

REQUEST FOR PROPOSAL

NOTICE INVITING TENDER FOR EXECUTION OF WORK OF REPAIRS TO BIBI-KA-MAQBARA AURANGABAD. ARCHAEOLOGICAL SURVEY OF INDIA, AURANGABAD SUB CIRCLE, AURANGABAD CIRCLE.

3/BKM/117/SR(P)/16-17/Con-79 dt.27.04.2018



सत्यमेव जयते



GOVERNMENT OF INDIA

MINISTRY OF CULTURE

ARCHAEOLOGICAL SURVEY OF INDIA

Section – 1

Table – A: Time and Work Frame

FOR EXECUTION OF ITEMS OF WORK UNDER- :
REPAIRS TO BIBI-KA-MAQBARA AURANGABAD.

MANUAL BIDS SHALL NOT BE ACCEPTED.

CRITICAL DATE SHEET

1.	Date of issue of Tender /Publishing Date	01.05.2018
2.	Document Download / Sale Start Date	02.05.2018
3.	Start date for submission of filled in Tender document	02.05.2018
4.	Bid Submission End Date	19.05.2018 at 18.00hrs
5.	Date of opening of Technical Bid	24.05.2018 at 11.30hrs
6.	Date of opening of Financial Bid	25.05.2018 at 15.30hrs
7.	Validity of Bid	90 days

Dear Sir,

1. The Archeological Survey of India, Aurangabad circle, Aurangabad, invites Online Bids in the prescribed form under the **two Bid system** i.e. **Technical bid** and **Financial Bid** for the **execution of wok of : Repairs To Bibi-Ka-Maqbara Aurangabad. The system of e-tendering shall be adopted, comprising of Technical bid and Financial Bid.**
Document Download: Tender documents may be downloaded from CPPP site <https://eprocure.gov.in/eprocure/app> as per the schedule as given in **CRITICAL DATE SHEET**.

CRITICAL DATE SHEET.

Technical Bid should inter alia, contain all technical details of services and solutions to be provided along with such documentary proofs. Financial Bid should, inter alia, indicate **Percentage tender** and other commercial/financial terms against the items mentioned in the Technical Bid.

2. **Bid Submission** :

Applicant / intending or interested Bidders are invited to submit their online proposal after carefully reading the Request for Proposal (RFP) by Providing (a) technical Bid, and (b) 'Financial bid separately, clearly mentioning (i) Technical Proposal 'and (ii) Financial Proposal' respectively Such proposals are to be submitted online within the stipulated date and time as mentioned in the bid document as given in **CRITICAL DATE SHEET**.

Bid shall be submitted online only at CPPP website:

<https://eprocure.gov.in/eprocure/app>.

Bid documents may be scanned with 100 dpi with black and white option, which helps in reducing size of the scanned document.

3. **Earnest Money Deposit** :

The Hard Copy of original instruments in respect of earnest money must be delivered to the SUPERINTENDING ARCHAEOLOGIST, ARCHAEOLOGICAL SURVEY OF INDIA, AURANGABAD CIRCLE, AURANGABAD PADMAPANI BHAWAN BAMU CAMPUS NEAR NANDANWAN COLONY AURANGABAD **before the Technical bid opening date/time** as mentioned in critical date sheet. Tenderer shall likely to be liable for legal action for non-submission of original payment instrument like DD etc. against the submitted Bid.

The offer without EMD will be rejected summarily. EMD is to be supplied by all the bidders compulsorily.

4. The EMD drawn in favour of "Superintending Archaeologist, ASI Aurangabad circle, Aurangabad" and should be submitted in the O/o, The Superintending Archaeologist, Archaeological Survey of India, Aurangabad circle, Aurangabad, Padmapani Bhawan, BAMU campus near Nandanwan colony Aurangabad.

5. **Estimated Cost of Tender: Rs. 17,83,845/- (Rs. Seventeen Lakh Eighty Three Thousand Eight Hundred Forty Five Only)**

6. Address for communication, as given below :-

Contact details:

Contact Person : SUERINTENDING ARCHAEOLOGIST
Address for communication: O/O SUPERINTENDING ARCHAEOLOGIST, ARCHAEOLOGICAL SURVEY OF INDIA, AURANGABAD CIRCLE, AURANGABAD PADMAPANI BHAWAN BAMU CAMPUS NEAR NANDANWAN COLONY AURANGABAD,

Phone No: 0240 – 2400620 (During office hours)

E mail id : circleaurangabad.asi@gov.in

TENDER NOTICE

1. Online E-Tender on behalf of the President of India are invited for the work of : **Repairs To Bibi-Ka-Maqbara Aurangabad.** under **Two Bid system** i.e. **Technical Bid** and **Financial Bid** from the eligible approved / registered contractors with CPWD /PWD/ irrigation/ MES/ Govt. Dept./ Archaeological Survey of India.
2. The time period for execution of the work is **90 days** from the date of issue of work order.
3. Complete Tender Document can be downloaded from the website of **CPPP&** of this Department (<https://eprocure.gov.in/eprocure/app> and www.asi.nic.in)
4. Interested contractors/suppliers/Firms/Agencies may submit their online proposal complete in all respects within the stipulated date and time as mentioned in the Tender documents as given in CRITICAL DATE SHEET. **Bids shall be submitted online only at CPPP website https://eprocure.gov.in/procure/app. (Manual bids shall not be accepted).**
5. Separate **Demand Draft (Nationalized Bank)** (issued after publication of NIT) as the (i) **Earnest Money Deposit (EMD) Rs. 44600/- (Rupees Fourty Four Thousand Five Hundred Only)** & drawn in favour of "Superintending Archaeologist, Archaeological Survey of India, Aurangabad circle Aurangabad" to be submitted in the office of Superintending Archaeologist, Archaeological Survey of India, Aurangabad circle Aurangabad prior to the opening date and time of the Technical bid. **The bid without EMD will be rejected summarily.**
6. No tender shall be entertained after the deadline under any circumstances what so ever. The Technical Bid of tender will be opened on **24.05.2018 at 11.30** hrs. at Archaeological Survey of India, Aurangabad Circle Aurangabad in the presence of authorized representative of bidders as they may wish to be personally present.
7. This office reserves the right to reject any or all tenders without giving any notice or assigning any reason. The decision of the Superintending Archaeologist. ASI Aurangabad circle, in this regard shall be final and binding on all parties in all Circumstances.


Superintending Archaeologist

Copy to:

1. Office Notice Board, ASI Aurangabad circle, Aurangabad.
2. The Web Manager, ASI Jan path, New Delhi

SCOPE OF WORK AND GENERAL INSTRUCTIONS FOR TENDERERS

1. The tendering Contractors/Suppliers/Firms/Agencies are required to upload the following documents along with the Technical Bid failing which their bids shall be summarily / out-rightly rejected and will not be considered any further.

- (a) Copies of the valid Registration Certificate
- (b) Copy of PAN No.
- (c) Copy of IT return filed for the last three financial years.
- (d) Copies of the GST registration certificate along with latest Service tax/Sales Tax clearance certificate.
- (e) The contractor/firm/Agency should have experience in similar nature of works.
- (f) Declaration regarding black listing as per format attached.

2. The rate for complete work should be quoted in figures and words including all taxes and other charges as applicable.

3. The Contractors/Suppliers/Firms/Agencies will be permitted to attend at the time of tender opening

4. If the date of opening of the tender happens to be a holiday, the tender will be opened on the next working day.

5. The right of acceptance of a tender will be with the Superintending Archaeologist, Archaeological Survey of India, Aurangabad Circle, who does not bind himself/herself to accept the lowest tender and reserves the authority to reject any or all the tenders without assigning any reason. Tenders in which, any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.

6. Bidder should visit the working site prior to rate tendering and furnish a certificate thereof in written along with the tender.

7. The works and the deduction of voids will be as per **CPWD specifications**, IS code and as per Archaeological Survey of India specification.

8. Water arrangement/Scaffolding/T&P articles will be managed by the contractor.

9. The quantity/ item of work can be increased/ decreased as per the site requirements

10. The materials pertaining to the work will be checked by a competent officer.

11. Security Deposit- - 10% ----- Up to 1,00,000/- and 7.5% ----- Above 1,00,000/- for the remaining balance amount

12. The ASI reserves the right to amend or withdraw any of the terms and conditions contained in the Tender Documents or reject any or all tenders without giving any notice or assigning any reason, The decision of the superintending Archaeologist, Archaeological Survey of India Aurangabad Circle Aurangabad In this regard shall be final and binding on all parties in all circumstances.

13. Conditional bids shall not be considered and will be out rightly rejected in very first instance.

14. Contractor will be responsible for timely payment to the supplier/labour and statutory authorities. and compliance of all statutory provisions relating to minimum wages/specified contract amount etc. in respect of the person deployed by him in the work.

15. The contractor shall also be liable for depositing all tax, levies, cess etc. on amount of work done/ supply of materials/service rendered by him to the ASI to the concerned tax collection authorities from time to time as per extant rules and regulations on the matter.

16. The total cost/ amount by the bidders shall be worked out for deciding the lowest bidder for acceptance of tender.

17. The quoted rate should include all applicable Govt. taxes, levies, cess etc. to be paid till the completion of work.

18. The discretion of acceptance of tender remains with the Circle/Branch officer/Regional Director/Director General, A.S.I. who does not bind himself to accept the lowest tender and reserve the right to reject any or all of the tenders received, without assigning any reason. Tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect is liable to be rejected.

19. A contractor shall not be permitted to tender for works in the Archaeological survey of India, Aurangabad Circle if any of his near relative is posted as an officer in the circle in any capacity.

20. Engineer of Gazetted rank or other Gazetted officer employed in Engineering or Administrative duties in a Engineering Department of the Government of India is not allowed to work as a contractor for a period of two years of his retirement from Government service without the prior permission of the Government of India as aforesaid before submission of the tender or engagement in the contractor's service.

21. The tender of the work shall not be witnessed by a contractor or contractors who himself/themselves/has/have tendered or who may tender for the same work.

22. The Rate quoted by the contractor below the estimated amount, should be follow the guideline issued by the Public Work Department Government of Maharashtra.

23. The rate quoted below 1 to 10% contractor need to enclose additional performance security deposit of 1% of total cost along with tender document (Separate D.D). The rate quoted below 10% contractor now to enclose additional performance security deposit. (e.g. up to the 10% additional 1% performance D.D. + If below 10% to 14% total performance D.D will be 1% + 4% = 5%.)

EVALUTION CRITERIA:

1. The bidder who fulfills Technical Eligibility Requirement mentioned under Technical Eligibility Requirement shall be declared technically qualified.
2. Financial bid in respect of only technically qualified bidder shall be opened.
3. The bidder who quotes lowest amount/percentage for the work/Supply in financial bid will be declared L1.
4. In case of tie in lower rate, the company/Firm/Agency who has completed more work of similar nature in the ASI, shall be declared LI. Copies of order/Completion certificate shall be provided along with Technical Bid.



**TECHNICAL ELIGIBILITY REQUIREMENT FOR THE TENDERING CONTRACTORS /
SUPPLIERS/FIRMS/AGENCIES**

(Technical Bid)

The tendering Contractors/Suppliers/Firms /Agencies should fulfill the following ELIGIBILITY requirement and furnish the same with self-attested copies of documents with technical bid.

Sr.No	Requirement	Copy of Relevant Document	Enclosed Yes/No	Page No. of Bid Document
1.	Contractors/Suppliers/Firms/Agencies should be registered with the appropriate registration authority (CPWD/PWD/irrigation/MES/Govt Dept./ASI)	Copy of Registration Certificate.		
2.	Contractors/Suppliers/Firms/Agencies should be registered with service Tax/Sales tax/GST	Copy of registration certificate number along with latest Service tax/Sale Tax clearance certificate		
3.	PAN Card No	Copy of PAN Card		
4.	IT returns for the last three financial years.	Copy of IT returns		
5.	Declaration regarding black listing as per format attached.	Declaration in enclosed format		
6.	The contractor/firm/Agency should have experience in similar nature of works.	Copy of work order/completion certificate.		

(Signature of the Bidder. With official seal)

DECLARATION

Should this tender be accepted I/We hereby do agree to abide to by and fulfill all the terms and provisional of the said conditions annexed hereto so far as applicable and or in default to forfeit and pay to the president of India or his successor in Office the sum of money mentioned in the said conditions. A sum of Rs_____ (Rupees_____ only) is herewith forwarded in Bank Demand Draft as Earnest. Money If I/we fail to commence the work as specified in the above memorandum or I/We fail to deposit the amount of Security Deposit specified in the Contract of the Memorandum in accordance with the clause applicable of the said conditions of contract I/we agree that the said president or his successors in office shall without prejudice to any other right or remedy be at liberty to forfeit the Earnest Money absolutely otherwise the said Earnest Money shall be retained by him towards such security deposit. I/we further agree that the said president or his successor in office shall also be at liberty to cancel the acceptance of the tender if I/We fail to deposit security amount as aforesaid.

- Give particulars & Number :
- Signature of Tender :
- Address with GST No :
- Signature of Witness :
- Address:
- Date :



The above tender is hereby accepted by me on behalf of the President of India.

Signature of the officer by

Whom tender is accepted.

DECLARATION

I, _____ Son/Daughter of Shri. _____
_____ signatory of the agency/firm mentioned above, is competent
to sign this declaration and execute tender document.

1. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them.
2. My agency/firm has not been blacklisted/debarred from participation in tender of any Ministry/Department of Government of India and Government of India undertaking in the last Two (2) years as on date of opening of this Tender.
3. The information/ documents furnished along with the above application are true and authentic to the best of my knowledge and belief.
4. I/ We am/ are well aware of the fact that furnishing of any false information/fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law

Date:

Place:



Signature of Authorized person (S)

Full Name:

Seal:

Instruction for Online Bid Submission

The Bidders are required to submit soft copies of their Bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the Bidders in registering on the CPP portal, preparing their bids in accordance with the requirements and submitting their Bids online on the CPP Portal.

More information useful for submitting online Bids on the CPP portal may be obtained at: <http://eprocure.gov.in/eprocure/app>.

REGISTRATION

- 1) Bidders are required to enroll on the e-Procurement modules of the Central public procurement portal (URL: <http://eprocure.gov.in/eprocure/app>) by clicking on the link “**Online Bidder Enrolment**” on the CPP Portal which is free of charge.
- 2) As part of the enrolment process, the Bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the Bidders will be required to register their valid Digital Signature Certificate (Class II or class III Certificates with signing key usage) issued by any certifying authority recognized by CCA India (e.g. Sify / Ncode / EMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a Bidder. Please note that the Bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering user ID / password and the password of the DSC / e- Token.

SEARCHING FOR TENDER DOCUMENTS

- 1) There are various search options built in the CPP Portal, to facilitate Bidders to search active tenders by several parameters. These parameters could include Tender ID, organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the Bidders may combine a number of search parameters such as organization name, Location, Date, other keywords etc. to find a tender published on the CPP Portal.
- 2) Once the Bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the Bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3) The Bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their Bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the Bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents –including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the Bid.
- 3) Bidder, in advance should get ready the Bid documents to be submitted as indicated in the tender document / schedule and generally they can be in PDF / XLS / RAR / DWF / JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every Bid, a provision of uploading such standard documents (e.g. PAN card copy , annual reports, auditor certificates etc.) has been provided to the Bidders. Bidders can use “My Space “ or “other important documents “ area available to them to upload such documents. These documents may be directly submitted from the “ My Space” area while submitting a Bid, and need not be uploaded again and again .This will lead to a reduction in the time required for Bid submission process

SUBMISSION OF BIDS

- 1) Bidder should log into the site well in advance for bid submission so that they can upload the Bid in time i.e. on or before the Bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) The Bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) Bidder has to select the payment option as “ Offline” to pay the tender fee / EMD as applicable and enter details of the instrument.
- 4) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of Bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during Bid submission time. Otherwise the uploaded bid will be rejected.
- 5) Bidders are requested to note that they should necessarily submit their financial Bids in the format provided and no other format is acceptable. If the Bid has been given as a standard BOQ format with the tender documents, then the same is to be downloaded and to be filled by all the Bidders. Bidders are required to download the BOQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the Bidder). No other cells should be changed. Once the details have been completed , the Bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the Bidder, the Bid will be rejected.

- 6) The server time (which is displayed on the Bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the Bids by the Bidders, opening of Bids etc. The Bidders should follow this time during Bid submission.
- 7) All the documents being submitted by the Bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The entered cannot be viewed by unauthorized persons until the time of Bid opening. The confidentiality of the Bids is maintained using the secured socket layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any Bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/Bid opener's public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized Bid openers.
- 8) The uploaded tender documents become readable only after the tender opening by the authorized Bid openers.
- 9) Upon the successful and timely submission of Bids (i.e. after clicking "Freeze Bid Submission" in the portal), the portal will give a successful Bid submission message & a Bid summary will be displayed with the Bid no. and the date & time of submission of the Bid with all other relevant details.
- 10) The Bid summary has to be printed and kept as an acknowledgement of the submission of the Bid. This acknowledgement may be used as an entry pass for any Bid opening meetings.

ASSISTANCE TO BIDDERS

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender of the relevant contact person indicated in the tender.
- 2) Any queries relating to the process of inline Bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk Mobile Number- +918826246593 Tel: The 24 x 7 Help Desk Number 0120-4200462. 0120-4001002.

TENDER ACCEPTANCE LETTER
(To be given on Company Letter Head)

Date:

To,

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: _____

Name of Tender / Work:-

Dear Sir,

1. I/We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely:

As per your advertisement, given in the above mentioned website(s).

2. I/We hereby certify that I / We have read the entire terms and conditions of the tender documents from page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc. .), which form part of the contract agreement and I / We shall abide hereby by the terms / conditions / clauses contained therein.
3. The Corrigendum(s) issued from time to time by your department / organization to have also been taken into consideration, while submitting this acceptance letter.
4. I / We do hereby declare that our Firm has not been blacklisted / debarred by any Govt. Department / Public sector undertaking.
5. I / We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)