

File No. DLH/442/2016-M-(Pt.-II)-  
Government of India  
Archaeological Survey of India  
Delhi Circle, Puratatva Bhawan,  
3<sup>rd</sup> Floor, D-Block, GPO Complex,  
INA, New Delhi - 110023

Dated: 03/04/2017

**Notice Inviting Tender**

Sealed tenders are invited in two bid system for 'Selection of operator who will provide, own, operate and maintain E-Rickshaws services (minimum 10 nos. E-Rickshaw) at Red Fort Premises from ASI parking to Lahori Gate and back for a period of 3 years which is extendable for further 2 years on mutual consent. Tenders shall be prepared and submitted in accordance with the instructions given herein.

Relevant address for correspondence relating to this tender is given below:

Superintending Archaeologist  
Archaeological Survey of India  
Delhi Circle, Puratatva Bhawan,  
3<sup>rd</sup> floor, D-Block, GPO Complex,  
INA, New Delhi-110023

Some essential data / requirements pertaining to this Tender are detailed below:

- a. "Bid Security (EMD)" to be furnished by the Tenderer: Rs. 1,20,000/- only.
- b. The tender form cost i.e., Rs. 500/- to be submitted along with the tender documents in the form of DD pledged in favour of the "Superintending Archaeologist, Archaeological Survey of India, Delhi Circle".
- c. The complete bid document can also be seen on ASI's websites (asidelhicircle.co.in and asi.nic.in and CPP Portal).
- d. Last Date for submission of Tender: 15:00 hrs. on 21/04/2017.
- e. Opening of Technical Bid: 15:30 hrs on 21/04/2017.
- f. Opening of Financial Bid to be informed to technically qualified bidders.
- g. Validity Period for the tender is to be kept 120 days from the last date of submission of Tender.
- h. Commencement of work: The S.A. shall issue 'orders to commence' as per requirement and the Work shall commence only

after, and within 10 days of issuance of this 'order to commence'.

- i. Contract Period: Three years from the day of commencement of work and further extendable upto 2 years on mutual consent in writing.
- j. Bidder shall be allowed to charge the visitor as per rate fixed by ASI.
- k. All necessary applicable permission from Government of NCT of Delhi to operate E-Rickshaw in ASI premises shall be arranged by bidder.
- l. All the drivers shall have valid applicable licenses and police verification.
- m. All the E-rickshaws to be used for the service have valid registration from transport department and third party insurance.

#### **ELIGIBILITY CRITERIA:**

This invitation to tender is open to only those bidders, which fulfill the eligibility criteria as specified as follows:

1. Work Experience: Bidder must have as work experience on the last date of submission of the bid as follows:  
Providing, owning, operating and maintaining a similar type of public transport network with a fleet of at least 10 passenger vehicles i.e. E-Rickshaws, mini vehicles (3 wheeler autos) or any other 5 motorized 4-wheeler public transport vehicles (Taxis, Magic etc., mini, midi & other buses) for a minimum period of one year as on 31/01/2017. Copy of proof to be enclosed.
2. The bidder shall have a fleet of at minimum 10 E-Rickshaws. Copy of documents to be enclosed.
3. The Bidder should be an Individual / Registered company / Joint Venture / consortium / association. Documentary evidence of attested copy of registration certificate of individual / company / joint venture / consortium / association to be submitted.
4. In case the Tenderer is an Association, consortium or joint venture, the tenderer shall provide the following:
  - a) The memorandum of understanding / joint venture/ association agreement duly notarized indicating.
  - b) Nomination of one of the members of the association, consortium or joint venture to be in-charge or lead member. This authorization shall be issued by the legally authorized signatories of all members of the association, consortium or joint venture.
5. The E-Rickshaws shall have valid registration certificate on the last date of submission of the bid as per latest guidelines issued by Govt. of India / Govt. of NCT of Delhi.

6. Copies of Filled ITR / Audited Balance Sheet of 2014-15 and 2015-16.
7. The bidder shall self certify that they will operate E-Rickshaw as per charges fixed by ASI. At present one way charge from ASI parking place to Lahori Gate is Rs 10/- per visitor.

#### **INSTRUCTION TO BIDDERS**

1. Non submission of information as required above will make offer as non responsive and offer is liable to be rejected.
2. Each BIDDER shall submit only one tender either himself or as a partner / Lead Constituent in a joint venture / consortium / association for the work. The tenderer who submits more than one tender for the same work will be disqualified.
3. The bidder shall bear all costs associated with the preparation and submission of his tender and the ASI will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the tendering process.
4. Any site information / schedule of works given in this tender document are for guidance only. The tenderer is advised to visit and examine the Site and its surroundings at his / their cost and obtain for himself on his own responsibility, all information that may be necessary for preparing the tender and entering into a Contract. The agency shall be deemed to have inspected the Site and its surroundings before hand and taken into account all relevant factors pertaining to the Site in the preparation and submission of the Tender.
5. The tenderer is expected to examine carefully all the contents of the tender documents including instructions, conditions, forms, terms, specifications and take them fully into account before submitting his offer. Failure to comply with the requirements as detailed in these documents shall be at the tenderer's own risk. Tenders, which are not responsive to the requirements of the tender documents, will be rejected.
6. A single-stage two envelope selection procedure shall be adopted. The tender is divided into two parts, viz. Technical Bid and Financial Bid (Annexure -1- Price Bid).

**TECHNICAL BID:**

This Part should contain the Technical Bid consisting of a hard copy of this Tender Document with each page signed by the Tenderer in acceptance of the terms and conditions therein, along with copy of all the required documents, comprising the following:

- a) Tender cost & bid security
- b) All the documents mentioned above under heading ELIGIBILITY CRITERIA.
- c) Copy of Check list.

**FINANCIAL BID -**

- a) The Financial Bid shall be submitted along with the technical bid in a separate envelope-indicating Financial Bid
- b) The bidder should quote monthly fee to ASI in INR.

**EVALUATION CRITERIA:**

1. The bidder who fulfils eligibility criteria, as mentioned above under heading ELIGIBILITY CRITERIA, shall qualify for opening of Financial Bid. Technically qualified bidder shall be informed separately.
2. The bidder who quotes highest monthly fee shall be declared successful bidder.

## Performa - Price Bid

Tender reference No: DLH/442/2016-M- (Pt.-II)-

Date: .....

To:

Superintending Archaeologist  
 Archaeological Survey of India  
 Delhi Circle, Puratattva Bhawan,  
 DGPO Complex, INA Building,  
 New Delhi.

Sir,

Having examined the Bid documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to provide, own, operate and maintain E-Rickshaw in conformity with the said Bid documents for the sum as may be ascertained in accordance with the Schedule of rates attached herewith and made part of this bid, and hereby undertake that we accept all the conditions of the contract of the Bid document and will supply the E-rickshaw and established the Service / Charging Centers as per the Technical Specifications of the Bid documents. We further undertake that we fulfill the qualification requirement and for this purpose we enclose the details. In addition to this, the particulars of our organization such as legal status, principal place of business, details of experience and past performance, service support details, capability statement and the required bid security in the shape of Bank guarantee are furnished with this Bid form.

Until a formal contract is prepared and executed, this bid, together with your written acceptance thereof and your notification of award shall constitute a binding Contract between us.

**Name of Bidder Company:**

Sr. No.	Required Items with Technical Specifications	Duration of plying E-rickshaw	Period of Contract	Monthly Fees in INR
<1>	<2>	<3>	<4>	<5>
1.	As mentioned below Four Sitter E-rickshaw (Minimum ten number)	From 6:00 am to 6 :00 pm to (all the day except Monday)	3 year	

Dated this ..... day of..... 2017.

\_\_\_\_\_  
(Signature)\_\_\_\_\_  
(In the capacity of)

Duly authorized to sign Bid for and on behalf of.