

No. 31011-4/2016-Vig.
Government of India
Ministry of Culture

202, 'D' Wing, Shastri Bhawan,
New Delhi, Dated 02 July, 2018

Office Memorandum

Subject:- Intimation under Rule 18(2) of CCS (Conduct) Rules for Immovable property – reg.

It has been noticed that some employees/officers of this Ministry intimate each payment of transactions in case of acquisition of immovable property even after taking the initial intimation for acquisition of immovable property on records under Rule 18(2) of CCS (Conduct) Rules.

2. (i) The acquisition of immovable property is dealt under Rule 18(2) of CCS (Conduct) Rules according to which "No Government servant shall, except with the previous knowledge of the prescribed authority, acquire or dispose of any immovable property by lease, mortgage, purchase, sale, gift or otherwise either in his own name or in the name of any member of his family:

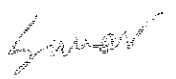
Provided that the previous sanction of the prescribed authority shall be obtained by the Government servant if any such transaction is with a person having official dealing with him."

(ii) Further as per GOI's decision dated 05.12.1956, if the first intimation or record or permission granted by the Ministry specifies the details of the transaction/ amount etc. involved, a further report/intimation involving intermittent payments is not necessary as long as the transaction is carried out as per intimation requested or permission issued.

3. However, any transaction in variance with the permission given or intimation recorded attracts such intimation / permission again, within the rules, as applicable.

4. The above instructions may accordingly followed by the officials of the Ministry while making transaction of immovable property attracting Rule 18 (2) of CCS (Conduct) Rules, 1965.

This issues with the approval of JS&CVO, M/o Culture.


(Sanjay Kumar)

Under Secretary to the Govt. of India

To

- (i) All employees/officers, M/o Culture
- (ii) Notice Board
- (iii) Guard file