

प्रलकीर्तिमपावृणु


No.08/1/2014-Lib(ASI)  
Government of India  
Archaeological Survey of India

Janpath, New Delhi  
Dated the 26<sup>th</sup> July, 2016

The Recruitment rules of the following Group 'A' & 'B' posts of the Library cadre of the Archaeological Survey of India are being amended and notified;

- (1) Library & Information Assistant (GP:Rs.4200)
- (2) Assistant Library & Information Officer (GP:Rs.4600)
- (3) Library & Information Officer (GP: Rs.6600)
- (4) Senior Library & Information Officer (GP:Rs.7600)

The draft Recruitment rules of the above posts approved by the Competent Authority in ASI/Ministry of Culture are hereby circulated among all the stakeholders for their information in pursuance of the Department of Personnel and Training O.M. No. AB-14017/61/2008-Estt.(RR) dated 13.10.2015. If any of the stakeholders wish to represent on any of the provisions incorporated in the Recruitment Rules, they may do so within 30 days of this communication appearing on the ASI website. The representation, if any, may be addressed to the undersigned so as to reach within the stipulated time-limit and may also be sent by e-mail to [dir.asi@gmail.com](mailto:dir.asi@gmail.com) and [plghrdasi@gmail.com](mailto:plghrdasi@gmail.com).

  
(P.G. Kaladharan)  
Director (Administration)  
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- (1) Web Manager, ASI (HQ), Janpath, New Delhi for inserting in the website immediately.
- (2) Central Archaeological Library, NAI, Annexe Building (2<sup>nd</sup> floor), Janpath, New Delhi.
- (3) All Regional Directors/Circles of Archaeological Survey of India. The draft Recruitment rules of the above posts may be accessed through the ASI website.
- (4) Under Secretary (ASI), Ministry of Culture, Shastri Bhavan, New Delhi.

**Schedule**

Name of post	Number of post	Classification	Pay Band and Grade Pay or Scale of pay	Whether selection post or non selection post	Age limit for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)
Library Information Assistant	26 *(2015) * Subject variation dependent workload.	General Central Service, Group B, Non Gazetted, Non-Ministerial	Pay Band -2: Rs.9300-34800 Grade Pay Rs. 4200	Not applicable	Not exceeding 30 years Government servants upto five years in accordance with the instructions or orders issued by the Central Government) Note: The crucial date for determining the age limit shall be as advertised by SSC
Educational and other qualifications required for direct recruits					
Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees			(8)	(9)	(10)
Essential:-			Not applicable	2 years	By direct recruitment Note: Vacancies caused by the incumbent being away on deputation or long illness or
(i) Bachelor's Degree in Library Science or Library & Information Science of a Recognized					

<p>University/ Institute;</p> <p>(ii) Two years professional experience in a Library under Central/ State Government/ Autonomous or Statutory organization/ PSU/ University or Recognized Research or Educational Institution.</p> <p><u>Desirable</u> Diploma in Computer Application form a Recognized University or Institute.</p> <p>Note 1: Qualifications are relaxable at the discretion of the competent authority in the case of candidates otherwise well qualified for reasons to be recorded.</p> <p>Note 2: Qualification(s) regarding experience are relaxable at the discretion of the competent authority in the case of candidates belonging to Scheduled Caste and Scheduled Tribes, if any stage of selection, the competent authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.</p>				
				<p>study leave or under other circumstances for duration of one year or more may be filled on deputation basis from officers of Central Government.</p> <p>(a) (i) holding analogous posts on regular basis; or</p> <p>(ii) with five years regular service in the posts in the Pay Band -1 Rs. 5200 -- 20200 + Grade Pay - Rs.2800; and</p> <p>(b) possessing the qualification and experience prescribed for direct recruits under Col. 7.</p>

In case of recruitment or promotion, grades from which absorption, or deputation or promotion to be made (11)	If Departmental Promotion Committee exists, what is its composition (12)	Circumstances in which Union Public Service Commission is to be consulted in making recruitment (13)
Not applicable	Group B Departmental Confirmation Committee 1. Director General - Chairman 2. Additional Director General - Member 3 Joint Director General (Archaeology) - Member 4. Director (Administration) - Member	Consultation with the Union Public Commission is not necessary.

Note: The Principal Rules were notified vide. GSR No. 114 published on 26.2.199

(F No. 08/01/2014-LIb)

(P G Kaladharan)  
Director (Administration)

**Schedule**

Name of post	Number of post	Classification	Pay Band and Grade Pay or Scale of pay	Whether selection post or non selection post	Age limit for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)
Assistant Library & Information Officer	10 *(2015) * Subject to variation dependent on workload.	General Central Service, Group B, Gazetted, Non-Ministerial	Pay Band -2 Rs. 9300-34800 Grade Pay Rs. 4600	Selection	Not applicable

Educational and other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods
(7)	(8)	(9)	(10)
Not applicable	Not applicable	Not applicable	Promotion failing which by deputation.

<p>In case of recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made</p>	<p>If Departmental Promotion Committee exists, what is its composition</p>	<p>Circumstances in which Union Public Service Commission is to be consulted in making recruitment</p>
<p>(11)</p> <p><u>Promotion:</u> Library &amp; Information Assistant in the Pay Band 2 Rs. 9300-34800 Grade pay Rs. 4200 with 5 years regular service in the Grade.</p> <p><u>Deputation:</u> Officer under the Central Government/ State Government/ Union Territories—</p> <p>(a) (i) holding analogous post on regular basis; or (ii) with 5 years of regular service in the posts in the Pay Band 2 of Rs. 9300-34800 Grade Pay Rs. 4200 or equivalent; and</p> <p>(b) Possessing the education qualifications and experience as under;</p> <p><u>Essential:-</u></p> <p>(i) Bachelor's Degree in Library Science or Library and Information Science of a Recognized University/ Institute;</p> <p>(ii) Two years professional experience in a Library under Central/ State Government/ Autonomous or Statutory organization/ PSU/ University or Recognized Research or Educational Institution.</p> <p><u>Desirable</u></p> <p>(i) Masters Degree in Library Science or Library &amp; Information Science of a Recognized University/ Institute.</p> <p>(ii) Diploma in Computer applications from a recognized University or Institute.</p>	<p>(12)</p> <p>Group B Departmental Promotion Committee</p> <ol style="list-style-type: none"> <li>1. Director General (ASD) - Chairman</li> <li>2. Additional Director General(ASD) - Member</li> <li>3. Joint Director General (Archaeological Publication &amp; Public Awareness) - Member</li> <li>4. Director (Administration), ASI - Member</li> </ol>	<p>(13)</p> <p>Consultation with the Union Public Commission is necessary while making appointment by direct recruitment/ deputation.</p>

<p>Note 1: The Departmental Officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationist shall not be eligible for consideration for appointment by promotion.</p> <p>Note 2: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization and department of the Central Government shall ordinarily not exceed 3 years.</p> <p>Note 3: The maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.</p>		
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Note: The Principal Rules were notified vide: GSR No. 979 dated 15.6.1967.

(F No. 08/01/2014-Lib)

(P G Kaladharan)  
Director (Administration)

**Schedule**

Name of post	Number of post	Classification	Pay Band and Grade Pay or Scale of pay	Whether selection post or non selection post	Age limit for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)
Library & Information Officer	01 *(2015) * Subject to variation on dependent workload.	General Central Service, Group A, Gazetted, Non-Ministerial	Pay Band -3 Rs.15600-39100 Grade Pay Rs. 6600	Selection	Not applicable

Educational and other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods
(7)	(8)	(9)	(10)
not applicable	not applicable	Not applicable	By promotion.



<p>In case of recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made</p>	<p>If Departmental Promotion Committee exists, what is its composition</p>	<p>Circumstances in which Union Public Service Commission is to be consulted in making recruitment</p>
<p>Promotion: Assistant Library &amp; Information Officer in the Pay Band 2 Rs. 9300-34800 Grade pay Rs. 4600 with 7 years regular service in the Grade failing which Assistant Library + Information Officer with 10 years combined service with the post of Library &amp; Information Assistant but with minimum of 3 years regular service as Assistant Library &amp; Information Officer.</p>	<p>(11)</p> <p>(12)</p> <ol style="list-style-type: none"> <li>1. Chairman/Member, Union Public Service Commission- Chairman.</li> <li>2. Secretary/Additional Secretary, Ministry of Culture-Member</li> <li>3. Director General, Additional Director General, Archaeological Survey of India-Member</li> </ol>	<p>(13)</p> <p>Consultation with the Union Public Commission is necessary.</p>

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**Schedule**

Name of post	Number of post	Classification	Pay Band and Grade Pay or Scale of pay	Whether selection post or non selection post	Age limit for direct recruits
(1) Senior Library & Information Officer	(2) 01 *(2015) * Subject to variation dependent on workload.	(3) General Central Service, Group A, Gazetted, Non-Ministerial	(4) Pay Band -3 Rs.15600-39100 Grade Pay Rs. 7600	(5) Not applicable	(6) Not applicable

Educational and other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of vacancies to be filled by various methods
(7) Not applicable	(8) Not applicable	(9) Not applicable	(10) By composite method (Deputation (ISTC) plus Promotion)

<p>In case of recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made</p>	<p>If Departmental Promotion Committee exists, what is its composition</p>	<p>Circumstances in which Union Public Service Commission is to be consulted in making recruitment</p>
<p>(11) Composite Method (Deputation (ISTC) + Promotion) Essential:- Officers under the Central Government/ State Government/ Union Territories/ Autonomous or Statutory Organizations/ PSUs/ Universities/ Recognized Research Institutes :- (a) (i) holding analogous post on regular basis; or (ii) with 5 years of regular service in the posts in the Pay Band 3 Rs. 15600-39100 Grade Pay Rs. 6600 or equivalent; and (b) Possessing the following educational qualifications and experience :- (i) Master's Degree in Library Science or Library &amp; Information Science of a Recognized University/Institute; (ii) Ten years professional experience in a Library under Central/ State Government/ Autonomous or Statutory organization/ PSU/ University or Recognized Research or Educational Institution.</p> <p>Desirable (i) One year experience of Computerizing Library activities in a Library under Central/ State Government/ Autonomous or Statutory organization/ PSU/ University or Recognized Research or</p>	<p>(12) Not applicable</p>	<p>(13) Consultation with the Union Public Commission is necessary on each occasion.</p>

<p>Educational Institution.</p> <p>(ii) One year professional experience in the specific areas of activities of the department/ Ministry viz technical.</p> <p>(iii) Diploma in Computer applications from a recognized University or Institute.</p> <p>II. Departmental Library &amp; Information Officer in Pay Band --- 3 Rs. 15600-39100 with GP – Rs. 6600 with 5 years regular service in the Grade and possessing a qualification of Master's Degree in Library Science or Library and Information Science and experience prescribed for deputationists shall also be considered along with outsiders. In case he/ she is selected for appointment to the post; the same shall be deemed to have been filled by promotion.</p> <p><b>Note 1:</b> Period of deputation (ISTC) including period of deputation (ISTC) in a another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall not exceed four years.</p> <p><b>Note 2:</b> The maximum age limit for appointment by deputation shall not exceed 56 years as on the closing date of receipt of applications.</p>		
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