

F No. 11-4/2014-Vig  
Government of India  
Archeological Survey of India

07 APR 2015

Sub: Internal Complaints Committee constitution - The Sexual Harassment of women at workplace (Prevention), Prohibition and Redressal) Act, 2013 - reg.

In accordance with the office order No. 23-42/2014-Adm.I dated 20.8.2014 it is intimated that one member from amongst non-governmental organizations committed to the cause of women and familiar with the issues relating to sexual harassment viz. Ms. Chitra Sarkar ( a third party member ), AISC is co-opted in the Internal Complaints Committee.


Any aggrieved woman may make, in writing a complaint of sexual harassment at workplace to the internal committee within a period of three months from the date of incident and in case of a series of incidents , within a period of three months from the date of last incident.

The definition of the sexual harassment in terms of the relevant Act is reproduced as below:

"sexual harassment" includes any one or more of the following unwelcome acts or behavior (whether directly or by implication) namely:-

- (i) Physical contact and advances; or
- (ii) A demand or request for sexual favours; or
- (iii) Making sexually coloured remarks; or
- (iv) Showing pornography; or
- (v) Any other unwelcome physical, verbal or non-verbal conduct of sexual nature"

All the heads of branches, circles and sub circles are requested i) to give **wide publicity** and also ii) to **furnish quarterly reports** on the status.

  
(Shubra Pramanik)  
Director (CEP)

Chairman, Complaints Committee.

To

PS to DG/PA to ADG/PATo Dir (Admn)

All the RDs/SAs/branches/circles/sub-circles