

F.No.2-6/2015-Adm.I
Government of India
Archaeological Survey of India

ASI Hqrs, Dharohar Bhawan,
24 Tilak Marg, New Delhi-110001

Dated 2nd August, 2018

OFFICE ORDER NO. 141/2018-ADM-I

4 1 10 2018

The following allocation of work and channel of submission of files are hereby ordered for smooth and effective functioning of ASI with immediate effect and until further orders:

1. Shri Rakesh Singh Lal, Addl. DG (Adm.) will look after the work of Administration, Vigilance, Parliament, CDN, Official Language (Rajbhasha), General Administration, Planning, Budget & Accounts, Cash, Website/IT, Conservation, Horticulture, National Culture Fund (NCF) and World Heritage. He will submit the files to DG.

2. Dr. (Smt) Urmila Sant, Addl. DG (Archaeology) will look after the work of Museums, Antiquity, Monuments, Institute of Archaeology, Publication, Photography, CEP, Epigraphy, Excavation & Exploration, Building Survey Project, Temple Survey Project, National Mission on Monuments and Antiquities (NMMA) and RTI. She will submit the files to DG.

Jt. DG (Conservation & WH) shall submit the files to DG through Addl. DG (Adm). The Directors shall submit the files through the respective Addl. DGs. However, in respect of proposals having administrative & financial angle and parliament questions, they shall continue to route the files through ADG (Adm).

This issues with the approval of DG, ASI.



(Tara Chandar)
Deputy Director (Adm)

Copy to:

1. Concerned Officers
2. Concerned Offices
3. PS/PA to DG / ADG (Adm)/ADG (Arch)/Jt. DG (Cons & WH)/ All Directors/Dy.Dir (Adm)/Dy.Dir (A/c), ASI Hqrs, New Delhi
4. All Regional Directors in ASI
5. All Archaeological Offices.
6. PAO, ASI, New Delhi / Hyderabad
7. All Sections of ASI Hqrs, New Delhi
8. Asst. Director (OL), ASI Hqrs for Hindi version
9. The President/Secretary General, AIASA, ASI, New Delhi
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