

F.No.23-1/2017-Adm.I
Government of India
Archaeological Survey of India

Janpath, New Delhi-110011.

Dated: March, 2017.

OFFICE ORDER NO.31 /2017-Adm.I


10 MAR 2017

Director General, Archaeological Survey of India, New Delhi is pleased to engage Smt. Abha Jain, Section Officer (Retd) as a full time Consultant in the ASI on a consolidated remuneration of Rs.25,000/- (Rupees Twenty Five Thousand only) per month, for a period of one year with effect from the date of taking up the assignment or until further orders whichever is earlier, on the following terms and conditions:-

- (i) The engagement of Smt. Abha Jain as Consultant in ASI shall be regulated as per guidelines issued by MoC vide their O.M.No.H-13011/101/2015-Estt. dated 18.04.2014.
- (ii) She will be paid a monthly remuneration of Rs.25,000/- per month.
- (iii) No other benefit except the monthly remuneration fee will be payable to her.
- (iv) She will not be entitled to any other perquisites, such as HRA, CCA, DA and residential accommodation etc.
- (v) She will be required to complete the assigned task as per the laid down target.
- (vi) Her work will be monitored by Additional Director General (Admn), in case her performance is not found satisfactory, the engagement is liable to be terminated without assigning any reason.
- (vii) It will be open to Government to terminate the contract by giving one month's notice. The officer is required to give a minimum one month's prior notice to end the contract.
- (viii) She will work as full time consultant in ASI and will not take up any other assignment during the period of contract.
- (ix) She will be entitled to avail 8 days leave in a calendar year as per para 8 of the guidelines dated 18.04.2016 issued by MoC.

2. The expenditure on the remuneration of above Consultant will be debitible to Sub-Head 14 01 28 Professional Services (Plan) for the year 2016-17 & 2017-18.

3. This issues with the approval of AS&FA vide Dy.No.111 dated 01.02.2017 and Secretary(C) Dy.No.Nil dated 09.03.2017.


(P.G. Kaladharan),
Director (Admn)

Copy to:

1. Smt. Abha Jain, Section Officer (Retd), Flat No.209, Navniti Apartment, Plot No.51, IP Extension, Delhi – 110092.
2. Cash Section (2 copies)
3. PSO to Secretary(C)/PS/PA to DG/ADG(Adm)/Jt.DG(Arch)/Jt.DG(Con)/Dir(Adm)/Dy.Dir(adm)/Dy.Dir(A/C)/all other Directors at ASI HQrs.
4. Pay & Accounts Office, Janpath, New Delhi.
5. Budget & Account Section.
6. Web Manager, ASI HQrs., New Delhi.
7. Office Order/Guard file.