

**CIRCULAR**


Sub: Limited Departmental Competitive Examination (LDCE) for MTS in  
Archaeological Survey of India- Regarding.

\*\*\*\*\*

It has been decided to hold Limited Departmental Competitive Examination (LDCE) in the current year 2019 for filling up 22 vacancies of LDC under the 10% Departmental Examination Quota from regular MTS in the Archaeological Survey of India. The date, time and venue of the examination will be intimated in due course.

2. In accordance with the existing Recruitment Rules for the post of LDC, all MTS appointed on regular basis with 3 years of regular service in the Grade as on 30.06.2019 and possessing 12<sup>th</sup> or equivalent educational qualifications with maximum age of forty five years (Fifty years of age for the Scheduled Castes and the Scheduled Tribes) are eligible to appear in the aforesaid Departmental examination.
3. A copy of the Rules & Application Form (Annexure-A) for the proposed departmental examination are enclosed herewith. Application, in duplicate and in prescribed Application Form, in respect of eligible candidate shall be forwarded to the **O/o. Dy. Director (Adm), Room No. 212, Dharohar Bhawan, 24 Tilak Marg, New Delhi-110001 through Registered Post**, by the respective Head of Office (HOO), so as to reach this office latest by 31.07.2019. A Checklist for the Applications/Documents /Certificates required by the applicant/HOO is also enclosed. The Envelope containing the Applications for the LDCE should be super scribed as "APPLICATION FOR THE LDCE FOR THE POST OF LDC IN ASI TO BE HELD IN THE YEAR 2019".

Hindi version of the Circular will follow.

  
(Tara Chandar)  
Dy. Director (Adm)

Encl: As above.

To

- (1) All Archaeological Survey of India Offices: - All HODs are directed to mandatorily display this Circular in their Notice Boards and also circulate this Circular in their all Sub-Circles/Site offices/Branches/Divisions/field offices for intimation of all concerned officials immediately. They may ensure that the performance report of all the candidates are complete for the past 05 years i.e. upto 2018-19.
- (2) Website Section-with the request to upload this Circular on the ASI website.

**RULE FOR LIMITED DEPARTMENTAL COMPETITIVE EXAMINATION TO THE POST OF LOWER DIVISION CLERK FOR MTS IN ARCHAEOLOGICAL SURVEY OF INDIA**

A competitive Examination for promotion of MTS in ASI for promotion to the grade of Lower Division Clerk against 10% Departmental Examination quota is proposed to be held. The date, time and venue of the examination will be announced in due course. At present there are 22 posts of LDC which fall under departmental examination quota. As per DOPT guidelines, there shall be no quota for reserved categories for this examination.

2. All the MTS in Level-1 in Pay Matrix: Rs.18000-56900 and who possess 12<sup>th</sup> class pass or equivalent qualification and have rendered three years regular service in the grade as on 30.06.2019 will be eligible to appear for the examination. The maximum age limit for appearing in the examination is forty five years (Fifty years of age for the Scheduled Castes and the Scheduled Tribes) as on 30.06.2019. No fee will be charged from the candidates for the examination.
3. The decision of the Director General, ASI, as to eligibility or otherwise of a candidate for admission to the examination shall be final.
4. Candidates are allowed the option to answer the papers either in English or in Hindi (Devnagiri). The option once exercised shall be treated as final and no request for alteration will be entertained.
5. Application duly filled in with concerned papers, if any, should be submitted in the format prescribed for the purpose (Annexure-A) and should reach the Directorate on or before 31.07.2019.
6. Details of the examination is as under:-

Parts (i)	Subject (ii)	Time (iii)	Max.Marks (iv)
Part-A	I. General English	3 Hours	50
	II. Short Essay		50
	III. General Knowledge		100
Part-B	Typing Test (English or Hindi) (Typing speed of 35 w.p.m. in English Or 30 w.p.m. in Hindi on Computer)	10 Minutes	Qualifying nature
Part-C	Performance Report of the incumbent	--	50

7. The typing test shall be of qualifying nature which shall be mandatory. Part A of the examination shall be evaluated only in respect of candidates who have qualified the typing test. The qualifying marks for passing the Part-A of examination will be 40% in aggregate. The performance reports of only such candidates who qualify in the written examination will be assessed for preparing the final panel of candidates to be promoted as L.D.C. in the Circle/Branch of the survey.
8. Names of successful candidates will be placed in order of merit and the panel will be valid for one year where from the candidates will be offered appointment subject to the number of available vacancies in future under the Departmental Exam quota.

-----  


### INSTRUCTION TO THE CANDIDATES

1. The prescribed application form must be by candidate in their own handwriting and answers should be given in words.
2. The candidate should submit their applications through proper channel only.
3. No application received after the date prescribed in Para 1 will be accepted.
4. Candidates who is found to have knowingly furnished any particulars which are false or to have suppressed material information, will be disqualified and, if appointed, will be liable to disciplinary action.
5. The facts that an application form has been supplied to him on certain date, will not be accepted as an excuse for the late submission of the application. The supply of an application form does not ipso facto make the receiver eligible for admission to the examination.
6. If a candidate does not receive an Acknowledgement of his/her application within a week from the last date for receipt of applications for the examination, he/she at once contact the Hqrs Office (Adm.I Section) for acknowledgement through e-mail : [soadmone.asi@gmail.com](mailto:soadmone.asi@gmail.com)
7. No candidate shall be admitted to the examination unless he/she holds certificate of admission duly signed by the Dy. Director(Adm)/SO(Adm.I).
8. The candidates are required to bring with them Ball Pen/Pencil/Eraser.