cadre or Department; or  
(ii) with 7 years' regular service in posts in Level 7 in the Pay Matrix (Rs.44900-142400) or equivalent; and  
(B) Possessing the educational qualifications and experience as under:

**Essential:**

- (i) Master's degree in Library Science or Library and Information Science of a recognised University or Institute;  
(ii) Five years' professional experience in a Library under Central or State Government or Autonomous or Statutory Organisation or Public Sector Undertaking/ University or recognised Research or educational Institution.

**Desirable:**

- (i) One year experience of computerizing Library activities in a Library under the Central or State Government or Autonomous or Statutory organisation or Public Sector Undertaking or University or recognised Research or educational Institution.  
(ii) One year professional experience in dealing with subjects relating to Archaeological or Heritage related literature.

(iii) Diploma in Computer Application from a recognised University or Institute.

Note 1: The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation/absorption. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

Note 2: (Period of deputation (including short term contract) including period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not to exceed four years. The maximum age limit for appointment by deputation (including short term contract) shall not be exceeding 56 years as on the closing date of receipt of applications.

If Departmental Promotion Committee exists, what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
(12)	(13)
<b>Group 'A' Departmental Promotion Committee consisting of :-</b> (1) Chairman/Member, Union Public Service Commission - Chairman (2) Secretary, Ministry of Culture - Member Director General, Archaeological Survey of India - Member <b>Group 'A' Departmental Confirmation Committee consisting of:-</b> (1) Secretary, Ministry of Culture - Chairman (2) Joint Secretary, Ministry of Culture - Member (3) Additional Director General Archaeological Survey of India - Member	Consultation with the Union Public Commission is necessary for appointment to the post on each occasion.

Name of post	Number of post	Classification	Level in the Pay Matrix
(1)	(2)	(3)	(4)
(2) Senior Library & Information Officer	01 *(2018) * Subject to variation dependent on workload.	General Central Service Group 'A' Gazetted Non-Ministerial	Level 12 (Rs.78800-209200)

Whether selection post or non-selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits.
(5)	(6)	(7)
Not applicable	Not applicable	Not applicable

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of vacancies to be filled by various methods
(8)	(9)	(10)
Not applicable	Not applicable	By composite method (Deputation including short term contract plus Promotion)

(11)

**Composite Method (Deputation including short term contract plus promotion:**

Officers under the Central Government or State Governments or Union Territories or Universities or Public Sector Undertakings or semi-Government organisations or recognised Research Institutions or statutory or autonomous organisations;

- (A)(i) holding analogous post on regular basis in the parent cadre or Department; or
- (ii) with five years' service in the grade rendered after appointment thereto on a regular basis in posts in Level 11 in the Pay Matrix (Rs.67700-208700) in the parent cadre or department; and

(B) Possessing the following educational qualifications and experience:

- (I) Master's Degree in Library Science or Library and Information Science of a recognized University or Institute;
- (II) Ten years professional experience in a Library under Central or State Government or Autonomous or Statutory organization or Public Sector Undertaking or University or recognized Research or Educational Institution.

**Desirable**

- (i) One year experience of computerizing Library activities in a Library under Central or State Government or Autonomous or Statutory organization or Public Sector Undertaking or University or recognized Research or Educational Institution.
- (ii) One year professional experience in selecting, cataloguing and classifying Archaeology related literature or manuals.
- (iii) Diploma in Computer applications from a recognized University or Institute.

**Note:** The departmental Library and Information Officer with five years of regular service in the grade and having the educational qualifications and experience prescribed for considering appointment on deputation is considered along with outsiders. If the departmental candidate is selected for appointment to the post; it shall be treated as having been filled by promotion.

**Note:** (Period of deputation (including short term contract) including period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed four years. The maximum age limit for appointment by deputation (including short term contract) shall not be exceeding 56 years as on the closing date of receipt of applications).

(12)	(13)
Not applicable	Consultation with Union Public Service Commission necessary

[F. No. 3-2/2017-Plg. & HRD (RR)-Part-I]

RAKESH SINGH LAL, Addl. Director General (Administration)

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RAKESH SUKUL  
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