No. 38013/1/2019-Adm.II
Government of India
Archaeological Survey of India

Dharohar Bhawan, 24 Tilak Marg,
New Delhi-110001
Dated: 6th July, 2019

To,

I am directed to refer to DOP&PW’S DO No.1/12/2019-P&PW(G) dated 28th June 2019 (copy enclosed) on the above cited subject, and to intimate all Pension Processing authorities/HOOS in ASI Field Offices that, having into consideration the suggestions made by the Departmental Parliamentary Standing Committee, DPR&PW have taken a decision, as a part of good governance, to conduct Pension Adalats on 23rd August, 2019 by all Ministries/Departments including ASI with the objective to promptly redress the grievances of the Pensioners ASI. Hence, wide publicity should be given to Pension Adalat/s by all HOOs/Pension Processing authorities (PPAs) in ASI field offices and cases for the Adalat should be shortlisted latest by 15th July, 2019 and intimated to the Hqrs. through e-mail on e-mail id: adm2asi@gmail.com

Accordingly, it has been decided in ASI to conduct/organize Pension Adalats on 23rd August, 2019 in all ASI field offices for redressal/settlement of the Pension grievances/cases under the chairmanship of concerned/respective ASI Head of Offices/Pension Processing Authorities throughout the country.

The meeting of Adalats will be attended by all the stakeholders i.e. Dealing Hands for Pay fixation and Pension processing, PPO issuing Branch/office, PAO and Senior Officials of the concerned Branches. A notice in advance to the aggrieved Pensioners/dependent family of the deceased ASI officials/staff, intimating the date, time & venue for conduct of the Pension Adalat should be sent by all ASI field offices/PPAs and list of such Pensioners may be provided to the ASI Hqrs in Annexure-I in a week's time. Effective redressal/settlement of Pension grievance cases should be ensured by all ASI offices by conducting Pension Adalats on 23rd August, 2019 (Friday) and for this purpose all concerned Heads of Offices/DDOs etc. should remain present in their Office.

All Offices will also intimate to the Hqrs through e-mail the status of the Pension grievances taken up and redressed/disposed of after conduct of Lok Adalats in their Offices, in Annexure-II. Necessary follow up for speedy settlement and Payment of pension/family pension shall also be made by the concerned ASI HOOs

All the Archaeological field offices/RD Offices are hence directed to take immediate necessary action as mentioned above for taking up and redressal of all the pending and new Pension grievances in Lok Adalats to be conducted on 23rd August, 2019 in all ASI field offices under intimation to Hqrs. Information regarding the Pension Cases taken up and settled/redressed during the Pension Adalats shall be furnished to the Hqrs. in Annexure-II.

This issues with the approval of the competent authority.

Yours faithfully,

(Tara Chandar)
Deputy Director(Adm.)

Annexures
Copy to:
1. Pay and Accounts Office, ASI, New Delhi for information and further necessary action.
2. Pay and Accounts Office, ASI, Hyderabad for information and further necessary action.
   - PAOs are requested to coordinate and exchange information/documents from respect ASI Offices as required by them with the objective to settle the Pension grievances/cases expeditiously.

Website Section for uploading the website.

All Notice Boards in all ASI field offices.

Copy for information to:
1. PPS to DG, ASI.
2. PA to ADG(Adm.).
3. All Jt. DG's/All Directors, ASI Hqrs.
<table>
<thead>
<tr>
<th>SL No.</th>
<th>Name of Pensioners/family pensioner cases to be taken during Pension Adalats</th>
<th>Present status of the Pension Grievances/Case</th>
<th>Action taken for settlement of the Pension Grievances/cases</th>
</tr>
</thead>
<tbody>
<tr>
<td>(i)</td>
<td>(ii)</td>
<td>(iii)</td>
<td>(vi)</td>
</tr>
</tbody>
</table>
Name of the Office__________________

### Statement of Pension Adalats

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Total cases taken up during Pension Adalats</th>
<th>No. of cases resolved during Adalats</th>
<th>No. of cases unresolved/pending</th>
</tr>
</thead>
<tbody>
<tr>
<td>(i)</td>
<td>(ii)</td>
<td>(iii)</td>
<td>(iv)</td>
</tr>
</tbody>
</table>

### Summary of Cases

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of Petitioner</th>
<th>Grievance Reg. No.</th>
<th>Gist of grievance</th>
<th>Outcome of Grievance in Pension Adalat</th>
</tr>
</thead>
<tbody>
<tr>
<td>(i)</td>
<td>(ii)</td>
<td>(iii)</td>
<td>(iv)</td>
<td>(v)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>