



प्रलकीर्तिमपावृणु

No.3-4/2016-Plg. & HRD (RR)  
Government of India  
Archaeological Survey of India

Janpath, New Delhi  
Dated the 27<sup>th</sup> September, 2016

The Recruitment rules of the following posts of the Administrative cadre of the Archaeological Survey of India are being framed/amended:-

1. Administrative Officer (GP:Rs.4600)
2. Junior Administrative Officer (GP:Rs.4200)

The draft Recruitment rules of the above posts are hereby circulated among all the stakeholders for their information in pursuance of the Department of Personnel and Training O.M. No. AB-14017/61/2008-Estt.(RR) dated 13.10.2015. The provisions proposed in the draft rules are subject to approval of the competent authority viz. DOPT and UPSC.

Since the erstwhile posts of Junior Accounts Officer, Work Assistant Grade I and Head Clerk have since been redesignated as Junior Administrative Officer, an appropriate Initial Constitution Clause has been inserted in the preamble of the notification so as to protect the service interests of those appointed to the respective erstwhile posts.

If any of the stakeholders wish to represent on any of the provisions incorporated in the Recruitment Rules, they may do so within 30 days of this communication appearing on the ASI website. The representation, if any, may be addressed to the undersigned so as to reach within the stipulated time-limit and may also be sent by e-mail ([diradm.asi@nic.in](mailto:diradm.asi@nic.in)) or [plghrdasi@gmail.com](mailto:plghrdasi@gmail.com).

(P.G.Kaladharan)  
Director (Administration)  
Tel: 23018614

To

- ✓ 1. Web Manager, ASI (HQ), Janpath, New Delhi with the request to insert the above communication along with enclosures prominently in the ASI website.
2. Ministry of Culture (Under Secretary (ASI), Shastri Bhavan, New Delhi for information.
3. Director (Administration), Deputy Director (Administration) SO (Admn.I) ASI, Janpath, New Delhi
4. All RDs/Circles of Archaeological Survey of India.
5. Secretary General, All India Archaeological Service Association, ASI, New Delhi

TO BE PUBLISHED IN GAZETTE OF INDIA IN PART-II, SECTION 3, SUB SECTION (I)

Government of India  
Ministry of Culture  
(Archaeological Survey of India)

New Delhi, dated the....., 2016

NOTIFICATION

**G.S.R.**\_\_\_\_ In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of the Archaeological Survey of India (Administrative Officer) Recruitment Rules, 1995, except as respect things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the posts of Administrative Officer in the Archeological Survey of India, Ministry of Culture, namely:---

**1. Short title and commencement.** --- (1) These rules may be called the Ministry of Culture, Archeological Survey of India, Administrative Officer (Group 'B' post), Recruitment Rules, 2016.

(2) They shall come into force on the date of their publication in the Official Gazette.

**2. Number of posts, classification and Level in the Pay Matrix.** --- The number of the said post, its classification and the Level in the Pay Matrix attached thereto shall be as specified in columns (2) to (4) of the said Schedule annexed to these rules.

**3. Method of recruitment, age limit, qualification etc.** ---The method of recruitment to the post, age limit, qualification and other matters relating thereto shall be as specified in column (5) to (13) of the aforesaid Schedule.

**5. Disqualification.** ---- No person

(a) who has entered into or contracted a marriage with a person having a spouse living, or

(b) who having a spouse living, has entered into or contracted a marriage with any person,

Shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such and other party to the marriage and there are other ground for doing so, exempting person from the operation to this rule.

**6. Power to relax.** --- Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order and for reasons to be recorded in writing and in consultation with the Union Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons.

**7. Saving.** ---- Nothing in these rules shall affect reservation, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Ex-servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

**SCHEDULE**

| Name of the Post       | Number of Post   | Classification   | Pay in the Pay Matrix                         | Whether Selection or Non-Selection Post | Age Limit for direct recruits |
|------------------------|--|--|---|---|-------------------------------|
| 1.                     | 2.   | 3.   | 4.  | 5.                                      | 6.                            |
| Administrative Officer | 20*(2016)<br>(*Subject to variation dependent on workload) | General Central Service, Group 'B', Gazetted Ministerial | Level 7 in the pay matrix: Rs.44900-Rs.142400 | Selection                               | Not applicable                |

| Educational and other qualifications required for direct Recruits. | Whether age and educational qualification prescribed for direct Recruits will apply in case of promotees. | Period of probation | Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods. |
|--|---|---------------------|--|
| 7  | 8   | 9                   | 10   |
| Not applicable   | Not applicable  | Nil                 | By Promotion   |

| In case of recruitment by Promotion/Deputation/absorption, grades from which Promotion/Deputation/absorption to be made,  | If a Departmental Promotion Committee exists what is its composition.   | Circumstances in which Union Public service commission to be consulted in making Recruitment. |
|---|---|---|
| 11  | 12  | 13  |
| Promotion:<br><br>Junior Administrative Officer (Level 6 in Pay matrix: Rs.35400-112400) with 5 years' service in the grade after appointment thereto on regular basis. | Group 'B' Departmental Promotion Committee;<br><br>1. Additional Director General (Administration)<br><br>- Chairman<br><br>2. Joint Director General (Archaeology)<br><br>- Member<br><br>3. Director (Administration)<br><br>- Member | Consultation with UPSC not necessary.   |

The Principal rules were notified vide GSR No.269 dated 22<sup>nd</sup> May, 1995

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Government of India  
Ministry of Culture  
(Archaeological Survey of India)

New Delhi, dated the....., 2016

NOTIFICATION

**G.S.R.\_\_\_\_** In exercise of the powers conferred by the proviso to article 309 of the Constitution, the President hereby makes the following rules regulating the method of recruitment to the posts of Junior Administrative Officer in the Archeological Survey of India, Ministry of Culture, namely:---

**1. Short title and commencement.** --- (1) These rules may be called the Ministry of Culture, Archeological Survey of India, Junior Administrative Officer (Group 'B' post), Recruitment Rules, 2016.

(2) They shall come into force on the date of their publication in the Official Gazette.

**2. Number of posts, classification and Level in the Pay Matrix.** --- The number of the said post, its classification and the Level in the Pay Matrix attached thereto shall be as specified in columns (2) to (4) of the said Schedule annexed to these rules.

**3. Method of recruitment, age limit, qualification etc.** ---The method of recruitment to the post, age limit, qualification and other matters relating thereto shall be as specified in column (5) to (13) of the aforesaid Schedule.

**5. Disqualification.** ---- No person

- (a) who has entered into or contracted a marriage with a person having a spouse living, or
- (b) who having a spouse living, has entered into or contracted a marriage with any person,

Shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such and other party to the marriage and there are other ground for doing so, exempting person from the operation to this rule.

**6. Initial Constitution:** The regular incumbents of the erstwhile posts of Junior Accounts Officer, Work Assistant Grade I and Head Clerk shall be deemed to have been appointed on a regular basis to the post of Junior Administrative Officer and the regular continuous service rendered by these incumbents in the erstwhile posts shall count for the purpose of seniority, qualifying service for promotion and pension in the service.

**7. Power to relax.** --- Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order and for reasons to be recorded in writing and in consultation with the Union Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons.

**8. Saving.** ---- Nothing in these rules shall affect reservation, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Ex-servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.



**SCHEDULE**

| Name of the Post              | Number of Post   | Classification   | Pay in the Pay Matrix                      | Whether Selection or Non-Selection Post | Age Limit for direct recruits |
|-------------------------------|--|--|--|---|-------------------------------|
| 1.                            | 2.   | 3.   | 4.   | 5.                                      | 6.                            |
| Junior Administrative Officer | 80*(2016)<br>(*Subject to variation dependent on workload) | General Central Service, Group 'B', Non-Gazetted Ministerial | Level 6 in the Pay Matrix: Rs.35400-112400 | Selection                               | Not applicable                |

| Educational and other qualifications required for direct Recruits. | Whether age and educational qualification prescribed for direct Recruits will apply in case of promotees. | Period of probation | Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods. |
|--|---|---------------------|--|
| 7  | 8   | 9                   | 10   |
| Not applicable   | Not applicable  | 2 years             | By Promotion   |

| In case of recruitment by Promotion/Deputation/absorption, grades from which Promotion/Deputation/absorption to be made,   | If a Departmental Promotion Committee exists what is its composition.  | Circumstances in which Union Public service commission to be consulted in making Recruitment. |
|--|--|---|
| 11   | 12   | 13  |
| <p>Promotion: .</p> <p>Upper Division Clerks (Level 4) with 10 years' service in the grade after appointment thereto on regular basis.</p> <p>Note: The eligibility service for promotion shall be 5 years for the regular incumbents of the post of UDC in position on the date of notification of these rules.</p> | <p>Group 'B' Departmental Promotion Committee;</p> <p>1. Additional Director General (Administration)<br/>Archaeological Survey of India<br/>- Chairman</p> <p>2. Joint Director General (Archaeology)<br/>Archaeological Survey of India<br/>- Member</p> <p>3. Director (Administration)<br/>Archaeological Survey of India<br/>- Member</p> | <p>Consultation with UPSC not necessary.</p>  |