

**Minutes of the First Meeting of the Finance Committee of
National Mission on Monuments and Antiquities
(20th December, 2007)**

The first meeting of the Finance Committee of National Mission on Monuments and Antiquities was convened under the Chairmanship of A.S. & F.A., Ministry of Culture in his chamber in Shastri Bhawan, New Delhi, on 20th December, 2007 at 3.30 pm, to review the progress of work that has been carried out and expenditure incurred in the current financial year 2007-08, and to consider various proposals having a financial implication.

The following members were present in the meeting:-

1. R.C. Misra, A.S. & F.A., Ministry of Culture – Chairman of the committee
2. Tanuja Pande, Director (Finance), Ministry of Culture – Special invitee
3. SB Ota, Director (NMMA) – Member Secretary of the committee
4. T.J. Poly, Dy. Director (Accounts), ASI – Member of the committee
5. Shubhra Pramanik, SA (NMMA) – Member of the committee

R.C. Mishra, JS (M), Ministry of Culture and Member of the committee could not attend the meeting.

AS & FA (Ministry of Culture) as chairman of the finance committee welcomed the members to the first meeting of the finance committee, followed by a briefing on the back ground of the National Mission on Monuments and Antiquities by Director (Finance).

Director (National Mission) as Member Secretary of the committee briefed about the works that have been carried out so far by the National Mission on Monuments and Antiquities and laid the agenda and details of expenditure incurred by the Mission before the committee for examination and approval. The report furnished by Director (National Mission) regarding expenditure incurred so far by the National Mission on Monuments and Antiquities has been approved by finance committee. The committee observed that expenditure incurred so far in the current financial year is mainly for the purchase of office equipments, furniture, office contingencies and expenditure for the function for launching of the National Mission.

The committee also noted that budget allocation for the current year is Rs. 10 crores and expenditure incurred so far is Rs. 23.81 lakhs, and approved post facto the expenditure incurred by the Mission so far.

The Committee considered the project proposals submitted for approval of the Finance Committee. The observations and decision of the Committee are as following -

1. The proposal on the project on compilation of data on built heritage and sites from secondary sources as per item no. 3 of Agenda was approved in principle. The anticipated expenditure is Rs.11.40 lakhs.
2. Considering the confidential nature and archival value of the documents related to registered antiquities, it was decided that the digitization of these documents should be carried out by Indira Gandhi National Centre for Arts (IGNCA), Ministry of Culture. The proposal was approved in principle. The anticipated expenditure is Rs. 45 lakhs.
3. As regards the proposal of documentation of antiquities is concerned it was suggested that National Mission on Monuments and Antiquities should come up with a detailed proposal incorporating specific budgetary implication for approval of the Committee.
4. As regards the proposal on provision of storage materials for fragile objects lodged in different museums under the control of respective states, NMMA was asked to obtain the cost in respect of each museum.
5. As regards the proposal on digitization of archival drawings on built heritage and sites lodged in various offices of Archaeological Survey of India, it was suggested that National Mission on Monuments and Antiquities should come up with a specific proposal along with budgetary implications for approval.
6. The proposal on zonal workshops for museum personnel was approved in principle as per the actual cost involved with each workshop(s).
7. The proposal on publication was approved in principle. But the codal formalities as required in case of ASI publications are to be followed.
8. In so far as the proposal for creation of separate website for National Mission on Monuments and Antiquities is concerned, it was suggested that instead of having a separate website, the data of National Mission could be uploaded with the existing website of Archaeological Survey of India.

9. The proposal on National Mission Network facilities in circles was examined and the Committee opined that the proposal is premature at this stage. It was suggested that the proposal may be brought before the committee for approval in the next financial year.
10. The proposal on public outreach programmes was considered and NMMA was asked to bring it before the committee for approval in the next financial year. However it was also suggested that National Mission on Monuments and Antiquities should come up with detailed proposal along with budgetary implication.
11. The proposal on the logo for National Mission on Monuments and Antiquities was approved in principle.
12. It was suggested that once the finance committee gives approval for a particular project in principle, the work is to be carried out within the financial power delegated to DG, ASI. Once the Finance Committee has approved the project and budget, then the file need not be sent to Finance Committee again for micro-level approvals during execution of the project (s) / or for payment. Further it was also suggested that Director (Mission) should be delegated with sufficient financial powers to carry out different projects at his level.
13. It was suggested that Director (Mission) should come up with detailed proposals including financial implications for the next financial year i.e. 2008 – 2009 as well as broad proposals for next three years i.e. 2009 – 2012.
14. A realistic assessment of the expenditure likely to be incurred in the current financial year should be prepared for information of the Finance Committee.
15. Director (National Mission) was directed to process for opening of a new sub-head for National Mission on Monuments and Antiquities under the relevant Major and Minor Head of Archaeological Survey of India as this would render the accounting for the mission easier. This proposal be sent to P & B division of Ministry of Culture latest by first week of January 2008.

The meeting ended with a vote of thanks to the chair.

Annexure – III B

**Minutes of the Second Meeting of the Finance Committee of
National Mission on Monuments and Antiquities
(22nd April , 2008)**

The second meeting of the Finance Committee of National Mission on Monuments and Antiquities was convened under the Chairmanship of A.S. & F.A., Ministry of Culture in his chamber in Shastri Bhawan, New Delhi, on 22nd April, 2008 at 4.30 pm, to review the progress of work that has been carried out and expenditure incurred in the current financial year 2007-08, and to consider various proposals having a financial implication.

The following members were present in the meeting:-

1. R.C. Misra, A.S. & F.A., Ministry of Culture – Chairman of the committee
2. Ms. Tanuja Pande, Director (Finance), Ministry of Culture
3. Ms. Roopa Srinivasan – Director and Representative of Joint Secretary (M), Ministry of Culture
4. SB Ota, Director (NMMA) – Member Secretary of the committee
5. Sh. Pratap Singh, Dy. Director (Accounts), ASI – Member of the committee
6. Ms. Shubhra Pramanik, SA (NMMA) – Member of the committee

AS & FA (Ministry of Culture) as Chairman of the Finance Committee welcomed the members to the second meeting of the Finance Committee.

Director (National Mission) as Member Secretary of the committee briefed about the various works that have been carried out so far by the National Mission on Monuments and Antiquities and laid the agenda and details of expenditure incurred by the Mission before the committee for examination and approval. The report furnished by Director (National Mission) regarding expenditure incurred so far by the National Mission on Monuments and Antiquities has been approved by Finance Committee. The committee while reviewing the expenditure suggested that hence forth the expenditure that would be incurred in the next financial year should be specifically mentioned against physical activities.

The committee also observed that the expenditure incurred so far in the current financial year is mainly for the purchase of office equipments, furniture, office contingencies, purchasing of various published literatures in respect with the built

heritage and sites and expenditure towards undertaking of certain projects. The committee also noted that budget allocation for the current year is Rs. 10 crores and expenditure incurred was Rs. 60 lakhs that has been approved post facto the expenditure incurred by the Mission so far.

The Committee considered the project proposals submitted for approval of the Finance Committee. The observations and decision of the Committee are as following -

1. While reviewing the work carried out by National Mission on Monuments and Antiquities, it was stressed upon by the committee that National Mission henceforth should provide more importance towards the unprotected built heritages and sites rather on the database on Centrally Protected Monuments.
2. The shortage of staffs at the National Mission was discussed by the committee and it was suggested that the matter should be brought to the notice of DG, ASI to fill up the vacancies immediately for smooth functioning of the National Mission. It was felt that the appointment of the contract personnel's should also be pursued.
3. AS & FA pointed out that, in the absence well defined structure and mechanism the mandate of the National Mission on Monuments and Antiquities could not be achieved. Likewise, it was observed by AS & FA that in the absence of formation of the State Level Implementation Committee in all States/UTs, it would not be appropriate to implement any proposals at the present juncture. It was also suggested that once the committee is formed the payment for the projects could be made through the committee itself under a separate head.

The meeting ended with a vote of thanks to the chair.