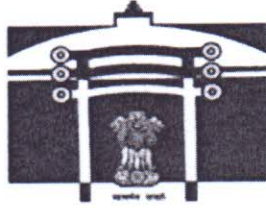


OPEN TENDER NOTICE

FOR PROVIDING DATA ENTRY OPERATOR (SKILLED) TO ARCHAEOLOGICAL SURVEY OF  
INDIA AT DIFFRENT MONUMENTS IN  
GUWAHATI CIRCLE

REFERENCE NO. F. No. 5/14(C)-STR/2017/DEO -4384  
Dated : 20/02/2018



प्रत्नकीर्तिमपावृणु

GOVERNMENT OF INDIA  
MINISTRY OF CULTURE  
ARCHAEOLOGICAL SURVEY OF INDIA  
GUWAHATI CIRCLE

*K. Jitendra* 20/2/18  
K. Jitendra  
Superintendent Archaeologist  
भारतीय पुरातत्त्व विभाग  
Archaeological Survey of India  
गुवाहाटी संचाल, गुवाहाटी-०१  
Guwahati Circle, Guwahati-01

**Section-I**  
**Table A: Time and Work Frame**

**FOR PROVIDING DATA ENTRY OPERATOR (SKILLED) TO ARCHAEOLOGICAL SURVEY OF  
INDIA AT DIFFERENT MONUMENTS IN  
GUWAHATI CIRCLES**

**Manual tender shall not be accepted**

**CRITICAL DATE SHEET**

1.	Date of Issue of Tender	20.02.2018 at 17.30hrs
2.	Bid Document Download / Sale Start Date	22.02.2018 from 10.00 hrs
3.	Date of Pre Bid Conference - For clarifying issues and doubts, if any, about specification of material and services rejected in Bid document.	N.A.
4.	Due date for submission of filled-in tender document.	22.02.2018 from 10.30hrs.
5.	Bid Submission End Date	05.03.2018 upto 12.00 hrs.
6.	Date of opening of Technical bid	06.03.2018 at 12.05 hrs
7.	Date of meeting with Bidders post Technical Bid opening for presentation and Document Verification	N.A.
8.	Validity of Bid	120 days

  
अधीक्षण पुरातत्त्वविद्  
Superintending Archaeologist  
भारतीय पुरातत्त्व सर्वेक्षण  
Archaeological Survey of India  
गुवाहाटी मण्डल, गुवाहाटी-०१  
Guwahati Circle, Guwahati-01

Dear Sir,

1. The Archaeological Survey of India invites Online Bids in the prescribed. Form under the Two Bid system Technical Bid and Financial Bid for providing Data Entry Operator (Skilled)) to Archaeological Survey Of India at different monuments in circles as mentioned in Tender document (Financial Bid).
2. The system of e-tendering shall be adopted, comprising of Technical Bid and the Financial Bid.  
**Document Download:** Tender documents may be downloaded from CPPP site <https://eprocure.gov.in/epreçure/app> and [www.asiguwahaticircle.gov.in](http://www.asiguwahaticircle.gov.in) as per the schedule as given in **CRITICAL DATE SHEET.**

Technical Bid should, inter alia, contain all technical details of services and solutions to be provided along with such documentary proofs. Financial Bid should, inter alia, indicate item-wise price and other commercial I financial terms against the items mentioned in the Technical Bid.

3. **Bid Submission:**  
Applicants/ intending or interested Bidders are invited to submit their online proposal after carefully reading the Request for Proposal (RFP) by providing (a) Technical Bid, and (b) Financial Bid, separately, clearly mentioning (i) 'Technical Proposal', and (ii) 'Financial Proposal' respectively. Such proposals are to be submitted online within the stipulated date and time as mentioned in the Bid document **as given in CRITICAL DATE SHEET.**

**Bids shall be submitted online only at CPPP website :<https://eprocure.gov.in/eprocure/app>.**

Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

4. **Earnest Money Deposit :**  
The Hard Copy of original instruments in respect of cost of earnest money must be delivered to the Superintending Archaeologist, Archaeological Survey of India, Guwahati Circle on or Bid opening date/ time as mentioned in critical date sheet. Tendered shall likely to be liable for legal action for non-submission of original payment instrument like DD etc. against the submitted Bid.


The offer without EMD will be rejected summarily. EMD is to be supplied by all the bidders except those who are registered with Central Purchase Organization, National Small Industries Corporation (NSIC) or Ministry of Culture.

5. **The EMD be submitted separately as under:**
  1. Tender inviting authority in the **Superintending Archaeologist, Archaeological Survey of India, Guwahati Circle, Guwahati.**
6. Estimated Cost of **Tender ₹ 45,00,000/- .**

Address for communication, are as given below:

**Contact Details:**

Contact Person	Superintending Archaeologist
Address for communication	Guwahati Circle Archaeological Survey of India GNB Road, Ambari Guwahati, Assam Pin-781001 Phone No. : 0361-2634427 Email : <a href="mailto:circleguwahati.asi@gov.in">circleguwahati.asi@gov.in</a>

  
अधीक्षण पुरातत्त्वविद्  
Superintending Archaeologist  
भारतीय पुरातत्त्व सर्वेक्षण  
Archaeological Survey of India  
गुवाहाटी मण्डल, गुवाहाटी-०१  
Guwahati Circle, Guwahati-01



प्रत्नकीर्तिमपावृणु

F. NO.5/14(C)-STR/2017-18-DEO/E-ticketing  
Government of India  
Ministry of Culture  
Archaeological Survey of India  
Guwahati Circle  
GNB Road, Ambari  
Guwahati - 781001

Dated the ..... 2018

**TENDER DOCUMENT (FINANCIAL BID)**


For providing Data Entry Operator (skilled) to Archaeological Survey of India, Guwahati Circle at the following monuments in Circles:

Sl. No.	Name of Monuments	No. of DEOs required
1.	Ahom Raja's Palace, Garhgoan, Dist. Sivasagar ("C" category area)	4
2.	Karenghar Palace, Jaysagar, Dist. Sivasagar ("C" category area)	4
3.	Ranghar Pavillion, Jaysagar, Dist, Sivasagar ("C" category area)	4
4.	Vishnudol, Jaysagar, Dist, Sivasagar ("C" category area)	4
5.	Group of Four Maidams, Charaideo, Dist. Sivasagar ("C" category area)	4
	<b>Total:</b>	<b>20</b>

*R. Antra*  
अधीक्षक पुरातत्त्वविद्  
Superintending Archaeologist  
भारतीय पुरातत्त्व सर्वेक्षण  
Archaeological Survey of India  
गुवाहाटी मण्डल, गुवाहाटी-०१  
Guwahati Circle, Guwahati-01

## TENDER NOTICE

1. Online E-tender on behalf of the President of India, are invited under **Two Bid System** i.e. **Technical Bid and Financial Bid** from reputed, experienced and financially sound Companies/ Firms/ Agencies for providing service of Data Entry Operator (Skilled) at five centrally protected ticketed monument located at different places under the jurisdiction of Guwahati Circle for ta period of One year, from the date of award of contract, which may be extendable for two more years on yearly basis subjected to the approval of the competent.
2. Complete Tender Document can be downloaded from the website of CPPP & of this Department (<https://eprocure.gov.in/eprocure/app> and [www.asiguwahaticircle.gov.in](http://www.asiguwahaticircle.gov.in)).
3. Interested Companies/ Firms/ Agencies may submit their online proposal complete in all respects within the stipulated date and time as mentioned in the Tender documents as given in CRITICAL DATE SHEET. **Bids shall be submitted online only at CPPP website <https://eprocure.gov.in/eprocure/app>.**
4. Two Nos of separate DD(Nationalized Bank) (issued after publication of NIT) as the (i) **Earnest Money Deposit (EMD) ₹. 1,12,500 (Rupees : One Lakh twelve thousand five hundred)only** & (ii) **Tender Cost (Non-refundable) ₹ 500.00(Rupees five hundred only)** in favour of "**Superintending Archaeologist, Archaeological Survey of India, Guwahati Circle, Guwahati** to be submitted to the Office of the Superintending Archaeologist, Archaeological Survey of India, Guwahati Circle, G.N.B. Road, Ambari, Guwahati-781001 prior to the opening date of the tender. The bid without EMD & Tender cost will be rejected summarily.
5. No tender shall be entertained after the deadline under any circumstances what so ever. **The technical Bid of Tender will be open on 06.03.2018 at 12.05 hrs.**
6. This ASI reserves the right to amend or withdraw any of the terms and conditions contained in the Tender Document or to reject any or all tenders without giving any notice or assigning any reason. The decision of the Superintending Archaeologist, Archaeological Survey of India, Guwahati Circle in this regard shall be final and binding on all parties in all circumstances.

  
**Superintending Archaeologist**  
Archaeological Survey of India  
For and on behalf of the President of India  
Archaeological Survey of India  
गुवाहाटी मण्डल, गुवाहाटी-०१  
Guwahati Circle, Guwahati-01

### Copy to:

1. OFFICE NOTICE BOARD, A.S.I., Guwahati Circle, Guwahati.
2. The Website Manager, ASI, 24 Tilak Marg, New Delhi
3. Office Copy.

