<table>
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<tr>
<th>Sl. No.</th>
<th>Item</th>
<th>Group ‘A’</th>
<th>Composition of DPC</th>
<th>Deciding Authority</th>
</tr>
</thead>
</table>
|        |      | 1. Director General  
2. Additional Director General (Admn.)  
3. Additional Director General (Archaeology)  
4. Director (Administration)  
5. Deputy Director (Accounts) | Posts are filled through Ministry of Culture | Minister of Culture |
|        |      | Promotion  
Jt. Director General | 1. Member, UPSC - Chairman  
2. Secy/Addl. Secy, Ministry of Culture –Member  
3. DG/ADG, ASI – Member  
4. Jt. Secy (Culture) – Member | Minister of Culture through UPSC |
|        |      | 1. Director (Science)  
2. Director (Archaeology) | 1. Member, UPSC- Chairman  
2. Secretary, Ministry of Culture – Member  
3. Addl. Secy./Jt.Secy. (Culture) – Member  
4. DG/ADG, ASI – Member | Minister of Culture through UPSC |
|        |      | Director (Conservation) | 1. Member, UPSC- Chairman  
2. Secy/Addl. Secy (Min. of Culture)- Member  
3. DG/ASI – Member  
4. ADG/ASI – Member Secretary | Minister of Culture through UPSC |
|        |      | Superintending Archaeological Engineer | 1 Secy/Addl. Secy (Culture)- Chairman  
3. DG/ADG/ASI – Member  
4. Jt.DG/ASI – Member | Minister of Culture |
|        |      | Superintending Archaeological Chemist | 1. Secretary, Min. of Culture – Chairman  
3. DG/ADG, ASI – Member  
4. Jt.DG, ASI – Member | Minister of Culture |
|        |      | Superintending Archaeologist | 1. Secy/Addl. Secy (Culture) - Chairman  
2. DG/ADG, ASI – Member  
3. Jt.DG/ASI – Member | Minister of Culture |
<table>
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<tr>
<th>Post</th>
<th>Authorities</th>
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</table>
| **Chief Horticulturist** | 1. Secy/Jt. Secy (Culture)- Chairman  
2. DG/ADG/ASI – Member  
3. Jt.DG/ASI – Member | Minister of Culture |
| **1. Dy. Superintending Archaeological Engineer**  
**2. Deputy Superintending Archaeologist** | 1. Member, UPSC – Chairman  
2. Secy/Addl.Secretary,( Culture)- Member  
3. DG/ASI – Member  
4. Jt.DG/ASI – Member | Minister of Culture through UPSC |
| **Assistant Director (Monuments)** | 1. Member, UPSC – Chairman  
2. Secy/Addl.Secretary, (Culture)- Member  
3. DG/ASI – Member | Minister of Culture through UPSC |
| **Deputy Superintending Archaeological Chemist** | 1. Member, UPSC- Chairman  
2. Jt. Secy. Min.of Culture – Member  
3. DG/ADG, ASI – Member  
4. Jt.DG/Dir(Science),ASI- Member | Minister of Culture through UPSC |
| **Deputy Superintending Horticulturist** | 1. Member, UPSC- Chairman  
2. DG/ADG/ASI – Member  
4. Jt.DG/ASI – Member  
5. Director (Adm.), ASI – Member | Minister of Culture through UPSC |
| **Direct Recruitment** | 1. Director (Epigraphy Cadre)  
2. Superintending Epigraphist (Epigraphy Cadre)  
3. Deputy Superintending Epigraphist (Epigraphy Cadre)  
4. Senior Administrative Officer | Post is filled by composite method through UPSC. |
| **1. Superintending Archaeologist**  
**2. Deputy Superintending Archaeologist**  
**3. Deputy Superintending Archaeological Chemist** | Post is filled through UPSC | Minister of Culture |
<table>
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<tr>
<th>Post</th>
<th>Qualification</th>
<th>Selection Committee</th>
<th>Authority</th>
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</thead>
<tbody>
<tr>
<td>Deputy Superintending Epigraphist (Numismatics)</td>
<td>Post is filled in consultation with UPSC</td>
<td>Minister of Culture</td>
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</tbody>
</table>
| Deputy Superintending Horticulturist | 1. Chairman or Member, UPSC- Chairman  
2. DG/ADG/ASI – Member  
4. Jt.DG/ASI – Member  
5. Director (Adm.), ASI – Member | Minister of Culture |
<p>| Transfer on Deputation | Dy. Superintending Archaeological Engineer | Post is filled in consultation with UPSC | Minister of Culture |</p>
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<tr>
<th>Group ‘B’</th>
<th>Promotion</th>
<th>Asstt. Superintending Archaeological Chemist</th>
<th>1. Assstt. Superintending Horticulturist</th>
<th>Assistant Superintending (Epigraphy Cadre)</th>
<th>Administrative Officer</th>
</tr>
</thead>
</table>
|          | 1. Assistant Superintending Archaeologist  
2. Asstt. Superintending Archaeological Engineer | 1. DG, ASI - Chairman  
2. ADG, ASI – Member  
3. Jt.DG, ASI – Member  
4. Director (Adm), ASI – Member | 1. ADG, ASI – Chairman  
2. Jt.DG, ASI – Member  
3. Director (Science), ASI – Member  
4. Director (Adm), ASI – Member | 1. Addl. Director General - Chairman  
2. Jt. Director General – Member  
3. Director (Adm.) – Member | 1. Addl. Director General - Chairman  
2. Jt. Director General – Member  
3. Director (Adm.) – Member |
| Direct Recruitment | 1. Assistant Epigraphist  
2. Assistant Archaeologist  
3. Assistant Archaeological Chemist  
4. Librarian & Information Assistant | Post is filled up through SSC | Director General, ASI |
|-------------------|----------------------------------------------------------------------------------|----------------------------|------------------------|
| 1. Production Officer  
2. Security Officer | Posts are filled up through UPSC | Director General, ASI | |
| Transfer on Deputation | Landscape Architect | Consultation with the UPSC shall be necessary while making direct recruitment and confirmation | Director General, ASI |
## Group ‘C’

| Promotion | 1. Sr. Conservation Assistant  
2. Conservation Assistant Gr.I  
3. Conservation Assistant Gr.II  
4. Preservation Assistant  
5. Head Clerk  
6. UDC  
7. Works Assistant Gr.II  
8. Photographer Gr.I  
9. Surveyor Gr.I  
10. Senior Modeller  
11. Modeller Gr. I  
12. Mechanical Supervisor  
13. Mason  
14. Mechanic  
15. Gestetner Operator  
16. Book Binder  
17. Senior Carpenter  
18. Khanshama  
19. Draftsman Gr.I  
20. Draftsman Gr.II  
2. Director (Adm.) – Member  
3. Director (Archaeology) - Member | Director General, ASI

| Foreman (Horticulture) | 1. Chief Horticulture - Chairman  
2. Dy. Superintending Horticulturist – Member  
3. Administration Officer - Member | Director General, ASI

| Stenographer Gr.II | 1. Addl. Director General, ASI - Chairman  
2. Jt. Director General, ASI – Member  
3. Director (Adm.), ASI - Member | Director General, ASI

| 1. Horticulture Assistant Gr.I  
2. Horticulture Assistant Gr.II | 1. Jt. Director General, ASI – Chairman  
2. Director (Adm.) – Member  
3. Chief Horticulturist - Member | Director General, ASI

| Works Assistant Gr.I | 1. Addl. DG, ASI - Chairman  
2. Jt. DG, ASI – Member  
3. Director (Adm) – Member  
4. Director (Archy) - Member | Director General, ASI
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<tr>
<th>Post</th>
<th>Recruitment Details</th>
<th>Authority</th>
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</table>
| Works Assistant Gr.III                    | 1. Director (Adm.) - Chairman  
2. Dy. Director (Adm.) – Member  
3. Dy. Director (A/c) – Member  
4. A.O./S.O.(Adm.I) – Member                                                      | Director General, ASI |
| Lower Division Clerk                     | 1. Director (Adm) - Chairman  
2. Dy. Director (A/c) – Member  
3. A.O./S.O.(Adm.I) – Member                                                      | Director General, ASI |
| Foreman (Works)                           | DPC is held for promotion from Group ‘D’ in the concerned Circle/Branch office.                                                                                                                                           | Director General, ASI |
| Motor Mechanic (Special Grade)            | Recruitment Rules not framed.                                                                                                                                                                                             | Director General, ASI |
| 1. Driver Mechanic Gr.I                   | 1. Director (Adm.)- Chairman  
2. Dy. Director (A/c)- Member  
3. A.O./S.O.(Adm.I)- Member  
4. AO/SO(Planning) - Member                                                               | Director General, ASI |
| 2. Driver Mechanic Gr.II                  | 1. Jt. Director General, ASI - Chairman  
2. Director (Adm.), ASI – Member  
3. Director (Archy.), ASI – Member                                                   | Director General, ASI |
| 3. Driver Mechanic (Ordinary Grade)       | 1. Conservation Assistant Gr.I  
2. Conservation Assistant Gr.II  
3. Foreman (Works)  
4. Driver Mechanic (Ordinary Grade)  
5. Assistant Storekeeper  
6. Photographer Gr.I  
7. Photographer Gr.II  
8. Surveyor Gr.I  
9. Surveyor Gr.II  
10. Driver Mechanic (OG)                   | Director General, ASI |
<p>| DSC is held for recruitment of incumbent in the concerned Circle/Branch offices.         | Director General, ASI |</p>
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<th>Engraver</th>
<th>Mason</th>
<th>Mechanic</th>
<th>Book Binder</th>
<th>Carpenter</th>
<th>Electrician</th>
<th>Pump Operator</th>
<th>Marksman</th>
<th>Stone Cutter</th>
<th>Cabinet Maker</th>
<th>Draftsman Gr.II</th>
<th>Draftsman Gr.III</th>
<th>Stenographer Gr.III</th>
<th>Foreman (Horticulture)</th>
<th>Artist</th>
<th>Modeller Gr.II</th>
<th>Works Assistant Gr. III</th>
<th>Post is filled by DG, ASI, Hqrs. Office.</th>
<th>Director General, ASI</th>
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<td>1. Laboratory Assistant</td>
<td>Post is filled through SSC</td>
<td>Director General, ASI</td>
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<td>2. Junior Hindi Translator</td>
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<td>3. Horticulture Assistant Gr.I</td>
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<td>4. Lower Division Clerk</td>
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DSC is held for recruitment of incumbent in the concerned Circle/Branch offices.
INFORMATION REGARDING AMENDMENT OF RECRUITMENT RULES IN RESPECT OF OFFICERS AND STAFF OF ASI

Recruitment Rules for the posts in the ASI are amended from time to time as per instructions of DoP&T and as per requirement. For amendment of RRs, a Committee is constituted by DG, ASI for considering, scrutiny and drafting the proposed requirement rules. After approval of draft requirement rules are submitted to Ministry of Culture for onward submission to DoP&T. On obtaining the approval /concurrence of DoP&T, the matter is referred to Ministry of Law & Justice for vetting and subsequent to that the same is submitted to UPSC. On getting the final approval of UPSC, the RRs are sent to Government Press for publication in the Gazette of India.
TRANSFER/POSTING OF OFFICERS/STAFF IN THE ASI

There is no specific Transfer Policy in ASI to consider the transfer cases of officers/staff. However, transfers/posting are made as per instructions of Government of India. Besides, transfers cases of officers are considered from time to time in view of stay of long tenure at one station and sometime pre-mature transfers are made in public interest and also in on request of concerned officers/staff in view of genuine family circumstances and medical grounds, etc. with the approval of DG, ASI.