

**Government of India**  
**Archaeological Survey of India**  
**Institute of Archaeology**  
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24 Tilak Marg, New Delhi  
Dated: 19<sup>th</sup> June, 2018

**Engagement of Professional Consultant(Conservation) in the Archaeological Survey of India(ASI)**

The Archaeological Survey of India (ASI) intends to engage one Professional Consultant (Conservation) for its office at 24, Tilak Marg, New Delhi on full time contract basis initially for a period of one year or until further orders, whichever is earlier. The minimum requirement for the Professional Consultant (Conservation) is as under:-

**Qualification:**

**Essential:** A graduate degree in Civil/Structural Engineering.

**Experience:** Minimum 15 years in Conservation.  
(Note: Experience in Conservation of Monuments will be given preference)

**Nature of job or services:** To offer technical advice and to assist Head of Conservation Section. The Consultant proposed for contract appointment will assist Head of Conservation Section in the following matters:

- (i) Monitoring of works, including estimates, tendering process etc. Related to the 100 identified Adarsh Smaraks;
- (ii) Revision of Archaeological Works Code and Conservation Manual;
- (iii) Implementation of Vision Plan of ASI (as submitted by all ASI Circles);
- (iv) Overall assistance in the functioning of Conservation Section;
- (v) Assistance in special projects as and when identified;
- (vi) Assistance in Parliamentary matters from time to time; and
- (vii) Any other works assigned from time to time.

**Consolidated remuneration:** Rs.50,000/- per month.

In case of retired Government servants higher remuneration will be payable which shall not be more than the last pay drawn by him/her minus pension drawn.

**Other terms and conditions:-**

- (i) Shall not be entitled to any allowance such as DA, transport facility, residential accommodation, CGHS, Medical reimbursement etc;
- (ii) The travelling allowance on tour, if any, shall be as per the entitlement of the officer before retirement or as admissible at level-12 of Pay Matrix;
- (iii) The engagement of Consultant will be purely on contract basis and will not confer any right for regular appointment in the Ministry/organization;

- (iv) The contract initially would be for a maximum period of one year and may further be extended on year to year basis, subject to functional requirements, appraisal of the performance and medical fitness of the individual;
- (v) The Department may terminate the contract any time without giving any notice or assigning any reasons.

**Leave:**

- (i) The Consultant shall be entitled to avail 08 days of leave in a calendar year.
- (ii) The un-availed leave can neither be carried forward to next calendar year nor be entitled to leave encashment.

Interested candidates fulfilling the eligibility conditions may apply in the prescribed format to Director (Administration), ASI HQrs., 24, Tilak Marg, New Delhi-110001 **latest by 02.07.2018.** The application may also be sent by e-mail at [soadmone.asi@gmail.com](mailto:soadmone.asi@gmail.com).

  
(P.G. Kaladharan)  
DIRECTOR (ADMINISTRATION)

**APPLICATION FOR ENGAGEMENT OF PROFESSIONAL CONSULTANT  
(CONSERVATION) ON CONTRACT BASIS IN ARCHAEOLOGICAL SURVEY  
OF INDIA(ASI).**

**NAME :**  
**FATHER'S NAME :**  
**DATE OF BIRTH :**  
**ADDRESS FOR CORRESPONDENCE :**  
**PERMANENT ADDRESS :**  
**CONTACT NUMBER :**  
**EMAIL ID :**  
**EDUCATIONAL QUALIFICATION :**  
**DETAILS OF EXPERIENCE :**  
**ANY OTHER RELEVANT INFORMATION :**

**SIGNATURE OF THE APPLICANT**

**DATE:**

**PLACE:**