

F. No. 11-4/2014-Vig.  
Government of India  
Archaeological Survey of India

08 MAR 2017

Janpath, New Delhi-110011  
Date: 08.03.2017

Sub: Internal Complaints committee Constitution - The Sexual Harassment of Women at workplace (prevention), Prohibition and Redressal act, 2013-Reg.

In accordance with the office order No. 23-42/2014-Adm.I dated 28.02.2017 it is intimated that one member from non-governmental organizations viz. Ms. Rio Kalpana David, National Administrative Secretary, YWCA (a **third party member**), is co-opted in the Internal Complaints Committee.

Any aggrieved woman may make, in writing a complaint of sexual harassment at workplace to the internal committee within a period of three months from the date of incident and in case of a series of incidents, within a period of three months from the date of last incident.

The definition of the sexual harassment in terms of the relevant Act is reproduced as below:

"Sexual harassment" includes any one or more of the following unwelcome acts or behavior (whether directly or by implication) namely:-

- (i) Physical contact and advances; or
- (ii) A demand or request for sexual favours; or
- (iii) Making sexually coloured remarks; or
- (iv) Showing pornography; or
- (v) Any other unwelcome physical, verbal or non-verbal conduct of sexual nature"

All the heads of branches, circles and sub circles are requested (i) to give **wide publicity** and also (ii) to **furnish quarterly reports** on the status.

  
(Urmila Sant)

Jt. DG (Museum & NMMA)  
Chairman, complaints Committee

To

PS to DG/ADG/Dir (Adm.), ASI, Janpath, New Delhi

All the RDs/SAs/Branches/Circles/Sub-circles