

F.No.2-6/2015-Adm.I  
Government of India  
Ministry of Culture  
Archaeological Survey of India

Janpath, New Delhi-11  
Dated:.....


OFFICE ORDER NO. 45 /2017-ADM.I

**03 APR 2017**

The following allocation of works and channel of submission of files are hereby ordered for smooth and effective functioning of ASI with immediate effect and until further orders:-

1. Shri Rakesh Singh Lal, Addl.D.G.(Adm.) will look after the work of Administration, Vigilance, Parliament, CDN, Official Language (Rajbhasha), General Section, Planning, Budget & Account, RTI, Cash, Website/IT, NMMA and NCF. He will submit files to DG.
2. Dr. R.S.Fonia, Addl. D.G.(Arch.), will look after the work of Conservation, Museum, World Heritage, Antiquity, Monument, Institute of Archaeology, Horticulture, Publication, Photography, CEP, Epigraphy, Excavation & Exploration, Building Survey Project and Temple Survey Project. He will submit files to DG.
3. The Joint DGs and the Directors in whose case there is no Joint DG in the channel of submission shall submit files to the DG through Addl D.G. (Arch.) in respect of technical matters where no financial or administrative angle is involved. The proposal having administrative and financial angle and parliament questions shall continue to be routed through the ADG (Adm.)

This issues with the approval of Director General, ASI.

  
(P.G. Kaladharan)  
Director (Administration)

Copy to:

1. Concerned officers.
2. Concerned offices.
3. PS/PA to DG / ADG (Adm.)/All Jt. DGs / All Dir./DD (Adm.)/DD (A/C), ASI, Hqrs., New Delhi.
4. All Regional Directors in ASI.
5. All Archaeological Offices.
6. PAO, ASI, New Delhi/Hyderabad.
7. All Sections at ASI Hqrs., New Delhi.
8. Asstt. Director (OL) for Hindi version
9. The President/Secretary General, AIASA, ASI, New Delhi
10. Web Manager, ASI Hqrs., New Delhi.
11. Office Order Folder/Guard File