

F.No.04/01/2014-Lib
Govt. of India
Ministry of Culture
Archaeological Survey of India
Central Archaeological Library

ISSUED

Janpath, New Delhi -110001
Dated: 30th January, 2015

30 JAN 2015

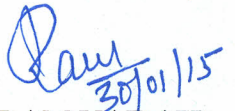
Circular

It has been observed that many officers/officials of ASI have not been returning the books issued to them from CA Library and Circle Libraries on proper time. As per rule, the borrowers are supposed to return the books within 21 days from the date of issue.

The audit party for the year 2013-14 has taken serious view in this matter. It is requested that as per CA Library rule, books borrowed from the CA Library/Circle Libraries should be returned within stipulated time. If these books are required for more times for official use, the same may be reissued from the library.

This issue with the approval of the Competent Authority.

Yours faithfully,


(JAG RAM YADAV)
SLIO

Ph. No. 011-2338 5833

To

- All offices of ASI
- Circle and Branch Libraries of ASI