



प्रत्नकीर्तिमपावृणु

No.3-6/2016-Plg & HRD (RR)
Government of India
Archaeological Survey of India

Janpath, New Delhi
Dated the 7th October, 2015

07 OCT 2015

The posts of Work Assistant Grade II have since been merged with the posts of Upper Division Clerk in the Archaeological Survey of India and it is now proposed to amend the Recruitment rules of the post of UDC in accordance with the model R/rules of the post circulated by the DOPT.

The ~~draft~~ draft Recruitment rule of the post of UDC is now being circulated (through the website of ASI) among all the stakeholders for their information in pursuance of the Department of Personnel and Training O.M. No. AB-14017/61/2008-Estt.(RR) dated 13.10.2015. If any of the stakeholders wish to represent on any of the provisions incorporated in the Recruitment Rules, they may do so within 30 days of this communication appearing on the ASI website. The representation, if any, may be addressed to the undersigned so as to reach within the stipulated time-limit or may also be sent by e-mail (diradm.asi@nic.in) and/or plghrdasi@gmail.com.

(P.G.Kaladharan)

Director (Administration)

Tel: 23018614

To

- ✓ 1. Web Manager, ASI (HQ), Janpath, New Delhi with the request to insert the above communication along with enclosures prominently in the ASI website.
2. Ministry of Culture (Under Secretary (ASI), Shastri Bhavan, New Delhi for information.
3. Director (Administration), Deputy Director (Administration) SO (Admn.I) ASI, Janpath, New Delhi
4. All RDs/Circles of Archaeological Survey of India.
5. Secretary General, All India Archaeological Service Association, ASI, New Delhi

SCHEDULE

Name of the Post	Number of Post	Classification	Pay in the Pay Matrix	Whether Selection or Non-Selection Post	Age Limit for direct recruits
1.	2.	3.	4.	5.	6.
Upper Division Clerk	149*(2016) (*Subject to variation dependent on workload)	General Central Service, Group 'C', Non-Gazetted Ministerial	Level 4 in the Pay Matrix: Rs.25500-81100	Non-Selection	Not applicable

Educational and other qualifications required for direct Recruits.	Whether age and educational qualification prescribed for direct Recruits will apply in case of promotees.	Period of probation	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.
7	8	9	10
Not applicable	Not applicable	Nil	By Promotion

In case of recruitment by Promotion/Deputation/absorption, grades from which Promotion/ Deputation/absorption to be made,	If a Departmental Promotion Committee exists what is its composition.	Circumstances in which Union Public service commission to be consulted in making Recruitment.
11	12	13
<p>75% by Promotion by Seniority cum fitness from amongst Lower Division Clerk in Level 2 in Pay Matrix with 8 years regular service in the grade.</p> <p><u>Note:</u> Where Juniors who have completed their qualifying or eligibility service are being considered for promotion, their senior shall also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or 2 years', whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.</p> <p>25% by Promotion through Limited Departmental Competitive Examination from amongst Lower Division Clerk with 5 years regular service in the grade.</p> <p><u>Note:</u> If more of such employees than the number of vacancies available under Clause (ii) qualified at the examination, such excess number of employees shall be considered for filling the vacancies arising in the subsequent years so that the employees qualifying at an earlier examination are considered before those who qualify at a later examination.</p>	<p>Group 'C' Departmental Promotion Committee;</p> <ol style="list-style-type: none"> 1. Additional Director General (Administration) - Chairman 2. Director (Administration) - Member 3. Deputy Director (Administration) - Member 	<p>Not applicable.</p>

[3-6/2016-Plg & HRD (RR)]

(P.G.Kaladharan)
Director (Administration)